

No. PRG/ CBP/02/20

February 21, 2020

Subject: Training Programme on Good Governance for Effective Implementation of Development Programmes from April 20-24, 2020 at VVGNI Campus, NOIDA.

Dear Sir/Madam,

We are glad to inform you that the Institute would be organising a Training Programme on **Good Governance for Effective Implementation of Development Programmes** during **April 20-24, 2020** at VVGNI Campus, NOIDA.

The programme aims at strengthening the knowledge of the participants with good governance and acquaint them with various development programmes. The programme will also discuss the issues and mechanism for the effective delivery to working masses. The programme is meant for Government Officials entrusted with the Implementations of development programmes, Development Professionals and Labour Officials. The programme details are enclosed. The programme will be conducted in English/Hindi.

There is no programme fee. The Institute would bear the expenditure on boarding and lodging facility and will reimburse to and fro Second Class Sleeper train fare on production of ticket to the participants. It may be ensured that nominee(s) should have Aadhar number. The nominations of only those participants will be accepted who have Aadhar number and bank account. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their Aadhar Card and bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details may be indicated by nominee while filling up TA form at the institute. All the nominees may be informed accordingly.

We request you to nominate 04 officials from your organisation. Because of limited number of seats, the Institute will be constrained to admit only 04 participants from one organisation on first-come-first serve basis and regret acceptance thereafter. We will highly appreciate participation of female officials. You may kindly forward the names of the participants along with nomination forms duly filled in by the nominees. The last date for receiving nominations April 06, 2020.

With kind regards,

Yours sincerely,

(Dr. H. Srinivas)

To

- Rural Development Departments
- Urban Development Departments
- Labour and Employment Departments
- Deputy Commissioners
- District Magistrate/Collector

Training Programme on Good Governance for Effective Implementation of Development Programmes

**April 20-24, 2020
VVGNNI Campus, NOIDA**



**V.V.GIRI NATIONAL LABOUR INSTITUTE
SECTOR – 24, POST BOX NO. 68
GAUTAM BUDH NAGAR, NOIDA- 201301
UTTAR PRADESH**

AIM

This programme aims at strengthening the knowledge of the participants with good governance, its elements and the various development/welfare programmes and discuss the issues and mechanism for the effective delivery to working mass.

OBJECTIVE:

- To understand the concept, features and importance of good governance
- To discuss the various development/welfare programmes in operation
- To discuss the issues arise in the effective implementations
- To find out ways and means of effective delivery mechanism

COURSE PROFILE

Concept and components of Good Governance, Understanding Work, Dynamics and aspiration level of working mass, Deliberation on issues and prospects for Effectiveness of Development Programmes {Employment Generation Programmes, Skill Development Initiatives, for Employability & Entrepreneurship ,Social Security and Health Protection measures, Sanitation& other welfare provisions under different boards with special reference to women, Role of Convergence and Partnership, Disaster Management and Livelihood Protection, E-Governance, behavioural skills for better work performance, Good Practices, State Government initiatives.

METHODOLOGY

Lectures, Audio-Visual Presentations, Group Discussions and General Discussion, Interactive sessions, Case Studies & Field Visit

PARTICIPATION LEVEL

Government Officers entrusted with the Implementations of development and welfare programmes, Development Professionals and Labour Officials.

Note:

1. Please note that those who have attended Institute's programme earlier are not to be nominated. If so, they shall be immediately sent back and no travel allowance will be reimbursed.
2. Spouse and family members are not allowed to stay in the Institute's hostel.
3. Participants are requested to book their return ticket in advance from their own place.
4. Under no-circumstance other than IInd class sleeper train fare will be entertained.

DATE AND DURATION

April 20-24, 2020. The programme will commence on April 20, 2020 at 10.00 a.m. and conclude on the April 24, 2020 afternoon.

VENUE

V.V. Giri National Labour Institute
Sector 24, NOIDA 201 301 (U.P.)

