

No. PRG/CBP/05/18  
March 05, 2018

**Subject: Training Programme on Social Security for Workers in the Unorganised Sector to be held from April 23-27, 2018 at VVGNLI Campus, NOIDA**

Dear Sir/Madam,

We are happy to inform you that the V.V. Giri National Labour Institute would be organising a Training Programme on **Social Security for Workers in the Unorganised Sector** from **April 23-27, 2018** at the Institute's Campus, NOIDA.

The programme has been designed for senior leaders of Central Trade Unions with the aim to develop an understanding of the need for social security for informal sector workers and familiarise them with various social security and welfare programmes. The programme will be conducted in English/Hindi. The details about the programme are given in the enclosed brochure.

There is no programme fee. The Institute would provide free boarding and lodging facility and will reimburse to and fro Second Class Sleeper train fare on production of tickets to the participants. It may be ensured that nominee(s) should have Aadhar number. The nominations of only those participants will be accepted who have Aadhar number and bank account. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their Aadhar Card and bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details may be indicated by nominee while filling up TA form at the institute. All the nominees may be informed accordingly.

We request you to nominate 04 senior leaders from your union. It may be ensured that those who have already attended institute's earlier programme are not nominated again. We will highly appreciate participation of women. Because of limited number of seats, the Institute will be constrained to admit only 04 participants from one union on first-come-first serve basis. The sponsoring authority is requested to send nomination forms duly filled in by the nominees alongwith sponsorship letter. Sponsorship letters without nomination forms will not be considered. The last date for receiving nominations is April 09, 2018.

With regards,

Yours sincerely,

(Dr. H. Srinivas)

To  
All Central Trade Unions

**Training Programme  
on  
Social Security for Workers  
in the Unorganised Sector**

**April 23-27, 2018  
VVGNNI Campus, NOIDA**



**V.V.Giri National Labour Institute  
Sector – 24, Post Box No. 68  
Dist. Gautam Budh Nagar, NOIDA  
Uttar Pradesh- 201 301**

## **INTRODUCTION**

In India around 93 percent of the workforce is deprived of the benefit of formal social security protection. However in the recent times, provisions of social security to unorganized sector workers have assumed great significance. Various efforts have been initiated by the Government of India such as designing of new social security schemes, introduction of innovative methods for identification of beneficiaries, enacting a comprehensive legislation to ensure social protection for unorganized sector workers. These measures have not succeeded in achieving the desired objective partly on account of the ignorance, illiteracy and lack of unionization of workers on the one hand and resource constraints of the state and poor implementation on the other. It is in this context the present training programme has been conceptualized for trade union leaders and government officials with an aim to create understanding of the different social security schemes and programmes, understanding the gaps in implementation and exploring ways for proper implementation of the schemes, so as to benefit the workers in the unorganized sector.

## **AIM**

The programme aims to develop an understanding of the need for social security for workers in the unorganized sector .

## **THE OBJECTIVES**

- Discuss key issues and concerns of workers in the unorganized sector
- Acquaint participants with the concept of social security and the need for social security for workers in the unorganised sector
- Acquaint participants with select labour laws and social security provisions for workers in the unorganized sector
- Discuss the challenges in implementing social security programmes and strategies for overcoming the challenges
- Familiarize participants with different micro level social security experiments

## **COURSE PROFILE**

Overview of labour laws and social security provisions for workers in the unorganized sector, sharing community level programmes.

## **METHODOLOGY**

Lectures, interactive sessions, individual and group presentations and case studies

**PARTICIPANTS**

Representatives of Central Trade Unions. We will appreciate if participants from reserved categories (SC/ST/OBC) are also nominated.

**ELIGIBILITY**

1. Participants should be above **21 years and below 55 years of age**;
2. The participants should be able to communicate in either English or Hindi

**PROGRAMME DATE**

**April 23-27, 2018**

The programme commences at 10.00 a.m. on April 23, 2018 and will conclude on April 27, 2018.

**VENUE**

V.V.Giri National Labour Institute  
Sector –24, NOIDA –201301,

The Institute's campus is situated near Prakash Hospital and NTPC Ltd. and is at a distance of 20 Kms from New Delhi Railway Station. NOIDA is situated at Delhi border in close proximity to Mayur Vihar, Delhi. The institute is 2:00 Kms from Noida City Centre Metro Station .

**STAY ARRANGEMENT**

Stay arrangement will be made in the hostel of the V.V. Giri National Labour Institute. Accommodation will be on twin-sharing basis. The boarding and lodging facilities will be provided by the Institute from the afternoon of April 22, 2018 till the forenoon of April 28, 2018. For extended stay or early arrival, lodging & boarding charges would be borne by the participants.

