

No.PRГ/CBP/27/18  
August 13, 2018

**Subject: Training Programme on Gender, Poverty and Employment to be held from October 22-26, 2018 at VVGNI Campus, NOIDA**

Dear Sir/Madam,

We are glad to inform you that the V. V. Giri National Labour Institute would be organizing a Training Programme on **Gender, Poverty and Employment** to be held from **October 22-26, 2018** at V. V. Giri National Labour Institute, Campus, NOIDA.

This training programme has been designed for the Officials from Government Departments, Central Trade Unions and Non-government Organisations. The programme will address and strengthen the understanding of participants on inter-linkages between gender, poverty and employment. The programme will also aim to discuss how women and men can take advantage of employment opportunities, working conditions, etc. which have a direct impact on the productivity of the workplace and welfare of the families.

There is no programme fee. The Institute would provide free boarding and lodging facility and will reimburse to and fro Second Class Sleeper train fare on production of tickets to the participants. It may be ensured that nominee(s) should have Aadhar number. The nominations of only those participants will be accepted who have Aadhar number and bank account. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their Aadhar Card and bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details may be indicated by nominee while filling up TA form at the institute. All the nominees may be informed accordingly.

We request to nominate 03 officials from your organisation. It may be ensured that those who have already attended Institute's any of earlier programme are not nominated again. We will highly appreciate participation of women. Because of limited number of seats, the Institute will be constrained to admit only 03 participants from one organisation on first-come-first serve basis and regret acceptance thereafter. You may kindly forward the names of the participants alongwith nomination forms duly filled in by the nominees. The last date for receiving nominations is October 10, 2018.

With regards,

Yours sincerely,

**(Dr. H. Srinivas)**

To:

- Union Ministries/Government Department
- Central Trade Unions
- NGOs

# **Training Programme on Gender, Poverty and Employment**

**October 22-26, 2018  
VVGNNLI Campus, NOIDA**



**V.V. Giri National Labour Institute  
Sector 24, NOIDA  
Distt. Gautam Budh Nagar  
Uttar Pradesh – 201 301**

## **BACKGROUND**

Gender inequality needs to be addressed at all levels, because women, as a group suffer discrimination in all spheres of their life. Men and women are treated differently in society and labour market. Gender discrimination leads to women's subjugated position. These gender biases are deep-rooted and are accepted. Within this context the present training programme is organised.

## **AIM**

The programme aims to discuss how working women and men can satisfactorily benefit from the employment opportunities, working conditions, etc. which have a direct impact on the productivity of the workplace and welfare of the families.

## **OBJECTIVES:**

- To examine the inter-linkages between gender, poverty and employment;
- To discuss gender-sensitive, anti-poverty and employment policies and programmes;
- To understand gender and decent work perspective in national and international policy agendas on poverty reduction;

## **COURSE PROFILE**

Gender, Poverty & Employment: Concepts, Policies and Programmes, Decent Work.

## **METHODOLOGY**

The training programme is flexible and a modular structure cum participatory approach will be adopted for this course

## **PARTICIPATION LEVEL**

Policy makers, Government representatives, Representatives of Workers' and employers' organization, Civil Society representatives.

## **ELIGIBILITY**

1. Participants should be above 22 years and below 50 years of age;
2. Should be personally engaged at grass root level activities for at least past two years;
3. Should have working knowledge of either Hindi or English.

**Note:**

1. Please note that those who have attended Institute's programme earlier are not to be nominated. If so, they shall be immediately sent back and no travel allowance will be reimbursed.
2. Spouse and family members are not allowed to stay in the Institute's hostel.
3. Only members of trade unions should be nominated. Please ensure that spouse or relatives of nominee, who are not member of trade union, should not be nominated.
4. Participants are requested to book their return ticket in advance from their own place and under no-circumstance other than IInd class ordinary fare will be entertained.

**DATE & Duration****October 22-26, 2018**

The training programme will commence at 10.00 a.m. on **October 22, 2018** and will conclude in the afternoon on **October 26, 2018**

**VENUE**

V.V.Giri National Labour Institute  
Sector -24, NOIDA -201301,

Campus of the Institute is situated near Prakash Hospital and NTPC Office The distance of the campus from New Delhi Railway Station is 20 Kms and 1.5 Kms from Metro Railway Station, Noida City Centre

**STAY ARRANGEMENT**

Stay arrangement will be made in the hostel of V.V. Giri National Labour Institute. The boarding and lodging will be provided by the Institute from the afternoon of October 21, 2018 till the forenoon of October 27, 2018 Accommodation will be on twin-sharing basis. For extended stay or early arrival, lodging & boarding charges would be borne by the participants

