

No. PRG/CBP/40/17
December 7, 2017

Subject: - Training Programme on Empowering Rural Women Organisers from February 05-09, 2018 at VVGNNI Campus, NOIDA

Dear Sir/Madam,

We are glad to inform you that the training programme on Empowering Rural Women Organisers will be held from February 05-09, 2018 at VVGNNI Campus, NOIDA.

This training programme has been designed for women trade union leaders/organizers engaged in organisation building and for those who represent the unorganized sector. The programme will be conducted in Hindi. Programme details are given in the enclosed brochure.

There is no programme fee. The Institute would provide free boarding and lodging facility and will reimburse to and fro Second Class Sleeper train fare on production of tickets to the participants. It may be ensured that nominee(s) should have Aadhar number. The nominations of only those participants will be accepted who have Aadhar number and bank account. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their Aadhar Card and bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details may be indicated by nominee while filling up TA form at the institute. All the nominees may be informed accordingly.

We request you to nominate 05 women trade union leaders/organisers from your union. It may be ensured that those who have already attended Institute's earlier programmes are not nominated again. Because of limited number of seats, the Institute will be constrained to admit only 05 participants from one organisation on first-come-first serve basis and regret acceptance thereafter. You may kindly forward the names of the participants alongwith nomination forms duly filled in by the nominees.

The last date for receiving nominations is January 22, 2018.

With kind regards,

Yours sincerely,

(Dr. H. Srinivas)

To
All Central Trade Unions Organisations

Training Programme on Empowering Rural Women Organisers

**February 05-09, 2018
VVGNI Campus, NOIDA**



**V.V.Giri National Labour Institute
Sector – 24, Post Box No. 68, NOIDA
Distt. Gautam Budh Nagar
Uttar Pradesh- 201 301**

INTRODUCTION

The gains of development are believed to have been concentrated largely among the rural elite. Very little has been done to organise the rural workers who largely remain below the poverty line inspite of the planned development efforts of the government. The lack of awareness of the organised efforts to bring the unorganised rural workers together and educate them on the dynamics of forming trade unions, has been a major lacunae in the development of rural workers. V. V. Giri National Labour institute is making efforts in this direction. The current programme is designed to help leaders from the unorganised sector to develop their leadership skills, so that they can become more effective and gain knowledge on varied aspect of women's work and lives.

AIM

The programme aims at empowering Rural women organizers from Central Trade Unions.

OBJECTIVES

At the end of the course, the participants would be able to:-

- Develop understanding of rural society
- Discuss the issue of empowerment.
- Develop skills for enhancing leadership potential.
- Acquaint with labour laws pertaining to women workers.

COURSE PROFILE

Rural Society, Behavioral skill for enhancing leadership potentials, Labour laws related to women: Maternity Benefit, Equal remuneration , Sexual Harassment at Workplace.

METHODOLOGY

Lectures, individual and group exercises, case studies and experience sharing.

PARTICIPATION LEVEL

Rural women labour leaders sponsored by Central Trade Unions.

DATE AND DURATION

February 05-09, 2018. The programme will commence on February 05, 2018 at 10.00 a.m. and will conclude on February 09, 2018 afternoon

VENUE

V. V. Giri National Labour Institute
Sector –24, NOIDA –201301

The campus of Institute is situated near Prakash Hospital and NTPC Office. The distance of the campus from New Delhi Railway Station is 20 Kms. Noida City Centre Metro Station is about 1.5 kms from VVGNI, Noida. The nominee(s) may be informed accordingly.

ELIGIBILITY

1. Participants should be above **21 years and below 50 years of age**;
2. Should be personally engaged at grass root level activities for at least past two years;
3. Should have working knowledge of either Hindi or English.

STAY ARRANGEMENT

Stay arrangement on twin-sharing will be made in the hostel of V.V. Giri National Labour Institute. The board and lodging will be provided by the Institute from the afternoon of February 04, 2018 till the forenoon of February 10, 2018. For extended stay or early arrival, lodging & boarding charges would be borne by the participants.

TRAVELLING EXPENSES

1. No fee is charged from the participants.
2. The Institute would reimburse travel expenses of the participants for 2nd class sleeper Train/Bus fare from their place of work to NOIDA on production of ORIGINAL ticket for inward journey and for return journey, a photo copy of CONFIRMED ticket should be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconveniences.
3. It may be ensured that nominee(s) should have Aadhar number. The nominations of only those participants will be accepted who have Aadhar number and bank account. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details may be indicated by nominee while filling up TA form at the institute. All the nominees may be informed accordingly.

4. The local conveyance will be reimbursed restricted to the actual expenditure incurred or Rs. 500/- whichever is less (Rs. 350/- for Delhi & NCR).
5. The Institute would reimburse travel expenses of the North Eastern participants for 3 tier AC Train fare from their place of work to NOIDA on production of ORIGINAL ticket for inward journey and for return journey, a photo copy of 3rd AC CONFIRMED ticket shall be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconvenience. The local conveyance to be reimbursed would be restricted to the actual expenditure incurred or Rs. 750/- whichever is less.
6. Officials entitled for higher class may claim their Travelling Allowance from their own organisation.
7. The participants are provided free of cost boarding and lodging only for the duration of the programme.

LAST DATE FOR NOMINATIONS

The last date for receiving the nominations is January 22, 2018. Because of limited number of seats, we will be constrained to admit participants on first-come-first-serve basis and regret acceptance thereafter.

COURSE DIRECTOR

Dr. Shashi Bala

COMMUNICATION

All Correspondence should be addressed to:
Shri J. K. Kaul
Consultant (Programme)
V.V.Giri National Labour Institute
Post Box No. 68, Sector – 24
NOIDA, Distt. Gautam Budh Nagar
Uttar Pradesh – 201 301
Telephone: 0120- 2411471, 2411534-36,
Fax No. : 2411471,
E.mail: jkkaul.vvgnli@gov.in

**V.V.GIRI NATIONAL LABOUR INSTITUTE
NOIDA**

**Training Programme on Empowering Rural Women Organisers
February 05-09, 2018**

NOMINATION FORM

VENUE

V.V.Giri National Labour Institute Campus, Sector-24, NOIDA, Uttar Pradesh.

IMPORTANT INSTRUCTIONS

- This Programme will be conducted in Hindi
- This programme is for women labour leaders/organisers actively engaged in organising informal sector workers.
- This form must be filled by the nominee and sent to the address given below.
- Do not delay. Please mail this form immediately.

GENERAL INFORMATION

1. Nominee's Full Name : Ms. _____
(In Block Letters)
 2. Age and date of birth : _____
 3. Educational Qualification _____
Whether
SC/ ST/OBC/General _____
 4. Status in the Organisation: _____
 5. Name of Central Trade Union: _____
 6. Address for Correspondence: _____
(In block Letters)
: _____
- Phone: _____ Fax: _____ e.mail _____

7. Have you attended any _____
programme from this Institute?
If yes, give details. : _____

BANK DETAILS OF THE PARTICIPANT

Aadhar No _____
Name of Bank _____
Bank Branch Name : _____
Account No. _____
IFSC Code _____

(Signature & Name of the Participant)

Date:

Mail this form to:

All Correspondence should be addressed to:

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