

No. PRG/CBP/32/17
October 12, 2017

Subject: - Orientation Programme on Labour & Employment Issues for Master Students from December 18-22, 2017 at VVGNI Campus, NOIDA

Dear Sir/Madam,

We are glad to inform you that the V.V.Giri National Labour Institute would be organizing an **Orientation Programme on Labour & Employment Issues** from **December 18-22, 2017** for Master students of social science at V. V. Giri National Labour Institute, Sector-24, NOIDA.

The programme aim is to familiarize young students with various Labour Issues and developing their capacities to contribute in their academic and professional pursuits. This training programme has been specially designed for university students of Social Science Pursuing Master Degree (Economics, Public Administration Sociology and Social Works Management).

The Institute will provide free boarding and lodging during the training period to the participants. The Institute would also reimburse to and fro second sleeper train fare. It may be ensured that nominee(s) should have Aadhar number. The nominations of only those participants will be accepted who have Aadhar number and bank account. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their Aadhar Card and bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details and a copy of Aadhar Card must be enclosed by nominee while filling up TA form at the institute. All the nominees may be informed accordingly. The local conveyance to be reimbursed would be restricted to the actual expenditure incurred or Rs. 750/- whichever is less.

It is requested to nominate 03 students from your university/college. It may be ensured that those who have already attended similar programme are not nominated again. We will highly appreciate participation of female students. Because of limited number of seats, the Institute will be constrained to admit only 03 participants from one university/college on first-come-first serve basis and regret acceptance thereafter. You may forward the names of the participants alongwith nomination forms duly filled in by the nominees. The last date for receiving nominations is December 04, 2017

With regards,

Yours sincerely,

(Dr. H. Srinivas)
Director General

To
Universities and Educational Institutions.

**Orientation Programme
on
Labour & Development Issues
for
Master Students**

**December 18-22, 2017
VVGNLI, Campus, NOIDA**



**V. V. GIRI NATIONAL LABOUR INSTITUTE
Sector – 24, Gautam Budh Nagar
NOIDA-201301, Uttar Pradesh**

AIM

To familiarize young students with various Labour and Development Issues and developing their capacities to contribute in their academic and professional pursuits.

OBJECTIVES

- To understand world of work and decent employment
- To make the participants acquainted with various Labour and Development issues
- To discuss important issues related to labour and employment
- To enable participants to contribute in their academic and professional work

COURSE PROFILE

Understanding Labour and Labour Market, Overview of Issues, Skill Development for Employment, Employability (Youth Employability), Productivity, Inclusive Growth, Social Protection, Migration, Labour Administration, Child Labour, Gender Issues, Introduction to Labour Research, Leadership/communication Skill.

METHODOLOGY

Lecture, Group Discussions, Group Exercise and Presentations.

PARTICIPATION LEVEL

University Students of Social Science Pursuing Master Degree (Economics, Public Administration Sociology, Social Works Management. We will appreciate if participants from reserved categories (SC/ST) are also nominated.

FACULTY

VVGNI Faculty, External Resource Persons, Social Scientists

ELIGIBILITY

1. Participants should be above **22 years and below 50 years of age**;
2. Should be personally engaged at grass root level activities for at least past two years;
3. Should be fluent in either Hindi or English.

Note:

1. Please note that those who have attended Institute's programme earlier are not to be nominated. If so, they shall be immediately sent back and no travel allowance will be reimbursed.
2. Spouse and family members are not allowed to stay in the Institute's hostel.

3. Only members of trade unions should be nominated. Please ensure that spouse or relatives of nominee, who are not member of trade union, should not be nominated.
4. Participants are requested to book their return ticket in advance from their own place.
5. Under no-circumstance other than IIInd class sleeper fare will be entertained.

DATE

December 18-22, 2017

The training programme will commence at 10.00 a.m. on December 18, 2017 and will conclude in the afternoon on December 22, 2017.

