

**V.V. Giri National Labour Institute, NOIDA**  
**Ministry of Labour & Employment, Government of India**

**Advertisement for the Internship Programme**

The V.V. Giri National Labour Institute (VVGNI) is an autonomous body of the Ministry of Labour and Employment, Government of India involves in training, research, advocacy, publications and consultancy on various issues related to labour and employment in the country. It invites applications from eligible candidates for the first edition of its “**Internship Programme**” for the year 2022-23. The details of the programme are as follows:


<b>Objective:</b>	The programme seeks to provide Interns practical exposure and hands-on experience related to various fields of labour and employment, which are the core activities of the VVGNI. It would help them to develop a better understanding of the various dimensions related to undertaking labour research, generating inputs for labour policy making and organizing capacity building activities. The activities of the VVGNI may be seen at: <a href="https://vvgni.gov.in/">https://vvgni.gov.in/</a>
<b>Eligibility:</b>	The applicant must be enrolled in the final year of a full-time Law or Management course (Masters or equivalent) relevant to the VVGNI's activities. In particular, applicants should be pursuing the following courses: <ol style="list-style-type: none"><li>(1) Law graduates pursuing post-graduation in law (LLM) and who have obtained overall 75% and above marks in graduation or 'A' grade and above (wherever grading exits);</li><li>(2) Law students pursuing 5 year integrated law courses and who have obtained 75% and above marks in 10+2 standard or 'A' grade and above;</li><li>(3) Graduate students pursuing Master's in Business Administration (MBA) and who have obtained overall 75% and above marks in graduation or 'A' grade and above;</li><li>(4) Graduate students pursuing Post-graduate diploma in management (PGDM) and who have obtained overall 75% and above marks in graduation or 'A' grade and above;.</li></ol>
<b>Duration:</b>	The duration is two months on a full-time basis at NOIDA.
<b>No. of Seats:</b>	Fifteen (15)
<b>Tasks to be performed</b>	Each interns would be assigned specific tasks by the Institute related to training, research, publications, consultancy and other activities as per the mandate of the Institute.
<b>Stipend:</b>	The interns will be entitled to a consolidated stipend of Rs. 8,000/- per month subject to the certification of the competent authority nominated by the Institute. The VVGNI will not bear any other expenses (such as cost of travel, accommodation, living expenses etc.) during the internships programme, which should be the sole responsibility of the intern or his/her sponsoring institution.
<b>Functional Support:</b>	The interns will be provided necessary working space, internet connectivity, access to the library and other facilities as decided by the authorities from time to time.
<b>How to Apply:</b>	Interested applicants may apply online in the format attached with this advertisement. Along with the application, applicants are required to submit the following documents through e-mail ( <a href="mailto:intern.vvgni@gmail.com">intern.vvgni@gmail.com</a> ). <ol style="list-style-type: none"><li>a. Area of Interest (The applicant may choose any one of the following areas.) (Labour Market Studies; Employment Relations and Regulation; Agrarian Relations and Rural Labour Studies; Labour History; Child Labour; Labour and Health; Gender and Labour Studies; Labour in North- East India; Climate Change and Labour; Labour Codes and Labour Laws; HR and</li></ol>

