

# वी.वी. गिरि राष्ट्रीय श्रम संस्थान

(श्रम एवं रोजगार मंत्रालय, भारत सरकार का स्वायत्त निकाय)

## V.V. GIRI NATIONAL LABOUR INSTITUTE

(An Autonomous Body of Ministry of Labour and Employment, Government of India)



Tel.: 2411 533-34-35

Fax: 2411 536

2411 471/474

Website: [www.vvgnli.gov.in](http://www.vvgnli.gov.in)

Twitter Handle: @LabourMinistry

PRG/CBP/09/25

May 15, 2025

**Subject: Advanced Level Training on PLFS Data Extraction from May 21-23, 2025 at VVGNI Campus, NOIDA.**

Dear Sir/Madam,

We are glad to inform you that the V.V. Giri National Labour Institute would be organizing an **Advanced Level Training on PLFS Data Extraction from May 21-23, 2025** at VVGNI, Campus, NOIDA.

The training programme aims to enhance data-handling skills among stakeholders engaged in labour research. It will offer hands-on training in managing unit-level survey data (such as PLFS), including extraction, cleaning, validation, codification, and analysis using STATA. This will strengthen participants' capacity to apply quantitative techniques in labour and employment research. This training programme has been specially designed for PhD Scholars, PG Students, Researchers, Faculty Members, Government Officials, and Policy Research NGO Professionals involved in Labour Research. The details of the program are attached for your perusal.

There is no programme fee. The Institute would provide free boarding and lodging facility and will reimburse to and fro Second Class Sleeper train fare on production of tickets to the participants. The nominations of only those participants will be accepted who have Aadhar number and bank account. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their Aadhar Card and bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details may be indicated by nominee while filling up TA form at the institute. All the nominees may be informed accordingly.

We request you to nominate 04 to 05 participants from your organisation. Brochure providing all the details of the training programme, including the modalities for nominations is attached.

With regards,

Yours sincerely,

**Nagesh Nitla**  
Programme Officer

To:

- Development Professionals
- Researchers
- Government Officials, Trainers from Vocational and Skill Development Institutes
- NGOs



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पीआरजी/सीबीपी/09/25

मई 15, 2025

**विषय: 21-23 मई, 2025 तक वीवीजीएनएलआई परिसर, नोएडा में पीएलएफएस डेटा निष्कर्षण पर उन्नत स्तर का प्रशिक्षण कार्यक्रम**

प्रिय महोदय/महोदया,

हमें आपको यह बताते हुए खुशी हो रही है कि वी.वी. गिरि राष्ट्रीय श्रम संस्थान 21-23 मई, 2025 तक वीवीजीएनएलआई परिसर, नोएडा में पीएलएफएस डेटा निष्कर्षण पर उन्नत स्तर पर प्रशिक्षण कार्यक्रम आयोजित करेगा।

प्रशिक्षण कार्यक्रम का उद्देश्य श्रम अनुसंधान में लगे हितधारकों के बीच डेटा-हैंडलिंग कौशल को बढ़ाना है। यह यूनिट-स्तरीय सर्वेक्षण डेटा (जैसे पीएलएफएस) के प्रबंधन में व्यावहारिक प्रशिक्षण प्रदान करेगा, जिसमें निष्कर्षण, सफाई, सत्यापन, संहिताकरण और STATA का उपयोग करके विश्लेषण शामिल है। यह प्रतिभागियों की श्रम और रोजगार अनुसंधान में मात्रात्मक तकनीकों को लागू करने की क्षमता को मजबूत करेगा। यह प्रशिक्षण कार्यक्रम विशेष रूप से पीएचडी स्कॉलर्स, पीजी छात्रों, शोधकर्ताओं, संकाय सदस्यों, सरकारी अधिकारियों और श्रम अनुसंधान में शामिल नीति अनुसंधान एनजीओ पेशेवरों के लिए डिज़ाइन किया गया है। कार्यक्रम का विवरण आपके अवलोकन के लिए संलग्न है।

