

No. PRG/CBP/35/17
November 22, 2017

**Subject: - Training Programme on Labour Market and Employment Policies
from January 08-12, 2018 at VVGNI Campus, NOIDA**

Dear Sir/Madam,

We are glad to inform you that the V.V. Giri National Labour Institute would be organising a Training Programme on **Labour Market and Employment Policies** during **January 08-12, 2018** at its Campus in Noida.

This programme aims at enhancing the capacities of the concerned stakeholders in conceptualising, designing and operationalising effective labour market and employment policies and undertaking research studies related to it. The programme provides an opportunity for the participants to have intensive interface with renowned scholars and practitioners in the area of labour market and employment policies. This training programme has been designed for officials and researchers dealing with labour market and employment issues. A copy of the programme brochure is enclosed for details.

There is no programme fee. The Institute would provide free boarding and lodging facility and will reimburse to and fro Second Class Sleeper train fare on production of tickets to the participants. It may be ensured that nominee(s) should have Aadhar number. The nominations of only those participants will be accepted who have Aadhar number and bank account. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their Aadhar Card and bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details may be indicated by nominee while filling up TA form at the institute. The bank details and a copy of Aadhar Card must be enclosed by nominee while filling up TA form at the institute. All the nominees may be informed accordingly.

We request you to nominate 02/03 officials from your organization. Because of limited number of seats, the Institute will be constrained to admit only 02/03 participants from one organization on first-come-first serve basis. You may kindly forward the names of the participants alongwith nomination forms duly filled in by the nominees. The last date for receiving nominations is December 25, 2018.

With regards,

Yours sincerely,

(Dr. H. Srinivas)

To

- Labour Secretaries and Labour Commissioner
- Chief Labour Commissioner (C)
- Research Institutions
- Central Universities etc.

Training Programme on Labour Market and Employment Policies

**January 08-12, 2018
VVG NLI Campus, NOIDA**



**V.V.Giri National Labour Institute
Sector – 24
Gautam Budh Nagar, NOIDA-201301
Uttar Pradesh**

Aim

This programme aims at enhancing the capacities of the concerned stakeholders in conceptualising, designing and operationalising effective labour market and employment policies and undertaking research studies related to it. The programme provides an opportunity for the participants to have intensive interface with renowned scholars and practitioners in the area of labour market and employment policies.

OBJECTIVE

- Provide an overview on labour and employment scenario of the world in general and India in particular
- Acquire knowledge about different sources of data on labour
- Developing capacities to undertake labour market surveys and employment impact and evaluation studies

COURSE PROFILE

Conceptualising Labour, Emerging Nature and Characteristics of Labour Markets, Conducting Field Surveys, Sources of Data on Labour, Computer Applications in Labour Research, Preparation of Project Reports

METHODOLOGY

Lectures, Interactive Sessions, Discussions and Case Studies

PARTICIPATION LEVEL

Senior Level and Middle Officials and functionaries dealing with labour market and employment issues, researchers specialising on labour market and employment studies.

DATE

January 08-12, 2018

The training programme will commence at 10.00 a.m. on January 08, 2018 and will conclude in the afternoon on January 12, 2018.

VENUE

V. V. Giri National Labour Institute
Sector –24, NOIDA –201301,

The Institute campus is situated near Prakash Hospital and NTPC Office. The distance of the campus from New Delhi Railway Station. is 20 Kms. Noida City Centre Metro Station is about 1.5 kms. from VVGNI, Noida .

STAY ARRANGEMENT

Stay arrangement will be made in the hostel of V.V. Giri National Labour Institute. The boarding and lodging will be provided by the Institute from the afternoon of January 07, 2018 till the forenoon of January 13, 2018. Accommodation will be on twin-sharing basis. For extended stay or early arrival, lodging & boarding charges would be borne by the participants

TRAVELLING EXPENSES

1. No fee is charged from the participants.
2. The Institute would reimburse travel expenses of the participants for 2nd class sleeper Train/Bus fare from their place of work to NOIDA on production of original ticket for inward journey and for return journey, a photo copy of confirmed ticket should be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconveniences. . Officials entitled for higher class, if they want, they can claim their Travelling Allowance from their own organisation.
3. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their Aadhar Card and bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details may be indicated by nominee while filling up TA form at the institute. The bank details and a copy of Aadhar Card must be enclosed by nominee while filling up TA form at the institute. All the nominees may be informed accordingly.
4. The local conveyance will be reimbursed restricted to the actual expenditure incurred or Rs. 500/- whichever is less (Rs. 350/- for Delhi & NCR).
5. The participants are provided free of cost boarding and lodging only for the duration of the programme.

COURSE DIRECTOR

Dr. Kingshuk Sarkar

LAST DATE FOR NOMINATIONS

The last date for receiving the nominations is December 25, 2018. Because of limited number of seats, we will be constrained to admit participants on first-come-first-serve basis and regret acceptance thereafter.

COMMUNICATION

The sponsoring authority is requested to send nomination forms duly filled in by the nominees alongwith sponsorship letter. Sponsorship letters without nomination forms will not be considered.

All Correspondence should be addressed to:

Mr. J. K. Kaul
Consultant (Programme)
V.V.Giri National Labour Institute
Sector – 24
NOIDA, Distt. Gautam Budh Nagar
Uttar Pradesh – 201 301

Telephone: 2411471, 2411534-36

Fax No. : 2411471

E-mail : jkkaulvvgnli@rediffmail.com, jkkaul.vvgnli@gov.in

V.V.GIRI NATIONAL LABOUR INSTITUTE

NOIDA

**Training Programme on Labour Market and Employment Policies
January 08-12, 2018**

NOMINATION FORM

Nominee's full name

(In block letters)

Designation

Name of the Organisation.....

Address (Office)

.....

Telephone (O)(R)

Fax No. email.....

Details of Sponsoring Authority

1. Name & Designation.....

2. Official Address

.....

3. Phone (O).....(R).....

4. Fax:.....e.mail.....

BANK DETAILS OF PARTICIPANT

(a) Aadhar Number :

(b) Name of Bank :

(c) Bank Branch name :

(d) Account No :

(e) IFSC Code :

Date:

**Signature
(Sponsoring Authority)**

Mail this form to:

Mr. J. K. Kaul
Consultant (Programme)
V.V.Giri National Labour Institute
Sector – 24
NOIDA, Distt. Gautam Budh Nagar
Uttar Pradesh – 201 301

Telephone: 2411471, 2411534-36

Fax No. : 2411471

E-mail : jkkaulvvgnli@rediffmail.com, jkkaul.vvgnli@gov.in

