

Ref. No. PRG/ RMP/08/19
December 16, 2019

Subject: Course on Research Methods in Gender Equity and Inclusion from February 24-28, 2020 at VVGNI, Campus, NOIDA.

Dear Sir/Madam,

I am happy to inform you that the V.V. Giri National Labour Institute would be organising a **Course on Research Methods in Gender Equity and Inclusion at VVGNI, Campus, NOIDA from Feb24-28, 2020.**

The Course is designed to help researchers as well as young teachers in Universities and Research Institutions to pursue their interest in gender equity in the world of work. The main objectives of the course is to discuss the key concepts and approaches related to gender ; to understand the significance of Gender Budgeting; to orient the participants on affirmative policies for enhancing gender equality in the world of work; To address the issues pertaining to gender based violence.

The Institute will provide free boarding and lodging during the training period to the participants. The Institute would also reimburse to and fro second class sleeper train fare. It may be ensured that nominee(s) should have Aadhar number. The nominations of only those participants will be accepted who have Aadhar number and bank account. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their Aadhar Card and bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details and a copy of Aadhar Card must be enclosed by nominee while filling up TA form at the institute. All the nominees may be informed accordingly. The participants from the states of Assam and Meghalaya may either provide the Aadhar number or Voter ID/ Driving License for claiming reimbursement of TA from the Institute.

A brief write-up about the Course is enclosed. To ensure adequate publicity, please disseminate it to the prospective candidates of your department /institute.

We request you to nominate 04 Masters/ Research students/Teachers from your organisation. Because of limited number of seats, the Institute will be constrained to admit only 04 participants from one organisation on first-come-first serve basis and regret acceptance thereafter. Those who have attended Institute's earlier programme should not be nominated again. We will highly appreciate participation of female students. You may kindly forward the names of the participants along with nomination forms duly filled in by the nominees. The last date for receiving nominations February 14, 2020.

With regards,

Yours sincerely,

(Dr. H. Srinivas)

To

Director/H.O.D.
Research Institutes/Universities

**Course on
Research Methods
in Gender Equity and Inclusion**

February 24-28, 2020

VVGNLI Campus, NOIDA

V. V. GIRI NATIONAL LABOUR INSTITUTE

**SECTOR – 24, NOIDA
DISTT. GAUTAM BUDH NAGAR
UTTAR PRADESH – 201 301**

Aim

To promote Gender Equality in the world of work

Objectives

- To discuss the key concepts and approaches related to gender.
- To understand the significance of Gender Budgeting.
- To orient the participants on affirmative policies for enhancing gender equality in the world of work.
- To address the issues pertaining to Gender Based Violence.
- To discuss Feminization of Labour from Research Perspective

Course Profile

Concepts & approaches related to Gender, Gender Budgeting, Affirmative Policies, Gender based violence.

Methodology

Lectures, interactive sessions, individual and group presentations, sharing case studies

Participation Level

Researchers/Teachers /Students studying on Gender and Labour Issues

Faculty

VVGnLI Faculty, resource from academic institutions and trade unions.

Date

February 24-28, 2020

Course Director

Dr Shashi Bala
balashashi.vvgnli@gov.in,

NOTE:

1. Please note that those who have already attended this programme are not to be nominated. If so, they shall be immediately sent back and no travel allowance will be reimbursed.
2. Spouse and family members are not allowed to stay in the Institute's hostel.
3. Participants are requested to book their return ticket in advance from their own place.
4. Under no-circumstance other than 11nd class sleeper ordinary fare will be entertained.

DATE

February 24-28, 2020.

The Course will commence at 10.00 a.m. on February 24, 2020 and will conclude in the afternoon on February 28, 2020.

VENUE

V.V. Giri National Labour Institute
Sector -24, NOIDA -201301,
Uttar Pradesh

The campus of Institute is situated near Prakash Hospital and NTPC Office. The distance of the campus from New Delhi Railway Station is 20 Kms. Noida City Centre Metro Station is about 1.5 kms from VVGNNLI, Noida.

STAY ARRANGEMENT

Stay arrangement will be made in the hostel of V.V. Giri National Labour Institute. The boarding and lodging will be provided by the Institute from the afternoon February 23, 2020 till the forenoon of February 29, 2020 For extended stay or early arrival, lodging & boarding charges would be borne by the participants.

TRAVELLING EXPENSES

1. No fee is charged from the participants.
2. The Institute would reimburse travel expenses of the participants for 2nd class sleeper Train/Bus fare from their place of work to NOIDA on production of original ticket for inward journey and for return journey, a photo copy of confirmed ticket should be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconveniences.

Officials entitled for higher class may claim their Travelling Allowance from their own organisation.

3. It may be ensured that nominee(s) should have Aadhar number. The nominations of only those participants will be accepted who have Aadhar number and bank account. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details and a copy of Aadhar Card must be enclosed by nominee while filling up TA form at the institute. All the nominees may be informed accordingly.
4. The local conveyance will be reimbursed restricted to the actual expenditure incurred or Rs. 500/- whichever is less (Rs. 350/- for Delhi & NCR).
5. The Institute would reimburse travel expenses of the North Eastern participants for 3 tier AC Train fare from their place of work to NOIDA on production of ORIGINAL ticket for inward journey and for return journey, a photo copy of 3rd AC CONFIRMED ticket shall be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconvenience. The local conveyance to be reimbursed would be restricted to the actual expenditure incurred or Rs. 750/- whichever is less.
6. The participants from the states of Assam and Meghalaya may either provide the Aadhar number or Voter ID/ Driving License for claiming reimbursement of TA from the Institute.
7. Officials entitled for higher class may claim their Travelling Allowance from their own organisation.
8. The participants are provided free of cost boarding and lodging only for the duration of the programme.

NOTE:

- **Participants are requested to book their return journey ticket in advance from their own place.**
- Under no-circumstance other than II class sleeper ordinary fare will be entertained

LAST DATE FOR RECEIVING THE APPLICATIONS

February 14, 2020.

COURSE DIRECTOR

Dr. Shashi Bala

COMMUNICATION

Applications may be addressed to:

Dr. Shashi Bala
Course Director
V. V. Giri National Labour Institute
Sector-24, NOIDA- 201301
Tel: No. 0120- 2411533-33
Fax No. 0120-2411471
Email: balashashi.vvgnli@gov.in

**V.V.GIRI NATIONAL LABOUR INSTITUTE
NOIDA**

**Course on Research Methods in Gender Equity and Inclusion
February 24-28, 2020
NOMINATION FORM**

GENERAL INFORMATION

1. Nominee's Full Name Mr./Ms. : _____
(In Block Letters)
2. Designation : _____
3. Age and date of birth : _____
4. Whether : _____
SC/ ST/OBC/General
5. Name of the Organisation : _____
6. Address for Correspondence : _____
(In block Letters) : _____
Phone No. : _____
Fax No. : _____
E.mail : _____
Have you attended any : _____
programme from this Institute?
If yes, give details. : _____

BANK DETAILS OF THE PARTICIPANT

Aadhar No : _____
Name of Bank : _____
Bank Branch Name: _____
Account No. : _____
IFSC Code : _____

Mail this form to:

Dr. Shashi Bala
Course Director
V. V. Giri National Labour Institute
Sector-24, NOIDA- 201301
Tel: No. 0120- 2411533-33
Fax No. 0120-2411471
Email: balashashi.vvgnli@gov.in