

PRG/IRP/03/19  
March 08, 2019

**Subject: Training Programme on Improving Organisational Culture for Maximising Productivity from May 27-30, 2019 at VVGNI Campus, NOIDA**

Dear Sir/Madam,

We are pleased to inform you that the V. V. Giri National Labour Institute would be organising a Training Programme on Improving Organisational Culture for Maximising Productivity. The programme will be held from May 27-30, 2019 at the Institute's campus, NOIDA.

The programme is meant for Managers, Executives/Officers and Trade Union Leaders. The programme aims at enhancing personnel and collected skills needed for organisation development. It will also increase the potential of individual participants in achieving the desired objectives of the organisation. It will also contribute in creating and strengthening a collaborative approach in dealing with work effectively and productively which would, in turn, benefit the organisation through their enhanced personal and interpersonal insights, sensitivity, effectiveness and resourcefulness. The Institute had successfully organised such programmes in the past and participants from Government Departments, Public Sector and private sector undertakings had participated in these programmes.

We hope, you will find this programme suitable for your personnel and would nominate a team of participants at your earliest so as to reach us latest by **May 12, 2019** alongwith participation fee.

With kind regards,

Yours sincerely,

**(Dr. H. Srinivas)**

# **Training Programme on Improving Organisational Culture for Maximising Productivity**

**May 27-30, 2019  
VVGNNLI Campus, NOIDA**



**V.V. Giri National Labour Institute  
Post Box NO. 68, Sector –24, Noida-201301  
Distt. Gautam Budh Nagar  
Uttar Pradesh**

**AIM**

The programme aims at enhancing personnel and collected skills needed for organisation development.

**OBJECTIVES**

- To acquaint the participants with the socio-economic and political changes in globalised economy.
- To develop skills and techniques for effective Leadership.
- To impart knowledge about affirmative policies & labour laws, pertaining to women.
- To develop understanding of gender issues in world of work.
- To acquaint with methods, techniques and strategies for improving productivity

**COURSE PROFILE**

Leadership skills, decision making, time management, management skills, assertiveness techniques, communication strategies, better work relationship, techniques to manage emotions and project management skills.

**METHODOLOGY**

Role play, exercises and practice sessions, case studies and experience sharing,

**PARTICIPATION LEVEL**

Management personnel and representatives of Trade Unions/Associations/Federations from Government, Public and Private Sector Undertakings.

**Faculty**

VVGNNI faculty with guest speakers from eminent institutions would be invited to address sessions

**BENEFITS TO THE SPONSORING PERSONS & ORGANISATIONS**

The persons attending the training are likely to become more creative in understanding the reasons of their own, as well as other people's creativity. The training may help a person in improving the quality of interpersonal relations with his/her subordinates, colleagues, superiors and, in turn, become a better team player and efficacious person. The wastage of energy in dysfunctional efforts will come down and a conducive, creative and pious work environment will be created. This will give a fillip to personal and organisational effectiveness. The incumbents will be able to participate actively in the envisioning process of the organisation, which will facilitate aligning people toward the organisational mission, vision and values. Enhanced creativity will help in creating a support-oriented culture and the influencing skill will increase the potential of achieving the desired objectives. It will also contribute in creating and strengthening a collaborative approach in dealing with work and interest related issues.

**DATE AND DURATION**

May 27-30, 2019.

The programme will commence on May 27, 2019 at 10.00 a.m. and conclude on May 30, 2019 afternoon.

**VENUE**

V.V.Giri National Labour Institute,  
Sector-24, NOIDA- 201301,  
Distt. Gautam Budh Nagar  
Uttar Pradesh

The Institute campus is situated near Prakash Hospital and NTPC Office The distance of the campus from New Delhi Railway Station is 20 Kms and 1.5 Kms from Metro Railway Station, Noida City Centre

**STAY ARRANGEMENT**

For residential participants lodging and boarding will be made in the hostel of V.V.Giri National Labour Institute. The boarding and lodging will be provided from the afternoon of May 26, 2019 till the forenoon of May 31, 2019. The additional cost of early arrival or extended stay will be borne by the individual participants. Accommodation would be on twin sharing basis.

**FEES**

Rs. 17,500/-+18% GST per residential participant on single occupancy basis

Rs. 16,000/+18% GST per residential participant on double occupancy basis

Rs. 13,500/+18% GST per non- residential participant

The fee is payable in advance by NEFT/ECS in favour of V. V. Giri National Labour Institute, Noida. The fee is not refundable once the nomination is accepted. The bank details are as given below:

Name of the Bank	: Indian Overseas Bank
Address of the Bank	: Nithari, Noida 201301
A/C Number	: 059702000001131
Type of Account	: Current Account
MICR cord	: 110020029
NEFT/ IFSC code	: IOBA0000597
Pan Card No.	: AAAAV5227F
GST No	: 09AAAV5227F1ZI

**COURSE DIRECTOR**

Dr. Shashi Bala, Fellow

Besides the VVGNI faculty members, other eminent faculty from behavioural science area will join the training.

## **LAST DATE FOR RECEIPT OF NOMINATIONS**

Nominations in the prescribed format alongwith the participant fee should be sent well in time so as to reach us latest by **May 12, 2019**.

## **COMMUNICATION**

All correspondence should be addressed to:

J. K. Kaul  
Consultant(Programme)  
V.V. Giri National Labour Institute  
Post Box. No. 68, Sector-24  
NOIDA-201301 (UP)  
Distt. Gautam Budh Nagar

Telephone : 0120 2411533-35  
Fax No. : 0120 2411471  
E.mail : vvgnlitraining@gmail.com, jkkaul.vvgnli@gov.in

***For details of our other programmes visit our website: [www.vvgnli.org](http://www.vvgnli.org)***

**V.V.Giri National Labour Institute  
NOIDA  
Training Programme on Improving Organisational Culture  
for Maximizing Productivity  
May 27-30, 2019  
NOMINATION FORM**

Nominee's full name Mr./Ms. ....  
(In block letters)

Name of the organisation .....

Designation .....

Address (Office) .....

.....

.....

Telephone (O).....(R) .....

Email .....

Fax No. ....

**Residential/Non-residential (Put Mark)**

**In view of GST Complain following details may be provided:-**

**GST No.** . ....

**PAN No.** . ....

**TAN No.** . ....

Date

(Signature)

**Mail this form to:**

J. K. Kaul

Consultant(Programme)

V.V. Giri National Labour Institute

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