

PRG/CLP/06/17  
January 01, 2018

**Subject: Orientation Programme on Child Labour to be held from February 07-09, 2018 at VVGNLI Campus, NOIDA.**

Dear Sir/Madam,

We have pleasure in informing you that the Institute is organizing an Orientation Programme on Child Labour from February 07-09, 2018 at VVGNLI Campus, NOIDA.

The programme is specifically meant for members of Child Labour Monitoring Committees in the NCLP Districts. The programme will equip the participants with abilities to utilize existing administrative and governance structures for withdrawal, rehabilitation, and enforcement of child labour and impart skills to promote local ownership and decision-making to end employment of children and to expand the community base against labour exploitation of children. The programme details are enclosed.

There is no programme fee. The Institute would provide free boarding and lodging facility and will reimburse to and fro Second Class Sleeper train fare on production of tickets to the participants. It may be ensured that nominee(s) should have Aadhar number. The nominations of only those participants will be accepted who have Aadhar number and bank account. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their Aadhar Card and bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details may be indicated by nominee while filling up TA form at the institute. All the nominees may be informed accordingly.

You are requested to nominate 05 nominees from your NCLP District. It may please be ensured that those who have already attended this Institute's earlier programme are not nominated again. We will highly appreciate participation of women. Because of limited number of seats, the Institute will be constrained to admit only 05 participants from one District on first-come-first serve basis. Only the participants who have received confirmation from the Institute will attend the programme. You are requested to send nomination forms duly filled in by the nominees along with sponsorship letter. Sponsorship letters without nomination forms will not be considered. The last date for receiving nominations is January 24, 2018.

Yours sincerely

**(Dr. H. Srinivas)**

To:  
Trade Unions,  
Civil Society Organisation,  
PRIs

# **Orientation Programme on Child Labour**

**February 07-09, 2018  
VVG NLI Campus, NOIDA**



**V.V.Giri National Labour Institute  
Sector – 24, Gautam Budh Nagar  
NOIDA-201301, Uttar Pradesh**

**AIM**

To create public presence for monitoring and tackling child labour

**OBJECTIVES**

This training programme has the following objectives;

- To equip with skills to operate at the local level and be linked at various levels with the government
- To equip them with abilities to utilize existing administrative and governance structures for withdrawal, rehabilitation, and enforcement
- To impart skills to promote local ownership and decision-making to end employment of children and to expand the community base against labour exploitation of children
- To enable the participants to contribute to the State and Non-State interventions for rehabilitation of children withdrawn from work and economic rehabilitation of their families.

**COURSE PROFILE**

Child-specific Rehabilitation Schemes and Measures; Aspects of Direct and Indirect Monitoring and Verification; Community-level Monitoring of Child Labour through Schooling; Governmental and Non-governmental Monitoring and Tracking Interventions;

**METHODOLOGY**

Group Discussion, Plenary Sessions, Interactive-Lectures, Documentaries

**February 07-09, 2018**

The training programme will commence at 10.00 a.m. on February 07, 2018 and will conclude in the afternoon on February 09, 2018

**PARTICIPATION LEVEL**

Members of Child Labour Monitoring Committee in States/Districts

**VENUE**

V. V. Giri National Labour Institute  
Sector -24, NOIDA -201301

The campus of Institute is situated near Prakash Hospital and NTPC Office. The distance of the campus from New Delhi Railway Station is 20 Kms. Noida City Centre Metro Station is about 1.5 kms from VVGNI, Noida. The nominee(s) may be informed accordingly.

## **STAY ARRANGEMENT**

Stay arrangement will be made in the hostel of the V.V. Giri National Labour Institute. The lodging on twin sharing basis and boarding will be provided by the Institute from the afternoon of February 06, 2018 till the forenoon of February 10, 2018. For extended stay or early arrival, lodging & boarding charges would be borne by the participants.