कोई कार्यक्रम शुल्क नहीं है। संस्थान निःशुल्क बोर्डिंग और लॉजिंग सुविधा प्रदान करेगा और प्रतिभागियों को टिकट दिखाने पर द्वितीय श्रेणी स्लीपर ट्रेन का आने-जाने का किराया प्रतिपूर्ति करेगा। केवल उन्हीं प्रतिभागियों का नामांकन स्वीकार किया जाएगा जिनके पास आधार संख्या और बैंक खाता होगा। नामांकित व्यक्तियों को यात्रा किराए की प्रतिपूर्ति केवल NEFT के माध्यम से की जाएगी। नामांकित व्यक्तियों को अपना आधार कार्ड और बैंक विवरण (बैंक का नाम, बैंक शाखा का नाम, IFSC कोड और बैंक खाता संख्या) अपने साथ लाने के लिए सूचित किया जा सकता है। संस्थान में टीए फॉर्म भरते समय नामांकित व्यक्ति द्वारा बैंक विवरण दर्शाया जा सकता है। सभी नामांकित व्यक्तियों को तदनुसार सूचित किया जा सकता है।

हम आपसे अनुरोध करते हैं कि आप अपने संगठन से 04 से 05 प्रतिभागियों को नामांकित करें। प्रशिक्षण कार्यक्रम के सभी विवरण, नामांकन के तौर-तरीकों सहित, प्रदान करने वाला ब्रोशर संलग्न है।

सौजन्य सहित,

भवदीय,

नागेश नितला  
कार्यक्रम अधिकारी

सेवा में:

- विकास पेशेवर
- शोधकर्ता
- सरकारी अधिकारी, व्यावसायिक और कौशल विकास संस्थानों के प्रशिक्षक
- गैर सरकारी संगठन



# **Advanced Level Training on PLFS Data Extraction**

**May 21-23, 2025**



**V.V. Giri National Labour Institute  
Sector – 24  
GautamBudh Nagar  
Noida Uttar Pradesh-201301**

## **COURSE DIRECTOR**

**Dr. Manoj Jatav**  
[jatav.manoj@gov.in](mailto:jatav.manoj@gov.in)

## **COMMUNICATIONS**

**Mr. Nagesh Nitla**  
Programme Officer  
Phone: 0120- 2411533-35  
Phone 0120- 2411471  
Email:  
[vvgnlitraining1@gmail.com](mailto:vvgnlitraining1@gmail.com)  
Website:  
[www.vvgnli.gov.in](http://www.vvgnli.gov.in)



## **AIM**

The training programme aims to enhance data-handling skills among stakeholders engaged in labour research. It will offer hands-on training in managing unit-level survey data (such as PLFS), including extraction, cleaning, validation, codification, and analysis using STATA. This will strengthen participants' capacity to apply quantitative techniques in labour and employment research.

## **OBJECTIVES:**

- To build technical competence in handling Periodic Labour Force Survey (PLFS) unit-level data.
- To train participants in data extraction, cleaning, and validation using STATA.
- To impart skills in codifying and analysing labour force indicators for empirical research.
- To enable the application of survey data methods for policy-oriented research in labour and employment.

## **COURSE PROFILE**

- Orientation on available official datasets and their applications
- Introduction to STATA and its features
- Detailed understanding of PLFS data
- Survey methods used in official datasets including PLFS
- Working with PLFS data: extraction, processing and analysis

## **METHODOLOGY**

Thematic Lectures; Software Demonstrations; Hands-on Sessions on PLFS Data Extraction and Analysis

## **RESOURCE PERSONS**

Faculty will comprise of Internal Faculties, Resource Persons from Academics, Government/Policy Making Bodies, Practitioners & Domain Experts

## **PARTICIPANTS**

PhD Scholars, PG Students, Researchers, Faculty Members, Government Officials, and Policy Research NGO Professionals involved in Labour Research

## **PROGRAMME DATE**

May 21-23, 2025

The programme commences on 10.00 a.m. on May 21, 2025 and will conclude in the afternoon on May 23, 2025.



## **VENUE**

V.V.Giri National Labour Institute  
Sector –24, NOIDA –201301,

The Institute's campus is situated near PRAKASH Hospital and NTPC Ltd. and is at a distance of 20 Kms from New Delhi Railway Station. NOIDA is situated at Delhi border in close proximity to Mayur Vihar, Delhi.

## **STAY ARRANGEMENT**

Stay arrangement will be made in the hostel of V.V. Giri National Labour Institute. Accommodation will be on twin-sharing basis. The board and lodging will be provided by the Institute from the afternoon of May 20, 2025 till the forenoon of May 24, , 2025. For extended stay or early arrival, lodging & boarding charges would be borne by the participants.

