

No: PRG/NEP/01/24

February 28, 2024

Subject: Leadership Development Programme for Trade Union Leaders and NGOs from North Eastern States during April 29-3 May, 2024 at VVGNI Campus, NOIDA

EXCLUSIVELY FOR PARTICIPANTS FROM NORTH EASTERN STATES

Dear Sir/Madam,

The Institute is organizing a **Leadership Development Programme for Trade Union Leaders and NGOs** of Assam, Arunachal Pradesh, Manipur, Meghalaya, Mizoram, Nagaland, Tripura and Sikkim from **during April 29-3 May, 2024** at VVGNI Campus, NOIDA.

The programme is designed for trade union leaders from unorganised and organised sectors sponsored by Central Trade Unions and Representatives of NGOs. The aim of the programme is to enhance leadership skills of trade union activists from North-Eastern States. The accompanying brochure contains inter-alia the necessary information on the eligibility for participation. Kindly ensure that the nominees possess working knowledge of English/Hindi.

There is no programme fee. The Institute will provide free boarding and lodging during the training period to the participants. The Institute would also reimburse to and fro 3-tier AC train fare. It may be ensured that nominee(s) should have Aadhar number. The nominations of only those participants will be accepted who have Aadhar number and bank account. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their Aadhar Card and bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details may be indicated by nominee while filling up TA form at the institute. The participants from Assam and Meghalaya can submit a copy of Voter ID/ Driving Licence in place of Aadhar card, while filling up TA form at the institute. All the nominees may be informed accordingly.

We request you to nominate **05** candidates. It may be ensured that those who have already attended institute's earlier programme are not nominated again. We will highly appreciate participation of women. Because of limited number of seats, the Institute will be constrained to admit only 05 participants from one union on first-come-first serve basis and regret acceptance thereafter. You may kindly forward the names of the participants along with nomination forms duly filled in by the nominees.

With regards,

Yours sincerely,

(Nagesh Nitla)
Programme Officer

To

- All Central Trade Unions
- Deputy Commissioners, NE States

वी.वी. गिरि राष्ट्रीय श्रम संस्थान

(श्रम एवं रोजगार मंत्रालय, भारत सरकार का स्वायत्त निकाय)

V.V. GIRI NATIONAL LABOUR INSTITUTE

(An Autonomous Body of Ministry of Labour and Employment, Government of India)



पीआरजी/एनईपी/01/24

28 फ़रवरी 2024

विषय: 29 अप्रैल-3 मई, 2024 के दौरान वीवीजीएनएलआई परिसर, नोएडा में उत्तर पूर्वी राज्यों के ट्रेड यूनियन नेताओं और गैर सरकारी संगठनों के लिए नेतृत्व विकास कार्यक्रम।

विशेष रूप से उत्तर पूर्वी राज्यों के प्रतिभागियों के लिए

प्रिय महोदय/महोदया,

संस्थान 29 अप्रैल से 3 मई, 2024 के दौरान वीवीजीएनएलआई परिसर, नोएडा में असम, अरुणाचल प्रदेश, मणिपुर, मेघालय, मिजोरम, नागालैंड, त्रिपुरा और सिक्किम के ट्रेड यूनियन नेताओं और गैर सरकारी संगठनों के लिए एक नेतृत्व विकास कार्यक्रम का आयोजन कर रहा है।

यह कार्यक्रम केंद्रीय ट्रेड यूनियनों और गैर सरकारी संगठनों के प्रतिनिधियों द्वारा प्रायोजित असंगठित और संगठित क्षेत्रों के ट्रेड यूनियन नेताओं के लिए डिज़ाइन किया गया है। कार्यक्रम का उद्देश्य उत्तर-पूर्वी राज्यों के ट्रेड यूनियन कार्यकर्ताओं के नेतृत्व कौशल को बढ़ाना है। संलग्न ब्रोशर में अन्य बातों के साथ-साथ भागीदारी के लिए पात्रता पर आवश्यक जानकारी शामिल है। कृपया सुनिश्चित करें कि नामांकित व्यक्तियों को अंग्रेजी/हिन्दी का कार्यसाधक ज्ञान हो।