The Institute campus is situated near Prakash Hospital and NTPC Office. The distance of the campus from New Delhi Railway Station is 20 Kms and 1.5 Kms from Metro Railway Station, Noida City Centre.

STAY ARRANGEMENT

Stay arrangement on twin-sharing will be made in the hostel of the V.V. Giri National Labour Institute. The boarding and lodging will be provided by the Institute from the afternoon of April 19, 2020 till the forenoon April 25, 2020. For extended stay or early arrival, lodging & boarding charges would be borne by the participants.

TRAVELLING EXPENSES

1. No fee is charged from the participants.
2. The Institute would reimburse travel expenses of the participants for 2nd class sleeper Train/Bus fare from their place of work to NOIDA on production of ORIGINAL ticket for inward journey and for return journey, a photo copy of CONFIRMED ticket should be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconveniences.
3. It may be ensured that nominee(s) should have Aadhar number. The nominations of only those participants will be accepted who have Aadhar number and bank account. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details may be indicated by nominee while filling up TA form at the institute. All the nominees may be informed accordingly.
4. The local conveyance will be reimbursed restricted to the actual expenditure incurred or Rs. 500/- whichever is less (Rs. 350/- for Delhi & NCR).
5. The Institute would reimburse travel expenses of the North Eastern participants for 3 tier AC Train fare from their place of work to NOIDA on production of ORIGINAL ticket for inward journey and for return journey, a photo copy of 3rd AC CONFIRMED ticket shall be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconvenience. The local conveyance to be reimbursed would be restricted to the actual expenditure incurred or Rs. 750/- whichever is less.

6. Officials entitled for higher class may claim their Travelling Allowance from their own organisation.
7. The participants are provided free of cost boarding and lodging only for the duration of the programme.

LAST DATE FOR NOMINATIONS

The last date for receiving the nominations is April 06, 2020. Because of limited number of seats, we will be constrained to admit participants on first-come-first-serve basis and regret acceptance thereafter.

COURSE DIRECTOR

Shri P. Amitav Khuntia
p.amitav.vvgnli@gov.in

COMMUNICATIONS

All correspondence should be addressed to:

J. K. Kaul

Consultant (Programme)

V.V. Giri National Labour Institute

Post Box. No. 68, Sector-24, NOIDA-201301

Uttar Pradesh

Phone: 2411533-35

Fax: 2411471

Email: jkkaul.vvgnli@gov.in, vvgnlitraining@gmail.com

Website: www.vvgnli.gov.in

- Note:
- (i) Those calling on STD from outside Delhi will please dial **0120** before the above numbers. The Institute works five days a week. (Monday – Friday)
 - (ii) Participants are requested to book their return ticket from their destination to avoid any inconvenience.

**V.V.GIRI NATIONAL LABOUR INSTITUTE
NOIDA**

**Training Programme on
Good governance for Effective Implementation of Development Programme
April 20-24, 2020**

NOMINATION FORM

VENUE

V.V.Giri National Labour Institute Campus, Sector -24, NOIDA, Dist. Gautam
Budh Nagar, Uttar Pradesh

IMPORTANT INSTRUCTIONS

- This Programme will be conducted in English/Hindi
- This form must be filled by the nominee

GENERAL INFORMATION

1. Nominee's Full Name Mr/Ms. _____
(In Block Letters)
2. Age and date of birth _____
3. Educational Qualification : _____
: _____
: _____
4. Whether
SC/ ST/OBC/General : _____
5. Status in the Organisation : _____
6. Address for Correspondence : _____
(In block Letters) : _____
- Phone _____

- e.mail : _____

7. Have you attended any programme from the Institute earlier? : _____
If yes, give details. : _____

BANK DETAILS OF THE PARTICIPANT

Aadhar No _____
Name of Bank _____
Bank Branch Name: _____
Account No. _____
IFSC Code _____

(Signature & Name of the Participant)

Date:

Mail to:

J. K. Kaul
Consultant (Programme)
V.V. Giri National Labour Institute
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Uttar Pradesh
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