

# वी.वी. गिरि राष्ट्रीय श्रम संस्थान

(श्रम एवं रोजगार मंत्रालय, भारत सरकार का स्वायत्त निकाय)

**V.V. GIRI NATIONAL LABOUR INSTITUTE**

(An Autonomous Body of Ministry of Labour and Employment, Government of India)



Tel.: 2411 533-34-35

Fax: 2411 536

2411 471/474

Website: www.vvgnli.gov.in

Twitter Handle: @LabourMinistry

क्रमांक पीआरजी/टीटीपी/05/25/163210

22 मई 2025

**विषय:** अनौपचारिक अर्थव्यवस्था में महिला श्रमिकों के लिए कौशल विकास रणनीतियाँ विकसित करने पर 08-12 सितंबर, 2025 तक वीवीजीएनएलआई परिसर, नोएडा में प्रशिक्षण कार्यक्रम।

प्रिय महोदय/महोदया,

हमें आपको यह बताते हुए खुशी हो रही है कि वी.वी.गिरि राष्ट्रीय श्रम संस्थान उपरोक्त प्रशिक्षण कार्यक्रम का आयोजन करेगा, जिसका उद्देश्य प्रतिभागियों को अनौपचारिक क्षेत्रों में कौशल विकास रणनीतियों से लैस करना है। यह प्रशिक्षण कार्यक्रम विशेष रूप से केंद्रीय ट्रेड यूनियनों, कौशल विकास संस्थानों और गैर सरकारी संगठनों के प्रतिनिधियों के लिए डिज़ाइन किया गया है।

कोई कार्यक्रम शुल्क नहीं है। संस्थान निःशुल्क भोजन और आवास की सुविधा प्रदान करेगा और प्रतिभागियों को टिकट दिखाने पर आने-जाने के लिए द्वितीय श्रेणी स्लीपर ट्रेन किराया की प्रतिपूर्ति करेगा। यह सुनिश्चित किया जाए कि नामांकित व्यक्ति के पास आधार नंबर होना चाहिए। केवल उन्हीं प्रतिभागियों का नामांकन स्वीकार किया जाएगा जिनके पास आधार नंबर और बैंक खाता होगा। नामांकित व्यक्तियों को यात्रा किराया की प्रतिपूर्ति केवल एनईएफटी के माध्यम से की जाएगी। नामांकित व्यक्तियों को अपने आधार कार्ड और बैंक विवरण (बैंक का नाम, बैंक शाखा का नाम, आईएफएससी कोड और बैंक खाता संख्या) अपने साथ लाने के लिए सूचित किया जा सकता है। संस्थान में टीए फॉर्म भरते समय नामांकित व्यक्ति द्वारा बैंक विवरण दर्शाया जा सकता है। सभी नामांकित व्यक्तियों को तदनुसार सूचित किया जाए।

हम आपसे अनुरोध करते हैं कि आप अपने संगठन से 04 प्रतिभागियों को नामांकित करें। नामांकन के तौर-तरीकों सहित प्रशिक्षण कार्यक्रम के सभी विवरण प्रदान करने वाला ब्रोशर संलग्न है।

सस्नेह,

भवदीय,

(नागेश नितला)

कार्यक्रम अधिकारी

सेवा मे:

- सभी केंद्रीय ट्रेड यूनियन
- कौशल विकास संस्थान
- एनजीओ
- महिला एवं बाल कल्याण विभाग
- विश्वविद्यालय/शैक्षणिक/अनुसंधान संस्थान





No. PRG/TTP/05/25/163210

May 22, 2025

**Subject: Training Programme on Developing Skill Development Strategies for Women Workers in the informal Economy from September 08-12, 2025 at VVGNI Campus, NOIDA.**

Dear Sir/Madam,

We are glad to inform you that the V.V.Giri National Labour Institute would be organizing the above training programme which aims at equipping the participants with skill development strategies in the informal sectors. This training programme has been specially designed for Representatives of Central Trade Unions, Skill Development Institutes, and NGOs.

