

No. PRG/NEP/09/19
October 16, 2019

Subject: Training Programme on Understanding Labour Market & Employment Opportunities for Trade Union Leaders & NGOs from North Eastern States at VVGNNLI Campus from December 16-20, 2019.

Dear Sir/Madam,

We are glad to inform you that the Institute would be organizing a Training Programme on Understanding Labour Market & Employment Opportunities in collaboration with NICS, NOIDA. The programme will be held during **December 16-20, 2019 at VVGNNLI Campus, NOIDA.**

The programme has been designed for Trade Union Leaders from Central Trade Unions and NGOs from North Eastern States viz. Assam, Arunachal Pradesh, Manipur, Meghalaya, Mizoram, Nagaland, Tripura and Sikkim with the aim to make the participants aware of the Labour Market trends, employment opportunities and important role being played by National Career Service project in this area. The programme will be conducted in English/Hindi. The details about the programme are given in the enclosed brochure.

There is no programme fee. The Institute will provide free boarding and lodging during the training period to the participants. The Institute would also reimburse to and from 3-tier AC train fare. The nominations of only those participants will be accepted who have Aadhar number and bank account. It may be ensured that nominee(s) should have Aadhar number. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their Aadhar Card and bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details may be mentioned in the TA form. The participants from Assam and Meghalaya who do not have Aadhar number can submit a copy of Voter ID/ Driving License in place of Aadhar card, while filling up TA form at the institute. All the nominees may be informed accordingly.

It is requested to nominate 03 officials from your organisation. It may be ensured that those who have already attended earlier programme of the institute are not nominated again. We will highly appreciate participation of women. Because of limited number of seats, the Institute will be constrained to admit only 03 participants on first-come-first serve basis and regret acceptance thereafter. You may forward the names of the participants alongwith nomination forms duly filled in by the nominees. The last date for receiving nominations is **December 01, 2019.**

With regards,

Yours sincerely,

(Dr. H. Srinivas)

To:

- All Central Trade Unions
- NGOs from NE States

**Training Programme
on
Understanding Labour Market & Employment
Opportunities for Trade Union Leaders & NGOs from
North Eastern States**

**December 16-20, 2019
at VVGNI Campus**



**V.V.Giri National Labour Institute
Sector – 24, Gautam Budh Nagar
NOIDA-201301, Uttar Pradesh**

Aim:

To make the participants aware of the Labour Market trends, Employment opportunities and important role being played by National Career Service project in this area.

Objective:

- to highlight the fast changing labour market dynamics
- to understand the linkage between vocational education and skill training with growth and employment
- to acquire knowledge about the vocational educational and training systems and about its various components
- to understand the challenge of employment generation and appropriate skill development strategies to meet those challenges and
- to understand the role of NCS in Employment Market/Labour Market related areas.

Course Module:

- Information on formal & informal economy
- ILO convention/recommendation relating to Labour/employment market
- NCO, NIC
- Collection, compilation, interpretation of Labour / employment market information data
- Preparation of Labour / Employment Market Information Reports.
- Vocational & skill training system in India
- Linking skill with employment & entrepreneurship
- NCS Portal management
- Role of NCS in extending employment opportunities to the Job Seekers through the studies of employment market/labour market analysis.
- Role of MCCs in extending employment opportunities to the Job Seekers through the studies of employment market/labour market analysis
- Employment schemes of various Ministries with a special focus on North Eastern States.

Methodology

Lectures, Interactive Sessions, Discussions and Case Studies

DATE & DURATION**December 16-20, 2019**

The programme will commence on December 16, 2019 at 10.00 a.m. and conclude on December 20, 2019 in the afternoon.

Faculty:

Faculty members from the Institute, NICS and external faculty from leading universities and major research institutions.

Participation Level:

Trade Union Leaders from Central Trade Unions and NGOs from North Eastern States

Venue

V. V. Giri National Labour Institute
Sector –24, NOIDA –201301

The campus of Institute is situated near Prakash Hospital and NTPC Office. The distance of the campus from New Delhi Railway Station is 20 Kms. Noida City Centre Metro Station is about 1.5 kms from VVGNNLI, Noida. The nominee(s) may be informed accordingly.

