

PRG/IRP/25/18
December 14, 2018

Subject: Training Programme on Managing Human Resources Effectively from February 11-15, 2019 at VVGNNLI Campus, NOIDA.

Dear Sir/Madam

The Institute is organising a Training Programme on **Managing Human Resources Effectively** from **February 11-15, 2019** at VVGNNLI campus, NOIDA.

The programme aims to acquaint the participants with the dynamics of work environment and enhance the understanding about the various aspects of human resource utilization , human capital development. The programme will also impart knowledge and skill to deal with workforce effectively. The enclosed brochure provides the details of the issues that would be covered during the programme.

We hope you will find this programme appropriate for your organisation and will nominate a team of participants. Nominations from your organisations should reach to us latest by **January 29, 2019** alongwith participation fee.

Thanking you,

Yours sincerely,

(Dr. H. Srinivas)

To

Government , Public and Private Sector Undertakings

Training Programme on Managing Human Resources Effectively

**February 11-15, 2019
VVGNNLI Campus, NOIDA**



**V.V. Giri National Labour Institute
Post Box No. 68, Sector 24, NOIDA
Distt. Gautam Budh Nagar
Uttar Pradesh – 201 301**

AIM

The programme aims to acquaint the participants with the dynamics of work environment, enhance the understanding about the various aspects of human resource management, human capital development and impart knowledge and skill to deal work effectively.

OBJECTIVES

At the end of the course the participants would be able to:-

- To understand the dynamics of work environment
- To discuss various aspects of human resources management and human capital development
- To acquaint with the various policies and programmes
- To impart behavioural skills to deal work effectively
- To refresh the participants legal understanding with recent laws and amendments
- To enable the participants to redefine their role and contribute significantly for the organisation and nation

COURSE PROFILE

Dynamics of Labour Market (Labour Market Context of HRM), Human Resources Planning and Human Capital Development: Human Resource Training and Development, Attract and Retain Employees and Motivate to perform, Future of Work in the Context of Fourth Industrial Revolution, Rapid Skill Changes, Skill for Employability and Productivity, Skilling and upskilling with Public Private Partnership: Avenues & Initiatives, Employees wellbeing through Health Provisioning and welfare measures, Gender Sensitivity from HR Perspectives, Behavioral Skills, New Paradigm of Labour Relations: Relevant Laws, Labour Reforms, Good Practices.

METHODOLOGY

Lectures, Audio Visual Presentations, Individual and Group exercises, Case-Studies and experience sharing.

PARTICIPANT'S PROFILE

Managerial Personnel from Public and Private Sectors, Officials of State and Central Government including Labour Departments.

DATE AND DURATION

February 11-15, 2019

The programme will commence on February 11, 2019 at 10.00 a.m. and will conclude on February 15, 2019 afternoon.

VENUE

V.V.Giri National Labour Institute,
Sector-24, NOIDA- 201301,
Distt. Gautam Budh Nagar
Uttar Pradesh

The Institute campus is situated near Prakash Hospital and NTPC Office. The distance of the campus from New Delhi Railway Station is 20 Kms and 1.5 Kms from Metro Railway Station, Noida City Centre.

STAY ARRANGEMENT

Stay arrangement will be made in the hostel of the V. V. Giri National Labour Institute. The boarding and lodging for residential participants will be provided from the afternoon of February 10, 2019 till the forenoon of February 16, 2019. The accommodation would be on twin sharing basis. For extended stay or early arrival, lodging & boarding charges would be borne by the participants

PROGRAMME FEE

Rs. 18, 000/- + 18% GST per residential participants.

Rs. 15, 000/- + 18% GST per non- residential participants.

The fee is payable in advance by NEFT/ECS in favour of V.V. Giri National Labour Institute, payable at New Delhi. The fee is not refundable once the nomination is accepted.

Name of the Bank	:Indian Overseas Bank
Address of the Bank	:Nithari: Noida 201 301
A/c Number	:059702000001131
Type of Account	:Current Account
MICR cord	:110020029
NEFT/IFSC Cord	:IOBA0000597
PAN Number	: AAAAV5227F
GST No	:09AAAV5227F1ZI

LAST DATE FOR NOMINATIONS

January 29, 2019 Because of limited number of seats we will be constrained to admit participants on first-come-first serve basis and regret acceptance thereafter.

COURSE DIRECTOR

Shri P.Amitav Khuntia
p.amitav.vvgnli@gov.in

Besides the VVGNI Faculty members, eminent resource persons from Academics, Government , Public and Private Sector will also be invited to take various sessions.

COMMUNICATIONS

All correspondence should be addressed to:

J. K. Kaul
Consultant (Programme)
V.V. Giri National Labour Institute
Post Box. No. 68, Sector-24
Distt. Gautam Budh Nagar
NOIDA-201301 (UP)

Telephone : 0120- 2411534-36
Fax No. : 0120- 2411471
Email: vvgnlitraining@gmail.com, jkkaul.vvgnli@gov.in
Website : www.vvgnli.gov.in

Note: Those calling on STD from outside Delhi please dial 0120 before the above numbers. The Institute works five days a week. (Monday-Friday)

**V.V.GIRI NATIONAL LABOUR INSTITUTE
NOIDA**

**Training Programme on Managing Human Resources Effectively
February 11-15, 2019
NOMINATION FORM**

Nominee's full name Mr. /Ms.
(In block letters)

Name of the organisation

Designation

Address (Office)

.....
.....

Telephone (O).....(R)

Email

Fax No. email.....

Residential/Non-residential (Put Mark)

Date

(Signature)

Mail this form to:

J. K. Kaul
Consultant (Programme)
V.V. Giri National Labour Institute
Post Box. No. 68, Sector-24
Distt. Gautam Budh Nagar
NOIDA-201301 (UP)

Telephone : 0120- 2411534-36

Fax No. : 0120- 2411471

Email: vvgnlitraining@gmail.com, jkkaul.vvgnli@gov.in

Website : www.vvgnli.org STD: 0120

