

No: PRG/NEP/07/17
April 03, 2018

Subject:- Leadership Development Programme for Trade Union Leaders from North Eastern States during May 21-25, 2018 at VVGNI Campus, NOIDA

EXCLUSIVELY FOR PARTICIPANTS FROM NORTH EASTERN STATES

Dear Sir/Madam,

The Institute would be organizing a **Leadership Development Programme for Trade Union Leaders and NGOs from North Eastern States** of Assam, Arunachal Pradesh, Manipur, Meghalaya, Mizoram, Nagaland, Tripura and Sikkim from **May 21-25, 2018** at VVGNI Campus, NOIDA.

The programme is designed for trade union leaders from unorganised and organised sectors sponsored by Central Trade Unions and representatives of NGOs. The aim of the programme is to enhance leadership skills of trade union activists from North-Eastern States. The accompanying brochure contains inter-alia the necessary information on the eligibility for participation. Kindly ensure that the nominees possess working knowledge of English/Hindi.

There is no programme fee. The Institute will provide free boarding and lodging during the training period to the participants. The Institute would also reimburse to and fro 3-tier train fare. It may be ensured that nominee(s) should have Aadhar number. The nominations of only those participants will be accepted who have Aadhar number and bank account. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their Aadhar Card and bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details may be indicated by nominee while filling up TA form at the institute. The participants from Assam and Meghalaya can submit a copy of Voter ID/ Driving Licence in place of Aadhar card, while filling up TA form at the institute. All the nominees may be informed accordingly.

We request you to nominate **05 candidates**. It may be ensured that those who have already attended institute's earlier programme are not nominated again. We will highly appreciate participation of women. Because of limited number of seats, the Institute will be constrained to admit only 05 participants from one organisation on first-come-first serve basis and regret acceptance thereafter. The last date for receiving the nominations is May 07, 2018. You may kindly forward the names of the participants alongwith nomination forms duly filled in by the nominees.

With regards,

Yours sincerely,

(Dr. H. Srinivas)

To

- All Central Trade Unions
- Deputy Commissioners, NE States

Leadership Development Programme for Trade Union Leaders from North Eastern States

May 21-25, 2018



**V. V. GIRI NATIONAL LABOUR INSTITUTE
Sector – 24, Noida
Distt. Gautam Budh Nagar
Uttar Pradesh – 201 301**

CONTEXT

Events of far reaching consequences are reshaping and defining anew the social, political and economic purpose of trade unions across the world. In India too, substantial changes in economic policy have thrown up new challenges for trade unions. A trade union leader needs to understand these changes and analyse their implications to serve better their members and contribute more effectively to the viability of the organisations in which they work.

AIM

The aim of the programme is to enhance leadership skills of trade union activists from North-Eastern States.

OBJECTIVES

- To develop skills and techniques of effective organisation building
- To foster skills of effective leadership.
- To acquaint the participants with the socio-economic and political changes in globalised economy.
- To impart knowledge about labour laws, development programmes and schemes.

COURSE PROFILE

Basic understanding of leadership skills and impact on self and others, communication skills, decision making process, globalisation and its impact on labour

METHODOLOGY

Lecture, Group discussions, Simulation technique and role play.

PARTICIPATION LEVEL

Trade union leaders from central trade unions working in Organised/Unorganised sector and representative of NGOs from North-Eastern States of **Assam, Arunachal Pradesh, Manipur, Meghalaya, Mizoram, Nagaland, Tripura and Sikkim**. For the welfare of vulnerable and marginalized groups of the society, we will appreciate if participants from reserved categories (SC/ST/OBC) are also nominated.

ELIGIBILITY

1. Participants should be above 20 years and below 50 years of age and should be from North Eastern States only.
2. Should be actively engaged at grassroots level activities and have a minimum experience of 2 years.
3. Should have working knowledge of English or Hindi.
4. We will appreciate if some women leaders are also nominated.

Note:

1. Please note that those who have already attended institute's earlier programme are not to be nominated. If so, they shall be immediately sent back and no travel allowance will be reimbursed.
2. Spouse and family members are not allowed to stay in the Institute's hostel.
3. Only members of trade unions should be nominated. Please ensure that spouse or relatives of nominee, who are not member of trade union, should not be nominated.
4. Participants are requested to book their return ticket in advance from their own place.

