



No. PRG/CBP/30/24  
July 22, 2024

**Subject: Training Programme on Gender and Transformative Leadership from August 27- 30, 2024 at VVGNI Campus, NOIDA.**

Dear Sir/Madam,

We are glad to inform you that the V.V.Giri National Labour Institute would be organizing an **Training Programme on Gender and Transformative Leadership from August 27 – 30, 2024.**

The programme focuses on strengthening stakeholders' capacity in transformative leadership to further gender equality and women's empowerment. This training programme has been specially designed for Union Leaders from Central Trade Unions, Government Officials, Researchers, Employers organisations and Civil Society representatives.

There is no programme fee. The Institute would provide free boarding and lodging facility and will reimburse to and fro Second Class Sleeper train fare on production of tickets to the participants. It may be ensured that nominee(s) should have Aadhar number. The nominations of only those participants will be accepted who have Aadhar number and bank account. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their Aadhar Card and bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details may be indicated by nominee while filling up TA form at the institute. All the nominees may be informed accordingly.

We request you to nominate 04 participants from your organisation. Brochure providing all the details of the training programme, including the modalities for nominations is attached.

With regards,

Yours sincerely,

(Nagesh Nitla)  
Programme Officer

To:

- Central and State Government Organisations
- All Central Trade Unions
- Researchers



क्रमांक पीआरजी/सीबीपी/30/24  
22 जुलाई 2024

विषय: 27 से 30 अगस्त, 2024 तक वीवीजीएनएलआई परिसर, नोएडा में लिंग और परिवर्तनकारी नेतृत्व पर प्रशिक्षण कार्यक्रम।

प्रिय महोदय/महोदया,

हमें आपको यह बताते हुए खुशी हो रही है कि वी.वी.गिरि राष्ट्रीय श्रम संस्थान 27 से 30 अगस्त, 2024 तक लिंग और परिवर्तनकारी नेतृत्व पर एक प्रशिक्षण कार्यक्रम आयोजित करेगा।

यह कार्यक्रम लैंगिक समानता और महिला सशक्तिकरण को आगे बढ़ाने के लिए परिवर्तनकारी नेतृत्व में हितधारकों की क्षमता को मजबूत करने पर केंद्रित है। यह प्रशिक्षण कार्यक्रम विशेष रूप से केंद्रीय ट्रेड यूनियनों, सरकारी अधिकारियों, शोधकर्ताओं, नियोजता संगठनों और नागरिक समाज के प्रतिनिधियों के लिए तैयार किया गया है।

कोई कार्यक्रम शुल्क नहीं है। संस्थान निःशुल्क भोजन और आवास की सुविधा प्रदान करेगा और प्रतिभागियों को टिकट दिखाने पर आने-जाने के लिए द्वितीय श्रेणी स्लीपर ट्रेन किराया की प्रतिपूर्ति करेगा। यह सुनिश्चित किया जाए कि नामांकित व्यक्ति के पास आधार नंबर होना चाहिए। केवल उन्हीं प्रतिभागियों का नामांकन स्वीकार किया जाएगा जिनके पास आधार नंबर और बैंक खाता होगा। नामांकित व्यक्तियों को यात्रा किराया की प्रतिपूर्ति केवल एनईएफटी के माध्यम से की जाएगी। नामांकित व्यक्तियों को अपने आधार कार्ड और बैंक विवरण (बैंक का नाम, बैंक शाखा का नाम, आईएफएससी कोड और बैंक खाता संख्या) अपने साथ लाने के लिए सूचित किया जा सकता है। संस्थान में टीए फॉर्म भरते समय नामांकित व्यक्ति द्वारा बैंक विवरण दर्शाया जा सकता है। सभी नामांकित व्यक्तियों को तदनुसार सूचित किया जाए।

हम आपसे अनुरोध करते हैं कि आप अपने संगठन से 04 प्रतिभागियों को नामांकित करें। नामांकन के तौर-तरीकों सहित प्रशिक्षण कार्यक्रम के सभी विवरण प्रदान करने वाला ब्रोशर संलग्न है।

सस्नेह,

भवदीय,  
  
(नागेश नितला)  
कार्यक्रम अधिकारी

सेवा में :

- केंद्रीय और राज्य सरकार संगठन
- सभी केंद्रीय ट्रेड यूनियन
- शोधकर्ता



# Training Programme on Gender and Transformative Leadership

August 27- 30, 2024



**V.V. Giri National Labour Institute**  
**Sector – 24**  
**GautamBudh Nagar**  
**Noida Uttar Pradesh-201301**

## COURSE DIRECTOR

Dr. EllinaSamantroy  
[ellinasroy.vvgnli@gov.in](mailto:ellinasroy.vvgnli@gov.in)

## COMMUNICATIONS

Programme Section  
Phone: 0120- 2411533-35  
Phone 0120- 2411471  
Email: [vvgnlitraining1@gmail.com](mailto:vvgnlitraining1@gmail.com)  
Website: [www.vvgnli.gov.in](http://www.vvgnli.gov.in)

## **AIM**

The programme focuses on strengthening stakeholders' capacity in transformative leadership to further gender equality and women's empowerment.

## **OBJECTIVES**

- To provide a conceptual overview of gender and transformative leadership.
- To enhance leadership, communication skills, emotional intelligence etc through various behavioral approaches.
- To sensitize the participants about the labour codes and social security provisions available for women workers.
- To discuss strategies to promote gender equality for transformative change
- To enable the stakeholders to contribute effectively to address gender inequality and promote transformative leadership in their organizations.

## **COURSE PROFILE**

Gender Concepts, Gender sensitization in organisations, Transformative leadership practices in organizations, legislations and policy promotion of transformative leadership.