There is no programme fee. The Institute would provide free boarding and lodging facility and will reimburse to and fro Second Class Sleeper train fare on production of tickets to the participants. It may be ensured that nominee(s) should have Aadhar number. The nominations of only those participants will be accepted who have Aadhar number and bank account. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their Aadhar Card and bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details may be indicated by nominee while filling up TA form at the institute. All the nominees may be informed accordingly.

We request you to nominate 04 participants from your organisation. Brochure providing all the details of the training programme, including the modalities for nominations is attached.

With regards,

Yours sincerely,

(Nagesh Nitla)  
Programme Officer

To:

- All Central Trade Unions
- Skill Development Institutions
- NGOs
- Women & Child Welfare Departments
- University/Educational/Research Institutions



# **Training Programme**

## **On**

### **Developing Skill Development Strategies for Women Workers in the Informal Economy**

**September 08-12, 2025**

**VVGnLI, Campus, NOIDA**



**V.V. Giri National Labour Institute**  
**Sector – 24**  
**Gautam Budh Nagar**  
**Noida Uttar Pradesh-201301**

**COURSE DIRECTOR**

Dr. Shashi Bala, Senior Fellow  
balashashi.vvgnli@gov.in

**COMMUNICATIONS**

Mr. Nagesh Nitla  
Programme Officer  
Phone: 0120- 2411533-35  
Phone 0120- 2411471  
Email: vvgnlitraining1@gmail.com  
Website: www.vvgnli.gov.in



## **AIM**

The programme aims at equipping the participants with skill development strategies in informal sectors.

## **OBJECTIVES**

- Discuss the nature and characteristics of the informal economy.
- Situate the importance of skill development in the functioning of informal economy from gender perspective.
- Share the experiences of various social partners in skill development and training
- To discuss appropriate strategies for skill development of women in the informal sector occupations
- To provide awareness on Labour Codes

## **COURSE PROFILE**

Informal Sector: Concept, Informal Sector Composition, Gender in informal sector. Skill development systems in India, Importance of skill development in present era, Case-Studies on skill development, Strategies for skill development in informal sector.

## **PARTICIPATION LEVEL**

Representatives of Central Trade Unions, Skill Development Institutes, NGOs.

## **FACULTY**

VVGNLI Faculty, Experts in the area

## **NOTE:**

1. Please note that those who have attended Institute's programme earlier are not to be nominated. If so, they shall be immediately sent back and no travel allowance will be reimbursed.
2. Spouse and family members are not allowed to stay in the Institute's hostel.
3. Only members of unions should be nominated. Please ensure that spouse or relatives of nominee, who are not member of trade union, should not be nominated.
4. Participants are requested to book their return ticket in advance from their own place.
5. Under no-circumstance other than IIInd class sleeper train fare will be entertained.



## **PROGRAMME DATE**

**September 08-12, 2025**

The training programme will commence at 10.00 a.m. on September 08, 2025 and will conclude in the afternoon on September 12, 2025. The timing of the programme would be from 10:00 am to 05:00 pm.

## **VENUE**

V. V. Giri National Labour Institute  
Sector -24, NOIDA -201301,

The Institute campus is situated near Prakash Hospital and NTPC Office. The distance of the campus from New Delhi Railway Station. is 20 Kms. Delhi Metro, Noida City Centre Station is about 1.5 kms. from VVGNI, Noida .

## **STAY ARRANGEMENT**

Stay arrangement will be made in the hostel of the V.V. Giri National Labour Institute. The lodging and boarding will be provided by the Institute from the afternoon of September 07, 2025 till the forenoon of September 13, 2025. For extended stay or early arrival, lodging & boarding charges would be borne by the participants.