कोई कार्यक्रम शुल्क नहीं है। संस्थान प्रतिभागियों को प्रशिक्षण अवधि के दौरान निःशुल्क भोजन और आवास प्रदान करेगा। संस्थान आने-जाने का 3-टियर एसी ट्रेन किराया भी चुकाएगा। यह सुनिश्चित किया जाए कि नामांकित व्यक्ति के पास आधार नंबर होना चाहिए। केवल उन्हीं प्रतिभागियों का नामांकन स्वीकार किया जाएगा जिनके पास आधार नंबर और बैंक खाता होगा। नामांकित व्यक्तियों को यात्रा किराया की प्रतिपूर्ति केवल एनईएफटी के माध्यम से की जाएगी। नामांकित व्यक्तियों को अपने आधार कार्ड और बैंक विवरण (बैंक का नाम, बैंक शाखा का नाम, आईएफएससी कोड और बैंक खाता संख्या) अपने साथ लाने के लिए सूचित किया जा सकता है। संस्थान में टीए फॉर्म भरते समय नामांकित व्यक्ति द्वारा बैंक विवरण दर्शाया जा सकता है। असम और मेघालय के प्रतिभागी संस्थान में टीए फॉर्म भरते समय आधार कार्ड के स्थान पर मतदाता पहचान पत्र/डाइविंग लाइसेंस की एक प्रति जमा कर सकते हैं। सभी नामांकित व्यक्तियों को तदनुसार सूचित किया जाए।

हम आपसे 05 उम्मीदवारों को नामांकित करने का अनुरोध करते हैं। यह सुनिश्चित किया जाए कि जो लोग पहले ही संस्थान के पहले कार्यक्रम में भाग ले चुके हैं उन्हें दोबारा नामांकित नहीं किया जाए। हम महिलाओं की भागीदारी की अत्यधिक सराहना करेंगे। सीटों की सीमित संख्या के कारण, संस्थान पहले आओ-पहले पाओ के आधार पर एक संघ से केवल 05 प्रतिभागियों को प्रवेश देने के लिए बाध्य होगा और उसके बाद स्वीकृति के लिए पछतावा होगा। आप कृपया नामांकित व्यक्तियों द्वारा विधिवत भरे गए नामांकन फॉर्म के साथ प्रतिभागियों के नाम अद्योचित कर सकते हैं।

सस्नेह,

नागेश सादर,
(नागेश नितला)
कार्यक्रम अधिकारी

को

- सभी केंद्रीय ट्रेड यूनियन

- उपायुक्त, पूर्वोत्तर राज्य

Leadership Development programme for Trade Union Leaders and NGOs from North Eastern States

April 29-03 May, 2024
VVG NLI, Campus, NOIDA



V.V. Giri National Labour Institute
Sector – 24
Gautam Budh Nagar
Noida Uttar Pradesh-201301

COURSE DIRECTOR

Dr. Shashi Bala
Senior Fellow

balashashi.vvgnli@gov.in

COMMUNICATIONS

Mr. Nagesh Nitla
Programme Officer
Phone: 0120- 2411533-35
Phone 0120- 2411471
Email: vvgnlitraining1@gmail.com
Website: www.vvgnli.gov.in

CONTEXT

Events of far reaching consequences are reshaping and defining anew the social, political and economic purpose of trade unions across the world. In India too, substantial changes in economic policy have thrown up new challenges for trade unions. A trade union leader needs to understand these changes and analyze their implications to serve better their members and contribute more effectively to the viability of the organizations in which they work.

AIM

The aim of the programme is to enhance leadership skills of trade union representatives from North-Eastern States.

OBJECTIVES

- To develop skills and techniques of effective organisation building.
- To foster skills of effective leadership.
- To acquaint the participants with the socio-economic and political changes in globalised economy.
- To impart knowledge about labour laws, development programmes and schemes.
- To provide awareness on Labour Codes

COURSE PROFILE

Basic understanding of leadership skills and impact on self and others, communication skills, decision making process, globalisation and its impact on labour

METHODOLOGY

Lecture, Group discussions, Simulation technique and role play.

PARTICIPATION LEVEL

Trade union leaders from central trade unions working in Organised/Unorganised sector and representative of NGOs from North-Eastern States of **Assam, Arunachal Pradesh, Manipur, Meghalaya, Mizoram, Nagaland, Tripura and Sikkim**. For the welfare of vulnerable and marginalized groups of the society, we will appreciate if participants from reserved categories (SC/ST/OBC) are also nominated.

ELIGIBILITY

1. Participants should be above 20 years and below 50 years of age and should be from North Eastern States only.
2. Should be actively engaged at grassroots level activities and have a minimum experience of 2 years.
3. Should have working knowledge of English or Hindi.
4. We will appreciate if some women leaders are also nominated.

