

No. PRG/CBP/39/18
October 25, 2018

**Subject: Training Programme on Labour Issues and Labour Laws from
December 24-28, 2018 at VVGNI Campus, NOIDA**

Dear Sir/Madam,

We are glad to inform you that the V.V.Giri National Labour Institute would be organizing a **Training Programme on Labour Issues and Labour Laws from December 24-28, 2018** at V. V. Giri National Labour Institute, NOIDA.

The programme aim is to empowering of trade union leaders by enhancing their knowledge skill base. This training programme has been specially designed for Trade Union Leaders/Organisers from Central Trade Unions. The programme will be conducted in Hindi/English. The programme details are attached.

The Institute will provide free boarding and lodging during the training period to the participants. The Institute would also reimburse to and fro second sleeper train fare. It may be ensured that nominee(s) should have Aadhar number. The nominations of only those participants will be accepted who have Aadhar number and bank account. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their Aadhar Card and bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details and a copy of Aadhar Card must be enclosed by nominee while filling up TA form at the institute. All the nominees may be informed accordingly

You are requested to nominate **05** participants from your union for the programme. It may be ensured that those who have already attended Institute's earlier programmes are not nominated again. Please send your nominations along with nomination forms duly filled in by the nominees at the earliest preferably before **December 10, 2018**. Because of limited number of seats, the Institute will be constrained to admit only 05 participants from one union on first-come-first serve basis and regret acceptance thereafter.

With kind regards,

Yours sincerely,

(Dr. H. Srinivas)

To:

- All Central Trade Unions

Training Programme on Labour Issues and Labour Laws

**December 24-28, 2018
VVGNI Campus, NOIDA**



**V.V.GIRI NATIONAL LABOUR INSTITUTE
SECTOR – 24, POST BOX NO. 68
GAUTAM BUDH NAGAR, NOIDA- 201301
UTTAR PRADESH**

AIM

The programme aims at empowering of trade union leaders by enhancing their knowledge skill base.

OBJECTIVES

- To understand world of work and decent employment
- To make the participants acquainted with various Labour issues
- To discuss important issues related to labour and employment
- To have knowledge about labour laws and recent changes in labour laws.

COURSE PROFILE

Understanding Labour and Globalisation, Issues and Dimensions of Rural Unorganised Sector, Structure and Functions of Trade Unions and Emerging Challenges, Social Security, Child Labour, Gender Issues, Leadership/Communications Skills and Labour Laws.

METHODOLOGY

Lecture, Discussions, audio-visual presentations, case studies and experience sharing.

PARTICIPATION LEVEL

Trade Union Leaders Sponsored by Central Trade Unions. We will appreciate if participants from reserved categories (SC/ST) are also nominated.

DATE AND DURATION

December 24-28, 2018. The programme will commence on **December 24, 2018** at 10.00 a.m. and conclude on **December 29, 2018** afternoon.

VENUE

V.V. Giri National Labour Institute
Sector 24, NOIDA 201 301 (U.P.)

The campus of Institute is situated near Prakash Hospital and NTPC Office. The distance of the campus from New Delhi Railway Station is 20 Kms. Noida City Centre Metro Station is about 1.5 kms from VVGNI, Noida. The nominee(s) may be informed accordingly

STAY ARRANGEMENT

Stay arrangement will be made in the hostel of V.V. Giri National Labour Institute. Accommodation will be on twin sharing basis. The boarding and lodging will be provided by the Institute from the afternoon December 23, 2018 till the forenoon of December 29, 2018. For extended stay or early arrival, lodging & boarding charges would be borne by the participants

TRAVELLING EXPENSES

1. No fee is charged from the participants.
2. The Institute would reimburse travel expenses of the participants for 2nd class sleeper Train/Bus fare from their place of work to NOIDA on production of original ticket for inward journey and for return journey, a photo copy of confirmed ticket should be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconveniences.
3. It may be ensured that nominee(s) should have Aadhar number. The nominations of only those participants will be accepted who have Aadhar number and bank account. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details may be indicated by nominee while filling up TA form at the institute. All the nominees may be informed accordingly.
4. The local conveyance will be reimbursed restricted to the actual expenditure incurred or Rs. 500/- whichever is less (Rs. 350/- for Delhi & NCR).
5. The participants are provided free of cost boarding and lodging only for the duration of the programme.

FEE

No programme fee

LAST DATE FOR NOMINATIONS

December 10, 2018

COURSE DIRECTOR

Dr. Manoj Jatav

COMMUNICATIONS

All correspondence should be addressed to:

Shri J.K. Kaul

Consultant (Programme)

V.V. Giri National Labour Institute

Sector-24, NOIDA-201301

Uttar Pradesh

Telephone : 0120- 2411533-35

Fax No. : 0120- 2411471

Email : jkkaul.vvgnli@gov.in, vvgnlitraining@gmail.com

Website : www.vvgnli.gov.in

**V.V.GIRI NATIONAL LABOUR INSTITUTE
NOIDA**

**Training Programme on Labour Issues and Labour Laws
December 24-28, 2018**

NOMINATION FORM

VENUE

V.V.Giri National Labour Institute Campus, Sector -24, NOIDA, Dist. Gautam
Budh Nagar, Uttar Pradesh

IMPORTANT INSTRUCTIONS

- This Programme will be conducted in – Hindi
- This form must be filled by the nominee

GENERAL INFORMATION

1. Nominee's Full Name Mr/Ms. _____
(In Block Letters)
2. Age and date of birth _____
3. Educational Qualification : _____
4. Whether
SC/ ST/OBC/General : _____
5. Status in the Organisation : _____
6. Address for Correspondence : _____
(In block Letters) : _____

Phone _____

Affiliation to Central Trade Union _____
7. Have you attended any other : _____
training programme for Trade
Union Leaders? If yes, give details: _____
When the programme was organised.

DETAILS OF CURRENT EMPLOYMENT

- (a) Designation : _____
- (b) Organisation : _____
- (c) Nature of Work : _____
- (d) Address : _____

BANK DETAILS OF THE PARTICIPANT

Aadhar No _____

Name of Bank _____

Bank Branch Name _____

Account No. _____

IFSC Code _____

(Signature & Name of the Participant)

Date:

Mail to:

Shri J.K. Kaul
Consultant (Programme)
V.V.Giri National Labour Institute
Post Box No. 68, Sector-24
NOIDA- 201301
Distt. Gautam Budh Nagar (UP)

Telephone : 2411533-35
Fax No. : 2411471
Email: jkkaul.vvgnli@gov.in, vvgnlitraining@gmail.com
STD Code : 0120

