

वी.वी. गिरि राष्ट्रीय श्रम संस्थान

(श्रम एवं रोजगार मंत्रालय, भारत सरकार का स्वायत्त निकाय)

**V.V. GIRI NATIONAL LABOUR INSTITUTE**

(An Autonomous Body of Ministry of Labour and Employment, Government of India)



Tel.: 2411 533-34-35

Fax: 2411 536

2411 471/474

Website: [www.vvgnli.gov.in](http://www.vvgnli.gov.in)

Twitter Handle: @LabourMinistry

PRG/IRP/01/23

February 16, 2023

**Subject: Training Programme on Managing Human Resources Effectively from April 17-21, 2023 at VVGNI Campus, NOIDA.**

Dear Sir/Madam

The Institute is organising a Training Programme on **Managing Human Resources Effectively** from **April 17-21, 2023** at VVGNI campus, NOIDA.

The programme aims to acquaint the participants with the dynamics of work environment and enhance the understanding about the various aspects of human resource management, human capital development in changing scenario. The programme will also impart knowledge and skill to deal work effectively. The enclosed brochure provides the details of the issues that would be covered during the programme.

We hope you will find this programme appropriate for your organisation and will nominate a team of participants. Nominations from your organisations should reach as soon as possible alongwith participation fee.

Thanking you,

Yours sincerely,

(H. S. Rawat)

Administrative Officer

To

Government, Public and Private Sector Undertakings



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पीआरजी/आईआरपी/01/23

फरवरी 16, 2023

**विषय:** वी वी गिरि राष्ट्रीय श्रम संस्थान, नौएडा में अप्रैल 17-21, 2023 के दौरान आयोजित मानव संसाधनों का प्रभावी ढंग से प्रबंधन विषय पर प्रशिक्षण कार्यक्रम

महोदय / महोदया,

सहर्ष सूचित किया जाता है कि वी वी गिरि राष्ट्रीय श्रम संस्थान अपने परिसर में अप्रैल 17-21, 2023 के दौरान मानव संसाधनों का प्रभावी ढंग से प्रबंधन विषय पर एक प्रशिक्षण कार्यक्रम का आयोजन कर रहा है।

इस कार्यक्रम का उद्देश्य सहभागियों के माहौल की गति की जानकारी देना, तथा मानव संसाधन प्रबंधन, मानव पूंजी के विकास के विभिन्न पहलुओं के बारे में उनकी समझ को बढ़ाना है। यह कार्यक्रम मानव संसाधन के कार्यों को प्रभावी ढंग से निपटाने के लिए जानकारी एवं कौशल भी प्रदान करेगा। कार्यक्रम के दौरान कवर किए जाने वाले मुद्दे संलग्न विवरणिका में दिये गए हैं।

हमें आशा है कि आप इस कार्यक्रम को अपने संगठन के लिए उपयुक्त पाएंगे तथा अपने संगठन से प्रतिभागियों की एक टीम को नामित करेंगे।

सादर,

भवदीय,

(एस. एच. रावत)

प्रशासनिक अधिकारी

सेवा में,

सरकारी, सार्वजनिक एवं निजी क्षेत्र के उपक्रम



**Training Programme  
on  
Managing Human Resources Effectively**

**April 17-21, 2023  
VVG NLI Campus, NOIDA**



**V.V.Giri National Labour Institute  
Sector – 24 NOIDA,  
Gautam Budh Nagar– 201 301,  
Uttar Pradesh**



## **AIM**

The programme aims to acquaint the participants with the dynamics of work environment, enhance the understanding about the various aspects of human resource management, human capital development in changing scenario and impart knowledge and skill to deal work effectively.