## **TRAVELLING EXPENSES**

1. No fee is charged from the participants.
2. The Institute would reimburse travel expenses of the participants for 2nd class sleeper Train/Bus fare from their place of work to NOIDA on production of **ORIGINAL** ticket for inward journey and for return journey, a photo copy of **CONFIRMED** ticket should be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconveniences.
3. It may be ensured that nominee(s) should have Aadhar number. The nominations of only those participants will be accepted who have Aadhar number and bank account. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their Aadhar No. and bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details may be indicated by nominee while filling up TA form at the institute. All the nominees may be informed accordingly.
4. The local conveyance will be reimbursed restricted to the actual expenditure incurred or Rs. 500/- whichever is less (Rs. 350/- for Delhi & NCR).
5. The participants are provided free of cost boarding and lodging only for the duration of the programme.
6. Please note that those who have attended Institute's programme earlier are not to be nominated. If so, they shall be immediately sent back and no travel allowance will be reimbursed.



## **COURSE DIRECTOR**

Dr. ShashiBala  
balashashi.vvgnli@gov.in

## **COMMUNICATION**

The sponsoring authority is requested to send nomination forms duly filled in by the nominee's along with sponsorship letter. Sponsorship letters without nomination forms will not be considered.

All Correspondence should be addressed to:

Nagesh Nitla  
Programme Officer  
V.V.Giri National Labour Institute  
Post Box No. 68, Sector – 24  
NOIDA, Distt. GautamBudh Nagar  
Uttar Pradesh – 201 301

Telephone: 0120- 2411471, 2411534-36

Fax No. : 0120- 2411471

E-mail : vvgnlitraining@gmail.com



**V.V.GIRI NATIONAL LABOUR INSTITUTE NOIDA**  
**Training Programme on Developing Skill Development Strategies for Women**  
**Workers in the informal Economy**

September 08-12, 2025

**NOMINATION FORM**

**VENUE**

V.V.Giri National Labour Institute Campus, Sector-24, NOIDA, Distt.  
GautamBudh Nagar, Uttar Pradesh

**IMPORTANT INSTRUCTIONS**

- This form must be filled by the nominee and sent to the address given below;
- Do not delay. Please mail this form immediately.

**GENERAL INFORMATION**

1. Nominee's Full Name Mr./Ms. \_\_\_\_\_  
(In Block Letters)
2. Age and date of birth : \_\_\_\_\_
3. Educational Qualification : \_\_\_\_\_
4. Whether  
SC/ ST/OBC/General : \_\_\_\_\_

**I. UNION MEMBERSHIP DETAILS**

5. (a) Name of the Organization : \_\_\_\_\_  
\_\_\_\_\_
- (b) National Affiliation : \_\_\_\_\_
6. Status in the Organization : \_\_\_\_\_
7. Address for Correspondence: \_\_\_\_\_  
(In block Letters)  
\_\_\_\_\_  
\_\_\_\_\_  
Telephone : \_\_\_\_\_
- Mobile No. \_\_\_\_\_ e.mail \_\_\_\_\_
8. Have you attended any : \_\_\_\_\_



programme from this Institute?

If yes, give details. \_\_\_\_\_

II. DETAILS OF CURRENT EMPLOYMENT

(a) Designation : \_\_\_\_\_

(b) Organisation \_\_\_\_\_

(c) Nature of Work \_\_\_\_\_

(d) Address \_\_\_\_\_

III. BANK DETAILS OF THE PARTICIPANT

Aadhar No \_\_\_\_\_

Name of Bank \_\_\_\_\_

Bank Branch Name: \_\_\_\_\_

Account No. \_\_\_\_\_

IFSC Code \_\_\_\_\_

(Signature & Name of the Participant)

Date:

**Mail this form to:**

(Mr. Nagesh Nitla)

Programme Officer

V.V.Giri National Labour Institute

A-06, Sector – 24

NOIDA, Distt. Gautam Budh Nagar

Uttar Pradesh – 201 301

Telephone: 0120-2411471, 2411533-35,

E-mail : [vvgnlitraining@gmail.com](mailto:vvgnlitraining@gmail.com)/[vvgnlitraining1@gmail.com](mailto:vvgnlitraining1@gmail.com)