

No. PRG/CBP/37/17
December 12, 2017

**Subject: Training Programme on Gender Responsive Budgeting from
January 29-February 02, 2018 at VVGNLI Campus, NOIDA**

Dear Sir/Madam,

We are glad to inform you that a Training Programme on **Gender Responsive Budgeting** will be held from **January 29-February 02, 2018** at V. V. Giri National Labour Institute's campus, NOIDA.

This training programme has been designed for the Head/ Village Surpanch, Academician, Research Scholars and Policy Makers. The aim of the programme is orient the participants about gender budget initiatives which have the potential of contributing to the promotion of gender equality. A copy of the programme brochure is enclosed for details.

The Institute will provide free boarding and lodging during the training period to the participants. The Institute would also reimburse to and fro second class sleeper train fare. It may be ensured that nominee(s) should have Aadhar number. The nominations of only those participants will be accepted who have Aadhar number and bank account. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their Aadhar Card and bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details and a copy of Aadhar Card must be enclosed by nominee while filling up TA form at the institute. All the nominees may be informed accordingly. The participants from the states of Assam and Meghalaya may either provide the Aadhar number or Voter ID/ Driving License for claiming reimbursement of TA from the Institute.

We request you to nominate 03 personnel from your organization. It may be ensured that those who have already attended Institute's earlier programmes are not nominated again. We will highly appreciate participation of women. You may kindly forward the names of the participants alongwith nomination forms duly filled in by the nominees. The last date for receiving nominations is January 15, 2018

With regards,

Yours sincerely,

(Dr. H. Srinivas)

To.

District Magistrate
Labour Commissioners
Universities

Training Programme on Gender Responsive Budgeting

**January 29-February 02, 2018
VVGNI Campus, NOIDA**



**V.V.GIRI NATIONAL LABOUR INSTITUTE
Sector – 24
Gautam Budh Nagar
Noida-201301, Uttar Pradesh**

AIM

The programme aims to orient the participants about gender budget initiatives which have the potential of contributing to the promotion of gender equality.

OBJECTIVES:

- To discuss gender issues in Labour
- To identify gender budgeting initiatives of government of India
- To discuss concepts, tools and methods of gender budgeting
- To discuss the Importance of Gender Budgeting and women empowerment

COURSE PROFILE

Gender concept, Gender Issues, Case Studies & Gender –Natural Policies, Gender Budgeting

METHODOLOGY

Lectures, interactive sessions, individual and group presentations, sharing case studies.

PARTICIPATION

Head/ Village Surpanch, Labour Officers, other officials of Government planning departments and students of Gender Studies .

ELIGIBILITY

1. Participants should be above 18 years and below 50 years of age;
2. Should be personally engaged at grass root level activities for at least past two years;
3. Should be fluent in either Hindi or English.

Note:

1. Please note that those who have attended Institute's programme earlier are not to be nominated. If so, they shall be immediately sent back and no travel allowance will be reimbursed.
2. Spouse and family members are not allowed to stay in the Institute's hostel.
3. Participants are requested to book their return ticket in advance from their own place.
4. Under no-circumstance other than IInd class sleeper train fare will be entertained.

DATE

January 29-February02, 2018

The training programme will commence at 10.00 a.m. on January 29, 2018 and will conclude in the afternoon on February02, 2018.

VENUE

V.V.Giri National Labour Institute,
Sector-24, NOIDA- 201301,
Distt. Gautam Budh Nagar
Uttar Pradesh

The Institute campus is situated near Prakash Hospital and NTPC Office. The distance of the campus from New Delhi Railway Station. is 20 Kms. Delhi Metro, Noida City Centre Station is about 1.5 kms. from VVGNNLI, Noida .

STAY ARRANGEMENT

Stay arrangement will be made in the hostel of V.V. Giri National Labour Institute. The boarding and lodging will be provided by the Institute from the afternoon of January 28, 2018, till the forenoon of February 03, 2018 Accommodation will be on twin-sharing basis. For extended stay or early arrival, lodging & boarding charges would be borne by the participants

TRAVELLING EXPENSES

1. No fee is charged from the participants.
2. The Institute would reimburse travel expenses of the participants for 2nd class sleeper Train/Bus fare from their place of work to NOIDA on production of original ticket for inward journey and for return journey, a photo copy of confirmed ticket should be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconveniences.
3. The local conveyance will be reimbursed restricted to the actual expenditure incurred or Rs. 500/- whichever is less (Rs. 350/- for Delhi & NCR).
4. The Institute would reimburse travel expenses of the North Eastern participants for 3 tier AC Train fare from their place of work to NOIDA on production of ORIGINAL ticket for inward journey and for return journey, a photo copy of 3rd AC CONFIRMED ticket shall be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconvenience. The local conveyance to be reimbursed would be restricted to the actual expenditure incurred or Rs. 750/- whichever is less.
5. It may be ensured that nominee(s) should have Aadhar Card. The nominations of only those participants will be accepted who have Aadhar number. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominees should be instructed to provide Aadhar Number, Bank Account Number, IFSC Code of Bank, Bank Name and Branch of the Bank. The bank details may be indicated by nominee while filling up TA form at the institute.

6. Officials entitled for higher class may claim their Travelling Allowance from their own organisation.

COURSE DIRECTOR

Dr. Shashi Bala

LAST DATE FOR NOMINATIONS

January 15, 2018. Because of limited number of seats we will be constrained to admit participants of first-come-first serve basis and regret acceptance thereafter.

COMMUNICATION

All Correspondence should be addressed to:

Mr. J. K. Kaul
Consultant (Programme)
V.V.Giri National Labour Institute
Post Box No. 68, Sector – 24
NOIDA, Distt. Gautam Budh Nagar
Uttar Pradesh – 201 301
Telephone: 2411471, 2411534-36
Fax No. : 2411471
E-mail : jkkaul.vvgnli@gov.in, jkkaulvvgnli@rediffmail.com

Note: Those calling on STD from Outside Delhi will please dial 0120 before the above numbers. The Institute work five days a week (Monday-Friday) 9 a.m. - 5.30 p.m.

**V.V.GIRI NATIONAL LABOUR INSTITUTE
NOIDA**

**Training Programme on Gender Responsive Budgeting
January 29-February 02, 2018**

**NOMINATION FORM
VENUE**

V.V.Giri National Labour Institute Campus, Sector-24, NOIDA, Distt. Gautam
Budh Nagar, Uttar Pradesh

GENERAL INFORMATION

1. Nominee's Full Name Mr./Ms. _____
(In Block Letters)
2. Age and date of birth : _____
3. Educational Qualification : _____
4. Whether
SC/ ST/OBC/General : _____
5. Name of the Trade Union
Organization: : _____
:
(b)National Affiliation : _____
:
6. Status in the Organization : _____
6. Address for Correspondence: _____
(In block Letters) : _____
:
Phone : _____
Fax: : _____
email: : _____

7. Have you attended any : _____
Programme earlier at this
Institute? If yes, give details. _____
: _____

DETAILS OF CURRENT EMPLOYMENT

(a) Designation : _____
(b) Organisation : _____
(c) Nature of Work : _____
(d) Address : _____

BANK DETAILS OF PARTICIPANT

(f) Aadhar Number : _____
(g) Name of Bank : _____
(h) Bank Branch name : _____
(i) Account No : _____
(j) IFSC Code : _____

(Signature & Name of the Participant)

Date:

Mail this form to:

Mr. J. K. Kaul
Consultant (Programme)
V.V.Giri National Labour Institute
Post Box No. 68, Sector – 24
NOIDA, Distt. Gautam Budh Nagar
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