

No. PRG/CBP/30/19
December 06, 2019

**Subject: Training Programme on Social Protection and Livelihood Security
from February 17-21, 2020 at VVGNNLI, NOIDA.**

Dear Sir/Madam,

We are glad to inform you that the V. V. Giri National Labour Institute has scheduled a Training Programme on **Social Protection and Livelihood Security** to be held from **February 17-21, 2020** at VVGNNLI Campus, Noida.

The programme has been designed for Government officials and trade union leaders with the aim to familiarize them with the social protection programmes and to develop techniques and strategies for initiating micro-level livelihood programmes. The programme will be conducted in English/Hindi. The details about the programme are given in the enclosed brochure.

There is no programme fee. The Institute would bear the expenditure on boarding and lodging facility and will reimburse to and fro Second Class Sleeper train fare on production of tickets to the participants. It may be ensured that nominee(s) should have Aadhar number. The nominations of only those participants will be accepted who have Aadhar number and bank account. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their Aadhar Card and bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details may be indicated by nominee while filling up TA form at the institute. All the nominees may be informed accordingly.

We request you to nominate 04 officials from your organisation/department. We will highly appreciate participation of women. It may be ensured that those who have already attended institute's earlier programme are not nominated again. Taking into consideration the limited number of seats, the Institute will be constrained to admit only 04 participants from one organisation/department on first-come-first-serve basis and regret acceptance thereafter. You may kindly forward the names of the participants alongwith nomination forms duly filled in by the nominees. The last date for receiving nominations is February 02, 2020.

With regards,

Yours sincerely,

(Dr. H. Srinivas)

To:

- Central Trade Unions
- Deputy Commissioners
- Rural Development Departments
- Departments of Panchayati Raj

Training Programme on Social Protection and Livelihood Security

**February 17-21, 2020
V.V. Giri National Labour Institute**



**V.V.Giri National Labour Institute
Sector – 24, Post Box no. 68
Noida, Distt. Gautam Budh Nagar
Uttar Pradesh –201301**

AIM

The aim of the programme is to familiarize the participants with the social protection programmes and to develop techniques and strategies for initiating micro-level livelihood programmes.

OBJECTIVES

- Acquaint participants with concepts of social protection
- Familiarize participants with the social protection programmes and micro level experiments in the country
- Understand the role of different institutional mechanisms to deliver social protection and sustainable livelihood
- Discuss the role of government, trade unions and community leaders for initiating rural livelihood protection programmes

COURSE PROFILE

Social Protection of Informal Sector Workers; Programmes and Schemes on Social Protection; Sharing Micro level Experience of Social Protection Practices; Capacity building for initiating community level programmes

METHODOLOGY

Lectures, individual and group presentations, sharing case studies.

PARTICIPATION LEVEL

Government Officials and Representatives of Central Trade Unions. Both English and Hindi working knowledge is required.

ELIGIBILITY

1. Participants should be above **22 years and below 50 years of age**;
2. Should be personally engaged at grass root level activities for at least past two years or implementing government livelihood programmes;
3. Should be fluent in either Hindi or English.

NOTE:

1. Please note that those who have already attended this programme are not to be nominated. If so, they shall be immediately sent back and no travel allowance will be reimbursed.
2. Spouse and family members are not allowed to stay in the Institute's hostel.
3. In case of trade union representatives, please ensure that spouse or relatives of nominee, who are not member of trade union, should not be nominated.
4. Participants are requested to book their return ticket in advance from their own place.
5. Under no-circumstance other than IInd class ordinary fare will be entertained.

PROGRAMME DATE

February 17-21, 2020

The training programme will commence at 10.00 a.m. on February 17, 2020 and will conclude on February 21, 2020 afternoon.

VENUE

V.V.Giri National Labour Institute
Sector –24, NOIDA –201301,

The Institute is situated near Prakash Hospital and NTPC Office. The distance of the Institute from New Delhi Railway Station is 20 Kms. Noida City Centre Metro Station is about 1.5 kms from VVGNI, Noida.