## **OBJECTIVES**

At the end of the course the participants would be able to:-

- To understand the dynamics of work environment
- To gain insights into human resources management and human capital development in the changing scenario
- To acquaint with the various policies and programmes initiatives and leverage the contemporary techniques of Management, Decision making and Governance
- To impart behavioural skills to deal work effectively
- To refresh the participants legal understanding with recent laws and amendments
- To enable the participants to redefine their role and contribute significantly for the organisation and nation

## **COURSE PROFILE**

Dynamics of Labour Market (Labour Market Context of HRM), Human Resources Planning and Human Capital Development: Human Resource Training and Development, Attract and Retain Employees and Motivate to perform, Future of Work in the Context of Industry 4.0, Rapid Skill Changes, Skill for Employability and Productivity, Prospects and Potential of Green Jobs, Skilling, upskilling and re-skilling with Public Private Partnership: Avenues & Initiatives, Employees well being through Health Provisioning and welfare measures, Gender Sensitivity from HR Perspectives, Behavioral Skills, New Paradigm of Labour Relations: Relevant Laws, Labour Reforms, Good Practices.

## **METHODOLOGY**

Lectures, Audio Visual Presentations, Individual and Group exercises, Case-Studies and experience sharing.



## **PARTICIPANT'S PROFILE**

Managerial Personnel from Public and Private Sectors, Young Professionals, Officials of State and Central Government including Labour Departments.

## **DATE AND DURATION**

**April 17-21, 2023**

The programme will commence on April 17, 2023 at 10.00 a.m. and will conclude on April 21, 2023 afternoon.

## **VENUE**

V.V.Giri National Labour Institute,  
Sector-24, NOIDA- 201301,  
Distt. Gautam Budh Nagar  
Uttar Pradesh

The Institute campus is situated near Prakash Hospital and NTPC Office. The distance of the campus from New Delhi Railway Station is 20 Kms and 1.5 Kms from Metro Railway Station, Noida City Centre.

## **STAY ARRANGEMENT**

Stay arrangement will be made in the hostel of the V. V. Giri National Labour Institute. The boarding and lodging for residential participants will be provided from the afternoon of **April 16, 2023** till the forenoon of **April 22, 2023**. The accommodation would be on twin sharing basis. For extended stay or early arrival, lodging & boarding charges would be borne by the participants

## **PROGRAMME FEE**

Rs. 21, 000/- + 18% GST double occupancy per residential participants.

Rs. 18, 000/- + 18% GST per non- residential participants.

The fee is payable in advance by NEFT/ECS in favour of V.V. Giri National Labour Institute, payable at New Delhi. The fee is not refundable once the nomination is accepted.



Name of the Bank	Indian Overseas Bank
Address of the Bank	Nithari: Noida 201 301
A/c Number	059702000001131
Type of Account	Current Account
MICR Cord	110020029
NEFT/IFSC Cord	IOBA0000597
PAN Number	AAAAV5227F
GST No	09AAAAV5227F1ZI

### **COURSE DIRECTOR**

Shri P.Amitav Khuntia  
p.amitav.vvgnli@gov.in

Besides the VVGNI Faculty members, eminent resource persons from Academics, Government , Public and Private Sector will also be invited to take various sessions.

### **COMMUNICATIONS**

All correspondence should be addressed to:

Consultant (Programme)  
V.V. Giri National Labour Institute  
Sector-24, Distt. Gautam Budh Nagar  
NOIDA-201301 (UP)

Telephone : 0120- 2411534-36  
Consultant (Prog.). : 0120- 2411471  
Email: vvgnlitraining@gmail.com  
Website : www.vvgnli.org STD: 0120

Note: Those calling on STD from outside Delhi please dial 0120 before the above numbers. The Institute works five days a week. (Monday-Friday)



**V.V.GIRI NATIONAL LABOUR INSTITUTE  
NOIDA**

**Training Programme on Managing Human Resources Effectively  
April 17-21, 2023**

**NOMINATION FORM**

Nominee's full name Mr. /Ms. ....  
(In block letters)

Name of the organisation .....

Designation .....

Address (Office) .....

.....  
.....  
.....

Telephone (O).....(R) .....

Email .....

Fax No. .... email.....

**Residential/Non-residential (Put Mark)**

Date

(Signature)

**Mail this form to:**

Consultant (Programme)  
V.V. Giri National Labour Institute  
Sector-24, Distt. Gautam Budh Nagar  
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