

No. PRG/ CBP/10/18
March 28, 2018

Subject: - Capacity Building Programme for Stakeholders in the Building and Construction Sector from May 21-25, 2018 at VVGNI Campus, NOIDA.

Dear Sir/Madam,

We are glad to inform you that the V.V. Giri National Labour Institute has scheduled a **Capacity Building Programme for Stakeholders in the Building and Construction Sector** during **May 21-25, 2018** at VVGNI Campus, Noida.

This training programme is meant for representatives of trade unions associated with Building and Constructions sector and Officials of the Central & State Labour Departments . The aim of the programme is to help the beneficiaries of the BOCW(RE&CS) Act, to develop an understanding with regard to the formalities for availing various benefits. The programme will be conducted in Hindi. Please ensure that the nominee should have working knowledge of Hindi. A copy of the programme brochure is enclosed for details.

There is no programme fee. The Institute would provide free boarding and lodging facility and will reimburse to and fro Second Class Sleeper train fare on production of tickets to the participants. The nominations of only those participants will be accepted who have Aadhar number and bank account. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their Aadhar Card and bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details and a copy of Aadhar Card must be enclosed by nominee while filling up TA form at the institute. All the nominees may be informed accordingly

It is requested you to nominate 04-05 nominees from your organisation. It may please be ensured that those who have already attended institute's earlier programme are not nominated again. We will highly appreciate participation of women. Because of limited number of seats, the Institute will be constrained to admit only 04-05 participants from one organisation on first-come-first serve basis. The nomination forms duly filled in by the nominees may be sent latest by May 07, 2018.

With regards,

Yours sincerely,

(Dr. H. Srinivas)

To:

- Central Trade Unions
- Chief Labour Commissioner (C)
- Labour Commissioners of various State and Union Territories

Capacity Building Programme for Stakeholders in the Building and Construction Sector

**May 21-25, 2018
VVG NLI Campus, NOIDA**



**V.V.Giri National Labour Institute
Sector – 24
Gautam Budh Nagar
NOIDA-201301, Uttar Pradesh**

AIM

The programme aims at empowering the various Stake-holders in the Building and Construction Sector .

THE OBJECTIVES

- To familiarize the various stake-holders in the Building and Construction Sector with the various risk, hazards and insecurities associated with the Building and Construction Work
- To provide an overview of the broad scheme features of the Building and other Construction Workers (RE&CS) Act, 1996
- To provide an overview of the Building and other Construction Workers' Welfare Cess Act, 1996
- To help the representatives of the beneficiaries of the BOCW (RE&CS) Act to develop an understanding with regard to the formalities for availing various benefits.

COURSE PROFILE

An overview of the Building and Construction Industry with a focus on the various risk, hazards and insecurities associated with the Building and Construction Work; overview of the broad scheme features of the Building and other Construction Workers (RE&CS) Act, 1996; overview of the Building and other Construction Workers' Welfare Cess Act, 1996 and an overview of various schemes being run by of the Building and Construction Workers Welfare Board in the States of Delhi, U.P. and Haryana (NCR).

METHODOLOGY

Lectures, Group Exercises, Panel Discussion and field visit.

PARTICIPATION

Representatives of various stake-holders associated with Building and Construction Work from the State of Haryana, U.P. and Delhi. We will appreciate if participants from reserved categories (SC/ST) are also nominated.

ELIGIBILITY

1. Participants should be above **21 years and below 50 years of age**;
2. Should be personally engaged at grass root level activities for at least past two years;
3. Should have working knowledge of either Hindi or English.

DATE**May 21-25, 2018**

The training programme will commence at 10.00 a.m. on May 21, 2018 and will conclude in the afternoon on May 25, 2018

VENUE

V. V. Giri National Labour Institute
Sector –24, NOIDA –201301

The campus of Institute is situated near Prakash Hospital and NTPC Office. The distance of the campus from New Delhi Railway Station is 20 Kms. Noida City Centre Metro Station is about 1.5 kms from VVGNI, Noida. The nominee(s) may be informed accordingly.