Note:

1. Please note that those who have already attended institute's earlier programme are not to be nominated. If so, they shall be immediately sent back and no travel allowance will be reimbursed.
2. Spouse and family members are not allowed to stay in the Institute's hostel.
3. Only members of trade unions and NGOs should be nominated. Please ensure that spouse or relatives of nominee, who are not member of trade union, should not be nominated.
4. Participants are requested to book their return ticket in advance from their own place.

VENUE

V.V. Giri National Labour Institute
Sector-24, NOIDA-201301,
Distt. Gautam Budh Nagar, Uttar Pradesh

Campus of the Institute is situated near Prakash Hospital and NTPC Office The distance of the campus from New Delhi Railway Station is 20 Kms and 1.5 Kms from Metro Railway Station, Noida City Centre.

DATE

April 29-03 May,2024

The programme will commence at 10.00 a.m. on **April 29, 2024** and conclude at on **May 03, 2024** afternoon. Because of limited number of seats we will be constrained to admit participants on first-come-first served basis and regret acceptance thereafter.

STAY ARRANGEMENT

Stay arrangement will be made in the hostel of V.V. Giri National Labour Institute. Accommodation will be on twin sharing basis. The boarding and lodging will be provided by the Institute from the afternoon April 28, 2024 **till the forenoon of May 04, 2024**. For extended stay or early arrival, lodging & boarding charges would be borne by the participants.

FEE & TRAVELLING EXPENSES

1. No fee is charged from the participants.
2. The Institute would reimburse travel expenses of the participants for 3 tiers AC Train fare from their place of work to NOIDA on production of ORIGINAL ticket for inward journey and for return journey, a photo copy of 3rd AC CONFIRMED ticket shall be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconvenience.
3. It may be ensured that nominee(s) should have Aadhar Card and bank account. The nominations of only those participants will be accepted who have Aadhar number and bank account. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their Aadhar Card and bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details may be indicated by nominee while filling up TA form at the institute.

4. The participants from Assam and Meghalaya can submit a copy of Voter ID/ Driving License in place of Aadhar card, while filling up TA form at the institute. All the nominees may be informed accordingly. All the nominees may be informed accordingly.
5. The local conveyance to be reimbursed would be restricted to the actual expenditure incurred or Rs. 750/- whichever is less

COURSE DIRECTOR

Dr. Shashi Bala

COMMUNICATIONS

The sponsoring authority is requested to send nomination forms duly filled in by the nominees along with sponsorship letter.

All correspondence may be addressed to:

Programme Officer
V. V. Giri National Labour Institute
Post Box. No. 68, Sector-24
Distt. Gautam Budh Nagar
NOIDA-201301 (UP)
Phone: 0120- 2411534-36
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Email : vvgnlitraining1@gmail.com

V.V.GIRI NATIONAL LABOUR INSTITUTE
NOIDA

LEADERSHIP DEVELOPMENT PROGRAMME FOR TRADE UNION LEADERS AND NGOS
FROM NORTH EASTERN STATES
April 29-03 May, 2024

NOMINATION FORM

VENUE

V.V.Giri National Labour Institute Campus, Sector-24, NOIDA, Dist. Gautam Budh Nagar, Uttar Pradesh

IMPORTANT INSTRUCTIONS

- This Programme will be conducted in English & Hindi
- This form must be filled by the nominee

GENERAL INFORMATION

1. Nominee's Full Name Mr/Ms. _____
(In Block Letters)
2. Age and date of birth _____
3. Educational Qualification : _____
: _____
Whether
SC/ ST/OBC/General _____
4. Status in the Organisation : _____
5. Affiliation to CTU : _____
6. Address for Correspondence : _____
(In block Letters) : _____
: _____
- Phone _____
- Fax: _____ Email _____
7. Have you attended any : _____
programme at this Institute earlier?
If yes, give details.

DETAILS OF CURRENT EMPLOYMENT

- (a) Designation : _____
- (b) Organisation : _____
- (c) Nature of Work : _____
- (d) Address : _____

BANK DETAILS OF THE PARTICIPANT

- Aadhar No _____
- Name of Bank _____
- Bank Branch name: _____
- Account No. _____
- IFSC Code _____

(Signature & Name of the Participant)

Date:

Mail this form to:

Consultant (Programme)
V.V.Giri National Labour Institute
Post Box No. 68, Sector – 24
NOIDA, Distt. Gautam Budh Nagar
Uttar Pradesh – 201 301
Phone: 2411534-36, 2411471
Fax: 2411471
Email vvgnlitraining@gmail.com

Note: Those calling on STD from Outside Delhi will please dial 0120 before the above numbers. The Institute work five days a week (Monday-Friday).