STAY ARRANGEMENT

Stay arrangement will be made in the hostel of the V.V. Giri National Labour Institute. The lodging on twin sharing basis and boarding will be provided by the Institute from the afternoon of December 15, 2019 till the forenoon of December 21, 2019. For extended stay or early arrival, lodging & boarding charges would be borne by the participants.

TRAVELLING EXPENSES

1. No fee is charged from the participants.
2. The Institute would reimburse travel expenses of the participants for 3 tiers AC Train fare from their place of work to NOIDA on production of ORIGINAL ticket for inward journey and for return journey, a photo copy of 3-tier AC CONFIRMED ticket shall be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconvenience.
3. It may be ensured that nominee(s) should have Aadhar Card and bank account. The nominations of only those participants will be accepted who have Aadhar number and bank account. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their Aadhar Card and bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details may be indicated by nominee while filling up TA form at the institute. All the nominees may be informed accordingly.
4. The participants from Assam and Meghalaya can submit a copy of Voter ID/ Driving Licence in place of Aadhar card
5. The local conveyance to be reimbursed would be restricted to the actual expenditure incurred or Rs. 750/- whichever is less

NOTE

1. The participants are provided free of cost boarding and lodging only for the duration of the programme.
2. Please note that those who have attended Institute's earlier programme are not to be nominated. If so, they shall be immediately sent back and no travel allowance will be reimbursed.
3. Spouse and family members are not allowed to stay in the Institute's hostel.
4. Only members of trade unions and NGOs should be nominated. Please ensure that spouse or relatives of nominee, who are not member of trade union, should not be nominated.
5. Participants are requested to book their return ticket in advance from their own place.

PROGRAMME FEE

There is no programme fee.

COURSE DIRECTOR

Dr. Otojit Kshetrimayum

LAST DATE FOR NOMINATIONS

The last date for receiving the nominations is **December 01, 2019** . Because of limited number of seats, we will be constrained to admit participants on first-come-first-serve basis and regret acceptance thereafter.

The sponsoring authority is requested to send nomination forms duly filled in by the nominees along with sponsorship letter. Sponsorship letters without nomination forms will not be considered.

COMMUNICATION

All Correspondence should be addressed to:

Mr. J. K. Kaul
Consultant (Programme)
V.V. Giri National Labour Institute
Sector-24, NOIDA-201301
Uttar Pradesh
Phone : 0120- 2411533-35
Fax : 0120- 2411471
E. Mail : jkkaul.vvgnli@gov.in, vvgnlitraining@gmail.com

**V.V.GIRI NATIONAL LABOUR INSTITUTE
NOIDA**

**Training Programme on Understanding Labour Market & Employment Opportunities for
Trade Union leaders and NGOs from North Eastern States December 16-20, 2019**

NOMINATION FORM

VENUE

V.V. Giri National Labour Institute Campus, Sector-24, NOIDA, Distt. Gautam Budh Nagar,
Uttar Pradesh

IMPORTANT INSTRUCTIONS

- This Programme will be conducted in English & Hindi
- This form must be filled by the nominee and sent to the address given below.
- Do not delay. Please mail this form immediately.

GENERAL INFORMATION

1. Nominee's Full Name : -----
(In Block Letters)
2. Age and date of birth: -----
3. Educational Qualification: -----
4. Whether SC/ST/OBC/General: _____
5. Status in the Organisation: -----
6. Address for Correspondence: -----
(In block Letters)
- Phone-----E-mail-----
7. Have you attended any: -----
Programme of this Institute?
If yes, give details. When was -----
the programme organised?

DETAILS OF CURRENT EMPLOYMENT

(a) Designation : _____
(b) Organisation : _____
(c) Nature of Work : _____
(d) Address : _____

BANK DETAILS OF PARTICIPANT

(a) Aadhar Number : _____
(b) Name of Bank : _____
(c) Bank Branch name : _____
(d) Account No : _____
(e) IFSC Code : _____

(Signature & Name of the Participant)

Date:

Mail this form to:

Mr. J. K. Kaul
Consultant (Programme)
V.V. Giri National Labour Institute
Sector-24, NOIDA-201301
Uttar Pradesh
Phone : 2411533-35
Fax : 2411471
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