

PRG/IRP/20/19  
December 24, 2019

**Subject: Training Programme on Managing Human Resources Effectively from February 03-07, 2020 at VVGNI Campus, NOIDA.**

Dear Sir/Madam

The Institute is organising a Training Programme on **Managing Human Resources Effectively** from **February 03-07, 2020** at VVGNI campus, NOIDA.

The programme aims to acquaint the participants with the dynamics of work environment and enhance the understanding about the various aspects of human resource utilization , human capital development. The programme will also impart knowledge and skill to deal with workforce effectively. The enclosed brochure provides the details of the issues that would be covered during the programme.

We hope you will find this programme appropriate for your organisation and will nominate a team of participants. Nominations from your organisations should reach to us latest by **January 24, 2020** alongwith participation fee.

Thanking you,

Yours sincerely,

**(Dr. H. Srinivas)**

To

Government , Public and Private Sector Undertakings

# **Training Programme on Managing Human Resources Effectively**

**February 03-07, 2020  
VVG NLI Campus, NOIDA**



**V.V. Giri National Labour Institute  
Post Box No. 68, Sector 24, NOIDA  
Distt. Gautam Budh Nagar  
Uttar Pradesh – 201 301**

## **AIM**

The programme aims to acquaint the participants with the dynamics of work environment, enhance the understanding about the various aspects of human resource management, human capital development and impart knowledge and skill to deal work effectively.

## **OBJECTIVES**

At the end of the course the participants would be able to:-

- To understand the dynamics of work environment
- To discuss various aspects of human resources management and human capital development
- To acquaint with the various policies and programmes
- To impart behavioural skills to deal work effectively
- To refresh the participants legal understanding with recent laws and amendments
- To enable the participants to redefine their role and contribute significantly for the organisation and nation.

## **COURSE PROFILE**

Dynamics of Labour Market (Labour Market Context of HRM), Human Resources Planning and Human Capital Development: Human Resource Training and Development, Attract and Retain Employees and Motivate to perform, Future of Work in the Context of Fourth Industrial Revolution, Rapid Skill Changes, Skill for Employability and Productivity, Skilling and upskilling with Public Private Partnership: Avenues & Initiatives, Employees wellbeing through Health Provisioning and welfare measures, Gender Sensitivity from HR Perspectives, Behavioral Skills, New Paradigm of Labour Relations: Relevant Laws, Labour Reforms, Good Practices.

## **METHODOLOGY**

Lectures, Audio Visual Presentations, Individual and Group exercises, Case-Studies and experience sharing.

## **PARTICIPANT'S PROFILE**

Managerial Personnel from Public and Private Sectors, Officials of State and Central Government including Labour Departments.

## **DATE AND DURATION**

**February 03-07, 2020**

The programme will commence on February 03, 2020 at 10.00 a.m. and will conclude on February 07, 2020 afternoon.

## **VENUE**

V.V.Giri National Labour Institute,  
Sector-24, NOIDA- 201301,

Distt. Gautam Budh Nagar  
Uttar Pradesh

The Institute campus is situated near Prakash Hospital and NTPC Office. The distance of the campus from New Delhi Railway Station is 20 Kms and 1.5 Kms from Metro Railway Station, Noida City Centre.

## **STAY ARRANGEMENT**

Stay arrangement will be made in the hostel of the V. V. Giri National Labour Institute. The boarding and lodging for residential participants will be provided from the afternoon of February 02, 2020 till the forenoon of February 08, 2020. The accommodation would be on twin sharing basis. For extended stay or early arrival, lodging & boarding charges would be borne by the participants

## **PROGRAMME FEE**

Rs. 19,800/++18% GST per residential participant on single occupancy basis  
Rs. 18,000/++18% GST per residential participant on double occupancy basis  
Rs. 15,000/++18% GST per non- residential participant

The fee is payable in advance by NEFT/ECS in favour of V.V. Giri National Labour Institute, payable at New Delhi. The fee is not refundable once the nomination is accepted.

Name of the Bank	:Indian Overseas Bank
Address of the Bank	:Nithari: Noida 201 301
A/c Number	:059702000001131
Type of Account	:Current Account
MICR cord	:110020029
NEFT/IFSC Cord	:IOBA0000597
PAN Number	: AAAAV5227F
GST No	:09AAAV5227F1ZI

## **COURSE DIRECTOR**

Shri P.Amitav Khuntia  
p.amitav.vvgnli@gov.in

Besides the VVGnLI Faculty members, eminent resource persons from Academics, Government, Public and Private Sector will also be invited to take various sessions.

## **COMMUNICATIONS**

All correspondence should be addressed to:

J. K. Kaul  
Consultant (Programme)  
V.V. Giri National Labour Institute  
Post Box. No. 68, Sector-24

Distt. Gautam Budh Nagar  
NOIDA-201301 (UP)

Telephone : 0120- 2411533-35

Fax No. : 0120- 2411471

Email: [vvgnlitraining@gmail.com](mailto:vvgnlitraining@gmail.com), [jkkaul.vvgnli@gov.in](mailto:jkkaul.vvgnli@gov.in)

Website : [www.vvgnli.gov.in](http://www.vvgnli.gov.in)

Note: Those calling on STD from outside Delhi please dial 0120 before the above numbers. The Institute works five days a week. (Monday-Friday)

**V.V.GIRI NATIONAL LABOUR INSTITUTE  
NOIDA**

**Training Programme on Managing Human Resources Effectively  
February 03-07, 2020  
NOMINATION FORM**

Nominee's full name Mr. /Ms. ....  
(In block letters)

Name of the organisation .....

Designation .....

Address (Office) .....

.....

.....

Telephone (O).....(R) .....

Email .....

Fax No. .... email.....

**Residential/Non-residential (Put Mark)**

Date

(Signature)

**Mail this form to:**

J. K. Kaul  
Consultant (Programme)  
V.V. Giri National Labour Institute  
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Website : [www.vvgnli.org](http://www.vvgnli.org)