STAY AND FOOD ARRANGEMENT

Stay arrangement will be made in the hostel of V.V. Giri National Labour Institute on twin sharing basis. The boarding and lodging will be provided by the Institute from the afternoon of February 16, 2020 till the forenoon of February 22, 2020. For extended stay or early arrival, lodging & boarding charges would be borne by the participants.

TRAVELLING EXPENSES

1. No fee is charged from the participants.
2. The Institute would reimburse travel expenses of the participants for 2nd class sleeper Train/Bus fare from their place of work to NOIDA on production of **ORIGINAL** ticket for inward journey and for return journey, a photo copy of **CONFIRMED** ticket should be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconveniences.
3. It may be ensured that nominee(s) should have Aadhar Card. The nominations of only those participants will be accepted who have Aadhar number. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominees should be instructed to provide Aadhar Number, Bank Account Number, IFSC Code of Bank, Bank Name and Branch of the Bank. The bank details may be indicated by nominee while filling up TA form at the institute.
4. The local conveyance will be reimbursed restricted to the actual expenditure incurred or Rs. 500/- whichever is less (Rs. 350/- for Delhi & NCR).
5. The Institute would reimburse travel expenses of the North Eastern participants for 3 tier AC Train fare from their place of work to NOIDA on production of **ORIGINAL** ticket for inward journey and for return journey, a photo copy of 3rd AC **CONFIRMED** ticket shall be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconvenience. The local conveyance to be reimbursed would be restricted to the actual expenditure incurred or Rs. 750/- whichever is less.

LAST DATE FOR NOMINATIONS

February 02, 2020. Because of limited number of seats, the Institute will be constrained to admit only 05 participants from one organisation on first-come-first serve basis and regret acceptance thereafter.

FACULTY

VVGnLI faculty, resource persons from academic institutions and trade unions.

COURSE DIRECTOR

Dr. Dhanya M. B.

COMMUNICATIONS

All correspondence should be addressed to:

Shri J.K.Kaul
Consultant (Programme)
V.V.Giri National Labour Institute
Sector – 24, NOIDA,
Distt. Gautam Budh Nagar
Uttar Pradesh – 201 301
Telephone: 0120- 2411533-35
Fax No. : 0120- 2411471
E-mail : jkkaul.vvgnli@gov.in, vvgnlitraining@gmail.com

**V. V. Giri National Labour Institute
NOIDA**

**Training Programme on Social Protection and Livelihood Security
February 17-21, 2020**

VENUE

V.V.Giri National Labour Institute Campus, Sector-24, NOIDA, Distt. Gautam
Budh Nagar, Uttar Pradesh

IMPORTANT INSTRUCTIONS

- Participants who have attended similar training earlier should not be nominated again.
- Participants should be fluent in either Hindi or English
- This form must be filled by the nominee and sent to the address given below through proper channel

GENERAL INFORMATION

1. Nominee's Full Name: _____
_____ (In Block Letters)

2. Age and date of birth: _____

3. Educational Qualification: _____

4. Whether
SC/ ST/OBC/General: _____

5. Status in the Organisation : _____

6. Address for Correspondence: _____
_____ (In Block Letters)

7. Name of Central Trade Union
Department : _____

Phone: _____ Fax No: _____

e.mail: _____

8. Have you attended any training : _____
programme organised by VVGNI
earlier ? _____

DETAILS OF CURRENT EMPLOYMENT

- (a) Designation : _____
- (b) Organisation: _____
- (c) Nature _____ of _____ Work: _____
- (d) Address: _____

BANK DETAILS OF PARTICIPANT

- (a) Aadhar Number : _____
- (b) Name of Bank : _____
- (c) Bank Branch name : _____
- (d) Account No : _____
- (e) IFSC Code : _____

Date: _____ (Signature & Name of the Participant)

Mail this form to:

Shri J.K.Kaul
Consultant (Programme)
V.V.Giri National Labour Institute
Sector – 24, NOIDA,

Distt. Gautam Budh Nagar

Uttar Pradesh – 201 301

Telephone: 0120- 2411533-35

Fax No. : 0120- 2411471

E-mail : jkkaul.vvgnli@gov.in, vvgnlitraining@gmail.com