**TRAVELLING EXPENSES**

1. No fee is charged from the participants.
2. The Institute would reimburse travel expenses of the participants for 2nd class sleeper Train/Bus fare from their place of work to NOIDA on production of original ticket for inward journey and for return journey, a photo copy of confirmed ticket should be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconveniences.  
**Officials entitled for higher class may claim their Travelling Allowance from their own organisation.**

3. It may be ensured that nominee(s) should have Aadhar number. The nominations of only those participants will be accepted who have Aadhar number and bank account. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details may be indicated by nominee while filling up TA form at the institute. All the nominees may be informed accordingly.
4. The local conveyance will be reimbursed restricted to the actual expenditure incurred or Rs. 500/- whichever is less (Rs. 350/- for Delhi & NCR).
5. The Institute would reimburse travel expenses of the **North Eastern participants** for 3 tier AC Train fare from their place of work to NOIDA on production of **ORIGINAL** ticket for inward journey and for return journey, a photo copy of 3<sup>rd</sup> AC **CONFIRMED** ticket shall be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconvenience. The local conveyance to be reimbursed would be restricted to the actual expenditure incurred or Rs. 750/- whichever is less.
6. Officials entitled for higher class may claim their Travelling Allowance from their own organisation.
7. The participants are provided free of cost boarding and lodging only for the duration of the programme.

**NOTE :**

- a) Participants are requested to book their return journey ticket in advance from their own place.
- b) Under no-circumstance other than second sleep class fare will be entertained.
- c) Those who have attended Institute's any of earlier programme are not nominated again

**COURSE DIRECTOR**

Dr. Shashi Bala

**LAST DATE FOR NOMINATIONS**

October 10, 2018. Because of limited number of seats we will be constrained to admit participants of first-come-first serve basis and regret acceptance thereafter.

## **COMMUNICATION**

The sponsoring authority is requested to send nomination forms duly filled in by the nominees alongwith sponsorship letter. Sponsorship letters without nomination forms will not be considered.

All Correspondence should be addressed to:

Consultant (Programme)  
V.V.Giri National Labour Institute  
Post Box No. 68, Sector – 24  
NOIDA, Distt. Gautam Budh Nagar  
Uttar Pradesh – 201 301  
Telephone : 2411471, 2411534,  
Fax No. : 2411471, 2411474, 2411536,  
E-mail : jkkaul.vvgnli@gov.in,vvgnlitraining@gmail.com

Note: Those calling on STD from Outside Delhi will please dial 0120 before the above numbers. The Institute work five days a week (Monday-Friday) 9 a.m. - 5.30 p.m.

**V.V.GIRI NATIONAL LABOUR INSTITUTE  
NOIDA**

**Training Programme on Gender, Poverty and Employment  
October 22-26, 2018**

**NOMINATION FORM**

**VENUE**

V.V.Giri National Labour Institute Campus, Sector-24, NOIDA, Distt. Gautam  
Budh Nagar, Uttar Pradesh

**IMPORTANT INSTRUCTIONS**

This form must be filled by the nominee and sent to the address given below. Do  
not delay. Please mail this form immediately.

**GENERAL INFORMATION**

1. Nominee's Full Name Mr./Ms. \_\_\_\_\_  
(In Block Letters)
2. Age and date of birth : \_\_\_\_\_
3. Educational Qualification : \_\_\_\_\_
4. Nominee's designation : \_\_\_\_\_
5. Name of the Organization /Trade Union: \_\_\_\_\_
6. Postal Address : \_\_\_\_\_  
: \_\_\_\_\_  
: \_\_\_\_\_  
Tel: \_\_\_\_\_ Fax: \_\_\_\_\_  
email \_\_\_\_\_
7. Pl. indicate your Nature of Work \_\_\_\_\_  
\_\_\_\_\_

8. Have you attended any programme organised by this institute, If yes, give details

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**BANK DETAILS OF THE PARTICIPANT**

Aadhar No \_\_\_\_\_

Name of Bank \_\_\_\_\_

Bank Branch Name: \_\_\_\_\_

Account No. \_\_\_\_\_

IFSC Code \_\_\_\_\_

**(Signature & Name of the Participant)**

Date:

**Mail this form to:**

Consultant (Programme)  
V.V.Giri National Labour Institute  
Post Box No. 68, Sector – 24  
NOIDA, Distt. Gautam Budh Nagar  
**Uttar Pradesh – 201 301**

Telephone: 0120- 2411534-35  
Fax No. : 0120-2411471  
Email : jkkaul.vvgnli@gov.in, [vvgnlitraining@gmail.com](mailto:vvgnlitraining@gmail.com)