VENUE

V.V.Giri National Labour Institute,
Sector-24, NOIDA- 201301,
Distt. Gautam Budh Nagar
Uttar Pradesh

The campus of Institute is situated near Prakash Hospital and NTPC Office. The distance of the campus from New Delhi Railway Station is 20 Kms. Noida City Centre Metro Station is about 1.5 kms from VVGNI, Noida. The nominee(s) may be informed accordingly

STAY ARRANGEMENT

Stay arrangement will be made in the hostel of V.V. Giri National Labour Institute. The boarding and lodging will be provided by the Institute from the afternoon December 17, 2017 till the forenoon of December 23, 2017. Accommodation will be on twin-sharing basis. For extended stay or early arrival, lodging & boarding charges would be borne by the participants

TRAVELLING EXPENSES

1. No fee is charged from the participants.
2. The Institute would reimburse travel expenses of the participants for 2nd class sleeper Train/Bus fare from their place of work to NOIDA on production of original ticket for inward journey and for return journey, a photo copy of confirmed ticket should be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconveniences. Officials entitled for higher class may claim their Travelling Allowance from their own organisation.
3. **It may be ensured that nominee(s) should have Aadhar number. The nominations of only those participants will be accepted who have Aadhar number and bank account. The reimbursement of travel fare to the nominees**

would be made through NEFT only. The nominee(s) may be informed to bring their bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details and a copy of Aadhar number may be indicated by nominee while filling up TA form at the institute. All the nominees may be informed accordingly.

4. The local conveyance will be reimbursed restricted to the actual expenditure incurred or Rs. 500/- whichever is less (Rs. 350/- for Delhi & NCR).
5. The Institute would reimburse travel expenses of the North Eastern participants for 3 tier AC Train fare from their place of work to NOIDA on production of ORIGINAL ticket for inward journey and for return journey, a photo copy of 3rd AC CONFIRMED ticket shall be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconvenience. The local conveyance to be reimbursed would be restricted to the actual expenditure incurred or Rs. 750/- whichever is less.
6. Officials entitled for higher class may claim their Travelling Allowance from their own organisation.
7. The participants are provided free of cost boarding and lodging only for the duration of the programme.

COURSE DIRECTOR

Mr. Amitav Khuntia
p.amitav.vvgnli@gov.in

LAST DATE FOR NOMINATIONS

December 04, 2017

COMMUNICATION

The sponsoring authority is requested to send nomination forms duly filled in by the nominee's alongwith sponsorship letter. Sponsorship letters without nomination forms will not be considered.

All Correspondence should be addressed to:

Mr. J. K. Kaul
Consultant(Programme)
V.V.Giri National Labour Institute
Post Box No. 68, Sector – 24
NOIDA, Distt. Gautam Budh Nagar
Uttar Pradesh – 201 301
Telephone: 0120- 2411471, 2411534-36 Fax No. : 2411471
E-mail : jkkaulvvgnli@rediffmail.com
Website :www.vvgnli@gov.in

**V.V.GIRI NATIONAL LABOUR INSTITUTE
NOIDA**

**Orientation Programme on Labour & Employment Issues
for Master Students
December 18-22, 2017**

APPLICATION FORM

1. Name _____
2. Date of Birth _____
3. Sex _____
4. Whether
SC/ ST/OBC/General _____
5. Address for Communication _____

Phone.....Fax.....

e.mail.....

6. Educational Qualifications
(Graduation onwards)

Degree of Specialisation	University	% of marks	Subject
_____	_____	_____	_____

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7. Present Status _____ Employee/Student

8. Details thereof _____
9. Topic of your Ph.D.Thesis _____
10. A Resume of Current Research _____
Interest and state how the
Course Will be helpful _____
11. Recommendation of the _____
Principal/Head of the Dept./
Director/Registrar _____
12. Research Publications _____
(last three years)
13. Details of participation in _____
VVGNI Training Programmes,
if any

BANK DETAILS OF THE PARTICIPANT

Aadhar No _____

Name of Bank _____

Bank Branch Name: _____

Account No. _____

IFSC Code _____

Office Seal

Signature.....

Name.....

Designation.....

*Attach separate sheets if necessary

Completed Application Form should reach the following address by December 04, 2017

Mail this form to:

Mr. J. K. Kaul

Consultant (Programme)

V.V.Giri National Labour Institute

Post Box No. 68, Sector – 24

NOIDA, Distt. Gautam Budh Nagar

Uttar Pradesh – 201 301

Telephone: 0120-2411471, 2411534-36 Fax No. : 0120-2411471

E-mail : jkkaul.vvgnli@gov,jkkaulvvgnli@rediffmail.com