**TRAVELLING EXPENSES**

1. No fee is charged from the participants.
2. The Institute would reimburse travel expenses of the participants for 2nd class sleeper Train/Bus fare from their place of work to NOIDA on production of ORIGINAL ticket for inward journey and for return journey, a photo copy of CONFIRMED ticket should be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconveniences.

3. It may be ensured that nominee(s) should have Aadhar number. The nominations of only those participants will be accepted who have Aadhar number and bank account. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details may be indicated by nominee while filling up TA form at the institute. All the nominees may be informed accordingly.
4. The local conveyance will be reimbursed restricted to the actual expenditure incurred or Rs. 500/- whichever is less (Rs. 350/- for Delhi & NCR).
5. The Institute would reimburse travel expenses of the North Eastern participants for 3 tier AC Train fare from their place of work to NOIDA on production of ORIGINAL ticket for inward journey and for return journey, a photo copy of 3<sup>rd</sup> AC CONFIRMED ticket shall be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconvenience. The local conveyance to be reimbursed would be restricted to the actual expenditure incurred or Rs. 750/- whichever is less.
6. Officials entitled for higher class may claim their Travelling Allowance from their own organisation.
7. The participants are provided free of cost boarding and lodging only for the duration of the programme.

**NOTE:**        **Participants are requested to book their return journey ticket in advance from their own place.**

#### **COURSE DIRECTOR**

Dr. Poonam S. Chauhan

#### **LAST DATE FOR NOMINATIONS**

The last date for receiving the nominations is April 09, 2018. Because of limited number of seats, we will be constrained to admit participants on first-come-first-serve basis and regret acceptance thereafter.

#### **COMMUNICATION**

The sponsoring authority is requested to send nomination forms duly filled in by the nominees alongwith sponsorship letter. Sponsorship letters without nomination forms will not be considered.

**All Correspondence should be addressed to:**

Shri Kailash C. Budakoti  
Supervisor (Programme)  
V.V.Giri National Labour Institute  
Sector – 24,NOIDA,  
Distt. Gautam Budh Nagar  
**Uttar Pradesh – 201 301**  
Telephone: 0120- 2411534-36,  
Fax No. : 0120- 2411471  
E-mail : kailash.vvgnli@gov.in  
Website : www.vvgnli.gov.in

**V.V.Giri National Labour Institute  
NOIDA**

**Training Programme on Social Security for Workers in the Unorganised Sector  
April 23-27, 2018**

**NOMINATION FORM**

**VENUE**

V.V.Giri National Labour Institute Campus, Sector-24, NOIDA, Distt. Gautam  
Budh Nagar, Uttar Pradesh

**IMPORTANT INSTRUCTIONS**

- Participants who have attended similar training earlier should not be nominated again.
- Participants should be fluent in either Hindi or English
- This form must be filled by the nominee and sent to the address given below through proper channel

**GENERAL INFORMATION**

1. Nominee's Full Name: \_\_\_\_\_  
(In Block Letters)
2. Age and date of birth: \_\_\_\_\_
3. Educational Qualification: \_\_\_\_\_  
\_\_\_\_\_
4. Whether  
SC/ ST/OBC/General: \_\_\_\_\_
5. Status in the Organisation : \_\_\_\_\_
6. Address for Correspondence: \_\_\_\_\_  
(In Block Letters)  
\_\_\_\_\_
7. Name of Central Trade Union  
Department : \_\_\_\_\_

Phone: \_\_\_\_\_ Fax No: \_\_\_\_\_

e.mail: \_\_\_\_\_

8. Have you attended any training : Yes/No  
programme organised by VVGnLI  
earlier ?

**DETAILS OF CURRENT EMPLOYMENT**

- (a) Designation : \_\_\_\_\_
- (b) Organisation: \_\_\_\_\_
- (c) Nature of Work: \_\_\_\_\_
- (d) Address: \_\_\_\_\_

**BANK DETAILS OF THE PARTICIPANT**

- Aadhar No. : \_\_\_\_\_
- Name of Bank : \_\_\_\_\_
- Bank Branch Name: \_\_\_\_\_
- Account No. : \_\_\_\_\_
- IFSC Code : \_\_\_\_\_

**(Signature & Name of the Participant)**

Date:

**Mail this form to:**

Shri Kailash C. Budakoti  
Supervisor (Programme)  
V.V.Giri National Labour Institute  
Sector – 24, NOIDA,  
Distt. Gautam Budh Nagar  
**Uttar Pradesh – 201 301**  
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