  
03/02/2022



	<p>Administration; Finance and Accounting; Behavioral Studies etc as decided from time to time. Each area has one vacancy only.)</p> <p>b. The Statement of Purpose (300 words) stating your interest in the area;</p> <p>c. Latest Resume</p> <p>Incomplete applications or applications carrying information which are found not to be in consonance with the advertisement/norms will be summarily rejected by the Institute without further assigning any reason and no further representation in this regard would be entertained.</p> <p>At the time of joining the Institute, applicant shall be required to produce a letter from their Supervisor/Head of Department/Principal, indicating their status in the institution and "No Objection" for allowing their student to undergo internship program for the period for which he or she is selected.</p>	
<b>Selection:</b>	<p>The applications received will be scrutinized and evaluated by the selection committee constituted by the Institute regarding educational background, skills and competencies and previous work experience (if any). The decision of the selection committee shall be final and binding. Only selected candidates will be notified about their selection.</p>	
<b>Parameters for grading and selection</b>	<b>Parameters</b>	<b>Weightage assigned</b>
	(i) Marks obtained in the Graduation degree examinations (for students other than those who are pursuing five year integrated law course)	75% Weightage
	(ii) Marks obtained in the last year/last two semesters (for students who are pursuing five year integrated law course)	
	Interview and Statement of purpose	25% Weightage
<b>Certification of Internship:</b>	<p>At the end of the internship programme, the interns would be required to submit the agreed output to the supervisor in charge of the intern. The supervisor will prepare and submit an assessment report of the intern's performance, which will form basis for issuance of Certification.</p>	
<b>Placement:</b>	<p>Placement of interns will be carried out with the approval of the competent authority of the Institute, keeping in view their suitability as well as requirements of concerned research centres/divisions of this Institute.</p>	
<b>Declaration:</b>	<p>Interns will be required to furnish to the institute a declaration of secrecy before reporting for the internship.</p>	
<b>Closing Date of Receipts of application</b>	<b>February 21, 2022</b>	

Note: The VVGNI has the right to revise the norms/modalities of the Internship Programme as per emerging requirements. No queries/representation in this regard shall be entertained.

  
**H.S. Rawat** 08/02/2022  
 Administrative Officer  
 V.V. Giri National Labour Institute

## Online Application Form for the National Internship Programme

V. V. Giri National Labour Institute, Noida

Ministry of Labour and Employment, Government of India

**1. Name:**

(Enter your name as in Class 10th/High School Certificate)

**2. Father's Name:**

(Enter your father's full name as in Class 10th/High School Certificate)

**3. Date of Birth:**

(Enter your date of birth in DD/MM/YYYY format only as in Class 10th/High School Certificate)

**4. Address:**

(Enter your present address for correspondence with 6 digit PIN Code)

**5. Mobile Number:**

(Enter your 10 digit mobile number correctly without pre-fixing zero)

**6. E-mail ID:**

(Enter your correct and valid e-mail ID)

**7. Educational Qualifications Completed:**

Qualifications/ Courses	Discipline	% of Marks obtained/Gr ade	Name of the Institution	Year of Passing

Note: For Senior Secondary Qualifications (10+2), discipline may include Science/Commerce/Arts  
For Graduate courses (LLB, BA, BSC, BCOM, BTECH etc.) mention the relevant discipline/specialisation such as Law, Economics, Mathematics, Civil, Computer Science, Management etc.).

Enter marks in percentage. It may be noted that the student is required to enter the net/average percentage score. Where CGPA/Grade exists convert the same into percentage marks.

**8. Educational Qualifications Pursuing :**

Qualifications/ Courses	Discipline/Area of Specialisation	Year of Enrolment	Full time or Part-time	% of Marks /Grade obtained in the last year/Last two semesters	Name of the Institution
LLM					
5 year integrated law course					
MBA					
PGDM					
Others					

Note: In case the course is not mentioned amongst the list of courses, choose 'Others' and enter Discipline against it.

Enter marks in percentage. It may be noted that the student is required to enter the net/average percentage score. Where CGPA/Grade exists convert the same into percentage marks.

**9. Area of Interest at VVGNI:**

(Choose only one area of interest as given in the advertisement from the drop down menu)

**10. Statement of Purpose of internship at VVGNI (maximum 300 words)**

**11. Upload your latest updated CV**

**Overall guidance for filling up the Form**

(1) You are eligible to apply for the internship only if you fulfil the eligibility criteria mentioned in the advertisement; (2) You are advised to check the details before submission. No correspondence regarding change of details will be entertained; and (3) VVGNI does not assume any responsibility if you are not being able to submit your application on account of technical reasons or any other reason beyond the control of VVGNI.