VENUE

V.V. Giri National Labour Institute
Sector-24, NOIDA-201301,
Distt. Gautam Budh Nagar, Uttar Pradesh

Campus of the Institute is situated near Prakash Hospital and NTPC Office. The distance of the campus from New Delhi Railway Station is 20 Kms and 1.5 Kms from Metro Railway Station, Noida City Centre.

DATE

May 21-25, 2018

The programme commences at 10.00 a.m. on May 21, 2018 and will conclude at 2.00 p.m. on May 25, 2018

STAY ARRANGEMENT

Stay arrangement will be made in the hostel of V.V. Giri National Labour Institute. Accommodation will be on twin sharing basis. The boarding and lodging will be provided by the Institute from the afternoon May 20, 2018 till the forenoon of May 26, 2018. For extended stay or early arrival, lodging & boarding charges would be borne by the participants.

FEE & TRAVELLING EXPENSES

1. No fee is charged from the participants.
2. The Institute would reimburse travel expenses of the participants for 3 tiers AC Train fare from their place of work to NOIDA on production of ORIGINAL ticket for inward journey and for return journey, a photo copy of 3rd AC CONFIRMED ticket shall be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconvenience.
3. It may be ensured that nominee(s) should have Aadhar Card and bank account. The nominations of only those participants will be accepted who have Aadhar number and bank account. The reimbursement of travel fare to the nominees

would be made through NEFT only. The nominee(s) may be informed to bring their Aadhar Card and bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details may be indicated by nominee while filling up TA form at the institute.

4. The participants from Assam and Meghalay can submitted a copy of Voter ID/ Driving Licence in place of Aadhar card, while filling up TA form at the institute. All the nominees may be informed accordingly. All the nominees may be informed accordingly.
5. The local conveyance to be reimbursed would be restricted to the actual expenditure incurred or Rs. 750/- whichever is less

LAST DATE FOR NOMINATIONS

May 07, 2018. Because of limited number of seats we will be constrained to admit participants on first-come-first served basis and regret acceptance thereafter.

COURSE DIRECTOR

Dr. Poonam S. Chauhan, Senior Fellow

COMMUNICATIONS

The sponsoring authority is requested to send nomination forms duly filled in by the nominees alongwith sponsorship letter.

All correspondence may be addressed to:

Mr. J. K. Kaul

Consultant (Programme)

V. V. Giri National Labour Institute

Post Box. No. 68, Sector-24

Distt. Gautam Budh Nagar

NOIDA-201301 (UP)

PHONE: 2411534-36

FAX : 2411471

Email : jkkaulvvgnli@rediffmail.com, jkkaul.vvgnli@gov.in

Note: Those calling on STD from outside Delhi will please dial **0120** before the above numbers. The Institute works five days a week. (Monday – Friday)

**V.V.GIRI NATIONAL LABOUR INSTITUTE
NOIDA**

**LEADERSHIP DEVELOPMENT PROGRAMME FOR TRADE UNION LEADERS
FROM NORTH EASTERN STATES
May 21-25, 2018**

NOMINATION FORM

VENUE

V.V.Giri National Labour Institute Campus, Sector-24, NOIDA, Dist. Gautam
Budh Nagar, Uttar Pradesh

IMPORTANT INSTRUCTIONS

- This Programme will be conducted in English & Hindi
- This form must be filled by the nominee

GENERAL INFORMATION

1. Nominee's Full Name Mr/Ms. _____
(In Block Letters)
2. Age and date of birth _____
3. Educational Qualification : _____
: _____
Whether
SC/ ST/OBC/General _____
4. Status in the Organisation : _____
5. Affiliation to CTU : _____
6. Address for Correspondence : _____
(In block Letters) : _____
: _____
Phone _____
Fax: _____ Email _____
7. Have you attended any : _____
programme at this Institute earlier?
If yes, give details.

I. DETAILS OF CURRENT EMPLOYMENT

- (a) Designation : _____
- (b) Organisation : _____
- (c) Nature of Work : _____
- (d) Address : _____

BANK DETAILS OF THE PARTICIPANT

Aadhar No _____

Name of Bank _____

Bank Branch name: _____

Account No. _____

IFSC Code _____

(Signature & Name of the Participant)

Date:

Mail this form to:

Mr. J. K. Kaul
Consultant (Programme)
V.V.Giri National Labour Institute
Post Box No. 68, Sector – 24
NOIDA, Distt. Gautam Budh Nagar
Uttar Pradesh – 201 301
PHONE: 2411534-36
FAX: 2411471
Email jkkaulvvgnli@rediffmail.com, jkkaul.vvgnli@gov.in