## **TRAVELLING EXPENSES**

1. No fee is charged from the participants.
2. The Institute would reimburse travel expenses of the participants for 2nd class sleeper Train/Bus fare from their place of work to NOIDA on production of ORIGINAL ticket for inward journey and for return journey, a photo copy of ticket should be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconveniences.
3. It may be ensured that nominee(s) should have Aadhar number. The nominations of only those participants will be accepted who have Aadhar number and bank account. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details may be indicated by nominee while filling up TA form at the institute. All the nominees may be informed accordingly.
4. The local conveyance will be reimbursed restricted to the actual expenditure incurred or Rs. 500/- whichever is less (Rs. 350/- for Delhi & NCR).
5. The Institute would reimburse travel expenses of the North Eastern participants for 3 tier AC Train fare from their place of work to NOIDA on production of ORIGINAL ticket for inward journey and for return journey, a photo copy of 3<sup>rd</sup> AC ticket shall be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconvenience. The local conveyance to be reimbursed would be restricted to the actual expenditure incurred or Rs. 750/- whichever is less.
6. Officials entitled for higher class may claim their Travelling Allowance from their own organization.
7. The participants are provided free of cost boarding and lodging only for the duration of the programme.



## **COURSE DIRECTOR**

Dr. Manoj Jatav  
[jatav.manoj@gov.in](mailto:jatav.manoj@gov.in)

## **COMMUNICATION**

All correspondence should be addressed to:

Nagesh Nitla(Programme Officer)  
V.V. Giri National Labour Institute  
Sector-24, NOIDA-201301 (UP)  
Distt. GautamBudh Nagar

Telephone : 0120 2411533-35  
Fax No. : 0120 2411471  
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Website : [www.vvgnli.gov.in](http://www.vvgnli.gov.in)

**For details of our other programmes visit our website: [www.vvgnli.org](http://www.vvgnli.org)**



**V. V. GIRI NATIONAL LABOUR INSTITUTE  
NOIDA**

**Advanced Level Training on PLFS Data Extraction  
May 21-23, 2025**

**NOMINATION FORM**

**VENUE**

V.V.Giri National Labour Institute Campus, Sector-24, NOIDA, Distt. Gautam Budh Nagar, Uttar Pradesh

**IMPORTANT INSTRUCTIONS**

- This form must be filled by the nominee and sent to the address given below;
- Do not delay. Please mail this form immediately.

**GENERAL INFORMATION**

1. Nominee's Full Name Mr./Ms. \_\_\_\_\_  
(In Block Letters)
2. Age and date of birth : \_\_\_\_\_
3. Educational Qualification : \_\_\_\_\_
4. Whether  
SC/ ST/OBC/General : \_\_\_\_\_

**I. ORGANIZATION / INSTITUTION MEMBERSHIP DETAILS**

5. (a) Name of the Institution/ : \_\_\_\_\_  
Organization : \_\_\_\_\_
- (b) National Affiliation : \_\_\_\_\_  
: \_\_\_\_\_
6. Status in the Organization : \_\_\_\_\_
7. Address for Correspondence : \_\_\_\_\_  
(In block Letters) : \_\_\_\_\_  
Telephone -----



Mobile No. \_\_\_\_\_

-----e.mail-----

8. Have you attended any : \_\_\_\_\_  
programme from this Institute?  
If yes, give details. \_\_\_\_\_

**II. DETAILS OF CURRENT EMPLOYMENT**

- (a) Designation : \_\_\_\_\_  
(b) Organisation : \_\_\_\_\_  
(c) Nature of Work : \_\_\_\_\_  
(d) Address : \_\_\_\_\_

**III. BANK DETAILS OF PARTICIPANT**

- (a) Aadhar Number : \_\_\_\_\_  
(b) Name of Bank : \_\_\_\_\_  
(c) Bank Branch name : \_\_\_\_\_  
(d) Account No : \_\_\_\_\_  
(e) IFSC Code : \_\_\_\_\_

**Date:**

**Signature & Name of the Participant)**

**Mail this form to:**

Nagesh Nitla  
Programme Officer  
V.V.Giri National Labour Institute  
A-06, Sector – 24  
NOIDA, Distt. Gautam Budh Nagar  
Uttar Pradesh – 201 301  
Telephone: 0120-2411471, 2411533-35,  
E-mail : vvgnlitraining@gmail.com