## **TRAVELLING EXPENSES**

### **1. No fee is charged from the participants.**

2. The Institute would reimburse travel expenses of the participants for 2<sup>nd</sup> class sleeper Train/Bus fare from their place of work to NOIDA on production of original ticket for inward journey and for return journey, a photo copy of confirmed ticket should be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconveniences.
3. For the participants from north eastern regions the Institute would reimburse travel expenses of the participants for 3 tier AC Train fare from their place of work to NOIDA on production of ORIGINAL ticket for inward journey and for return journey, a photo copy of 3<sup>rd</sup> AC CONFIRMED ticket shall be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconveniences. The local conveyance to be reimbursed would be restricted to the actual expenditure incurred or Rs. 750/- whichever is less..
4. It may be ensured that nominee(s) should have Aadhar Card. The nominations of only those participants will be accepted who have Aadhar number. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominees should be instructed to provide Aadhar Number, Bank Account Number, IFSC Code of Bank, Bank Name and Branch of the Bank. The bank details may be indicated by nominee while filling up TA form at the institute
5. The local conveyance will be reimbursed restricted to the actual expenditure incurred or Rs. 500/- whichever is less (Rs. 350/- for Delhi & NCR).
6. Officials entitled for higher class may claim their Travelling Allowance from their own organization.

## **NOTE**

1. The participants are provided free of cost boarding and lodging only for the duration of the programme.
2. Please note that those who have attended Institute's earlier programme are not to be nominated. If so, they shall be immediately sent back and no travel allowance will be reimbursed.
3. Spouse and family members are not allowed to stay in the Institute's hostel.
4. Only members of trade unions should be nominated. Please ensure that spouse or relatives of nominee, who are not member of trade union, should not be nominated.

5. Participants are requested to book their return ticket in advance from their own place.
6. Under no-circumstance other than IInd class ordinary fare will be entertained

### **PROGRAMME FEE**

There is no Programme fee

### **COURSE DIRECTOR**

Dr. Helen R. Sekar

### **LAST DATE FOR NOMINATIONS**

The last date for receiving the nominations is January 24, 2018. Because of limited number of seats, we will be constrained to admit participants on first-come-first-serve basis and regret acceptance thereafter.

### **COMMUNICATION**

The sponsoring authority is requested to send nomination forms duly filled in by the nominees along with sponsorship letter. Sponsorship letters without nomination forms will not be considered.

### **COMMUNICATION**

All Correspondence should be addressed to:

J. K. Kaul  
Consultant (Programme)  
V.V.Giri National Labour Institute  
Post Box No. 68, Sector – 24  
NOIDA, Distt. Gautam Budh Nagar

**Uttar Pradesh – 201 301**

Telephone: 2411471, 2411534,  
Fax No. : 2411471, 2411474, 2411536,  
E-mail : jkkaulvvgnli@rediffmail.com

**Note: Those calling on STD from outside Delhi will please dial 0120 before the above numbers. The Institute works five days a week. (Monday-Friday)**

**V.V.GIRI NATIONAL LABOUR INSTITUTE  
NOIDA**

**Training Programme on Orientation Programme on Child Labour  
February 07-09, 2018**

**NOMINATION FORM**

**VENUE**

V.V. Giri National Labour Institute Campus, Sector-24, NOIDA, Distt. Gautam  
Budh Nagar, Uttar Pradesh

**IMPORTANT INSTRUCTIONS**

- This Programme will be conducted in English & Hindi
- This form must be filled by the nominee and sent to the address given below.
- Do not delay. Please mail this form immediately.

**GENERAL INFORMATION**

1. Nominee's Full Name : -----  
(In Block Letters)
2. Age and date of birth: -----
3. Educational Qualification: -----
4. Whether SC/ST/OBC/General: \_\_\_\_\_
5. Status in the Organisation: -----
6. Address for Correspondence: -----  
(In block Letters)
- Phone-----E-mail-----
7. Have you attended any: -----  
Programme of this Institute?  
If yes, give details. When was -----  
the programme organized?

## I. DETAILS OF CURRENT EMPLOYMENT

- (a) Designation -----
- (b) Organisation -----
- (c) Nature of Work -----
- (d) Address -----

## ***BANK DETAILS OF PARTICIPANT***

- (a) Aadhar Number : \_\_\_\_\_
- (b) Name of Bank : \_\_\_\_\_
- (c) Bank Branch name : \_\_\_\_\_
- (d) Account No : \_\_\_\_\_
- (e) IFSC Code : \_\_\_\_\_

(Signature & Name of the Participant)

Date:

### **Mail this form to:**

J. K. Kaul  
Consultant (Programme)  
V.V.Giri National Labour Institute  
Post Box No. 68, Sector – 24  
NOIDA, Distt. Gautam Budh Nagar  
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