STAY ARRANGEMENT

Stay arrangement will be made in the hostel of the V.V. Giri National Labour Institute. The lodging on twin sharing basis and boarding will be provided by the Institute from the afternoon of May 20, 2018 till the forenoon of May 26, 2018. For extended stay or early arrival, lodging & boarding charges would be borne by the participants.

TRAVELLING EXPENSES

1. No fee is charged from the participants.
2. The Institute would reimburse travel expenses of the participants for 2nd class sleeper Train/Bus fare from their place of work to NOIDA on production of ORIGINAL ticket for inward journey and for return journey, a photo copy of CONFIRMED ticket should be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconveniences.
3. It may be ensured that nominee(s) should have Aadhar Card. The nominations of only those participants will be accepted who have Aadhar number. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominees should be instructed to provide Aadhar Number, Bank Account Number, IFSC Code of Bank, Bank Name and Branch of the Bank. The bank details may be indicated by nominee while filling up TA form at the institute
4. The local conveyance will be reimbursed restricted to the actual expenditure incurred or Rs. 500/- whichever is less (Rs. 350/- for Delhi & NCR).

NOTE

1. The participants are provided free of cost boarding and lodging only for the duration of the programme.
2. Please note that those who have attended Institute's programme earlier are not to be nominated. If so, they shall be immediately sent back and no travel allowance will be reimbursed.
3. Spouse and family members are not allowed to stay in the Institute's hostel.
4. Only members of trade unions should be nominated. Please ensure that spouse or relatives of nominee, who are not member of trade union, should not be nominated.
5. Participants are requested to book their return ticket in advance from their own place.
6. Under no-circumstance other than IInd class ordinary fare will be entertained

COURSE DIRECTOR

Dr. Sanjay Upadhyaya

LAST DATE FOR NOMINATIONS

The last date for receiving the nominations is May 07, 2018. Because of limited number of seats, we will be constrained to admit participants on first-come-first-serve basis and regret acceptance thereafter.

COMMUNICATION

The sponsoring authority is requested to send nomination forms duly filled in by the nominees alongwith sponsorship letter. Sponsorship letters without nomination forms will not be considered.

All Correspondence should be addressed to:

J. K. Kaul
Consultant (Programme)
V.V.Giri National Labour Institute
Post Box No. 68, Sector – 24
NOIDA, Distt. Gautam Budh Nagar
Uttar Pradesh – 201 301

Telephone: 2411471, 2411534-36
Fax No. : 2411471
E-mail : jkkaul.vvgnli@gov.in, jkkaulvvgnli@rediffmail.com

**V. V. GIRI NATIONAL LABOUR INSTITUTE
NOIDA**

**Capacity Building Programme for Stakeholders in the Building and Construction
Sector
May 21-25, 2018**

NOMINATION FORM

VENUE

V.V.Giri National Labour Institute, Sector-24, NOIDA, Distt. Gautam Budh Nagar,
Uttar Pradesh

GENERAL INFORMATION

1. Nominee's Full Name Mr./Ms. _____
(In Block Letters)
2. Age and date of birth : _____
3. Educational Qualification : _____
4. Whether
SC/ ST/OBC/General : _____

I. UNION MEMBERSHIP DETAILS

5. (a) Name of the Trade Union: _____
Organization : _____
(b) National Affiliation : _____
: _____
6. Status in the Organization : _____
7. Address for Correspondence: _____
(In block Letters) : _____
Telephone -----
FAX No. -----e.mail-----

8. Have you attended any : _____
programme from this Institute?
If yes, give details. _____

II. DETAILS OF CURRENT EMPLOYMENT

- (a) Designation : _____
(b) Organisation : _____
(c) Nature of Work : _____
(d) Address : _____

III. BANK DETAILS OF PARTICIPANT

- (f) Aadhar Number : _____
(g) Name of Bank : _____
(h) Bank Branch name : _____
(i) Account No : _____
(j) IFSC Code : _____

Date:

Signature & Name of the Participant)

Mail this form to:

J. K. Kaul
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NOIDA, Distt. Gautam Budh Nagar
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