## **PARTICIPATION LEVEL**

Union Leaders from Central Trade Unions, Government Officials, Researchers, Employers organisations and Civil Society representatives.

## **FACULTY**

VGNLI Faculty, Experts in the area

## **NOTE:**

1. Please note that those who have attended Institute's programme earlier are not to be nominated. If so, they shall be immediately sent back and no travel allowance will be reimbursed.
2. Spouse and family members are not allowed to stay in the Institute's hostel.
3. Only members of unions should be nominated. Please ensure that spouse or relatives of nominee, who are not member of trade union, should not be nominated.
4. Participants are requested to book their return ticket in advance from their own place.
5. Under no-circumstance other than 11nd class sleeper train fare will be entertained.



## PROGRAMME DATE

August 27- 30, 2024

The training programme will commence at 10.00 a.m. on August 27, 2024 and will conclude in the afternoon on August 30, 2024 .The timing of the programme would be from 10:00 am to 05:00 pm.

## VENUE

V. V. Giri National Labour Institute  
Sector -24, NOIDA -201301,

The Institute campus is situated near Prakash Hospital and NTPC Office. The distance of the campus from New Delhi Railway Station. is 20 Kms. Delhi Metro, Noida City Centre Station is about 1.5 kms. from VVGNLI, Noida .

## STAY ARRANGEMENT

Stay arrangement will be made in the hostel of the V.V. Giri National Labour Institute. The lodging and boarding will be provided by the Institute from the afternoon of August 26, 2024 till the forenoon of August 31, 2024. For extended stay or early arrival, lodging & boarding charges would be borne by the participants.

## TRAVELLING EXPENSES

1. No fee is charged from the participants.
2. The Institute would reimburse travel expenses of the participants for 2nd class sleeper Train/Bus fare from their place of work to NOIDA on production of **ORIGINAL** ticket for inward journey and for return journey, a photo copy of **CONFIRMED** ticket should be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconveniences.
3. It may be ensured that nominee(s) should have Aadhar number. The nominations of only those participants will be accepted who have Aadhar number and bank account. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their Aadhar No. and bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details may be indicated by nominee while filling up TA form at the institute. All the nominees may be informed accordingly.
4. The local conveyance will be reimbursed restricted to the actual expenditure incurred or Rs. 500/- whichever is less (Rs. 350/- for Delhi & NCR).
5. The participants are provided free of cost boarding and lodging only for the duration of the programme.

6. Please note that those who have attended Institute's programme earlier are not to be nominated. If so, they shall be immediately sent back and no travel allowance will be reimbursed.

## **COURSE DIRECTOR**

Dr. EllinaSamantroy ,  
ellinasroy.vvgnli.gov.in

## **COMMUNICATION**

The sponsoring authority is requested to send nomination forms duly filled in by the nominees along with sponsorship letter. Sponsorship letters without nomination forms will not be considered.

All Correspondence should be addressed to:

Programme Section  
V.V.Giri National Labour Institute  
Post Box No. 68, Sector – 24  
NOIDA, Distt. GautamBudh Nagar  
Uttar Pradesh – 201 301  
Telephone: 0120- 2411471, 2411534-36  
Fax No. : 0120- 2411471  
E-mail : [vvgnlitraining@gmail.com](mailto:vvgnlitraining@gmail.com)

**V. V. GIRI NATIONAL LABOUR INSTITUTE  
NOIDA**

**Training Programme on Gender and Transformative Leadership  
August 27- 30, 2024**

**NOMINATION FORM**

**VENUE**

V.V.Giri National Labour Institute Campus, Sector-24, NOIDA, Distt.  
GautamBudhNagar, UttarPradesh

**IMPORTANT INSTRUCTIONS**

- This form must be filled by the nominee and sent to the address given below;
- Do not delay. Please mail this form immediately.

**GENERAL INFORMATION**

1. Nominee's Full Name Mr./Ms. \_\_\_\_\_  
(In Block Letters)
2. Age and date of birth : \_\_\_\_\_
3. Educational Qualification : \_\_\_\_\_
4. Whether  
SC/ ST/OBC/General : \_\_\_\_\_

**I. UNION MEMBERSHIP DETAILS**

5. (a) Name of the Trade Union/  
Organization : \_\_\_\_\_  
: \_\_\_\_\_  
(b) National Affiliation : \_\_\_\_\_  
: \_\_\_\_\_
6. Status in the Organization : \_\_\_\_\_
7. Address for Correspondence : \_\_\_\_\_  
(In block Letters) : \_\_\_\_\_



Telephone \_\_\_\_\_

email \_\_\_\_\_

8. Have you attended any : \_\_\_\_\_  
programme from this Institute?  
If yes, give details. \_\_\_\_\_

## II. DETAILS OF CURRENT EMPLOYMENT

- (a) Designation : \_\_\_\_\_  
(b) Organisation \_\_\_\_\_  
(c) Nature of Work \_\_\_\_\_  
(d) Address \_\_\_\_\_

## III. BANK DETAILS OF PARTICIPANT

- (a) Aadhar Number : \_\_\_\_\_  
(b) Name of Bank : \_\_\_\_\_  
(c) Bank Branch name : \_\_\_\_\_  
(d) Account No : \_\_\_\_\_  
(e) IFSC Code : \_\_\_\_\_

**Date:**

**Signature & Name of the Participant)**

### **Mail this form to:**

Programme Section  
V.V.Giri National Labour Institute  
A-06, Sector – 24  
NOIDA, Distt. Gautam Budh Nagar  
Uttar Pradesh – 201 301  
Telephone: 0120-2411471, 2411533-35,  
E-mail : [vvgnlitraining@gmail.com](mailto:vvgnlitraining@gmail.com)/[vvgnlitraining1@gmail.com](mailto:vvgnlitraining1@gmail.com)