

No. PRG/CBP/09/19
March 28, 2019

Subject: Training Programme on Wage Policy and Minimum Wages from May 20-23, 2019 at VVGNLI Campus, NOIDA

Dear Sir/Madam,

We are glad to inform you that a Training Programme on **Wage Policy and Minimum Wages** would be held from **May 20-23, 2019 at V. V. Giri National Labour Institute's campus, NOIDA.**

This training programme has been designed for the Senior and Middle Level Officials and functionaries from State department of labour, employers' and workers' organizations dealing with wage policy and minimum wage issues in their respective organization. The aim of the programme is to enhance the capacity of participants to understand wage policy and minimum wage issues of India and help contribute to the design, setting and implementation of wage policies at the national and state level. The programme will also discuss ILO standards and global best practices relating to minimum wage system. The programme will also provide opportunity to the participants to have intensive interface with policy makers and experts on the subject of wage policies. A copy of the programme brochure is enclosed for details.

There is no programme fee. The Institute will provide free boarding and lodging during the training period to the participants. The Institute would also reimburse to and fro second class sleeper train fare. Officials entitled for higher class may claim their Travelling Allowance from their own organisation. It may be ensured that nominee(s) should have Aadhar number. The nominations of only those participants will be accepted who have Aadhar number and bank account. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their Aadhar Card and bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details and a copy of Aadhar Card must be enclosed by nominee while filling up TA form at the institute. All the nominees may be informed accordingly. The participants from the states of Assam and Meghalaya may either provide the Aadhar number or Voter ID/ Driving License for claiming reimbursement of TA from the Institute.

We request you to nominate 03 personnel from your organization who are dealing directly with minimum wage setting, adjustment and implementation process. We will highly appreciate participation of women. You may kindly forward the names of the participants alongwith nomination forms duly filled in by the nominees. The last date for receiving nominations is May 08, 2019.

With regards,

Yours sincerely,

(Dr. H. Srinivas)

To:

- Labour Secretary and Labour Commissioner
- Employers' Organisations
- Central Trade Unions

Training Programme on Wage Policy and Minimum Wages

**May 20-23, 2019
VVGNI Campus, NOIDA**



**V.V.GIRI NATIONAL LABOUR INSTITUTE
Sector – 24
Gautam Budh Nagar
Noida-201301, Uttar Pradesh**

Aim

The main objective of the course is to enhance the capacity of participants to understand wage policy and minimum wage issues of India and help contribute to the design, setting and implementation of wage policies at the national and state level. The course will also discuss ILO standards and global best practices relating to minimum wage system. The course will also provide opportunity to the participants to have intensive interface with policy makers and scholars on the subject of wage policies.

Objectives

The major objectives of the course will be to:

- Provide overview of wage policy and minimum wage system of India;
- Strengthen evidence based minimum wage-fixing and adjustments process;
- Share international standards and best practices on minimum wage systems, constraints and challenges; and
- Stimulate exchange of views and experiences among participants.

Course Profile

This course focuses on capacity building to design, set and implement coherent and effective minimum wage policies. It explores major wage policy issues and instruments, by examining new trends, developments and a diverse set of experiences. The training will focus on the principles of effective wages policies, as well as providing some examples of different systems around the world.

Methodology

The training methodology will be highly participatory to ensure a 'learning-by-doing' process that encourages the sharing of knowledge, experiences and best practices among participants. It will combine lectures by experts and policy makers from VVGNNLI, leading academic institutions and other organizations with practical insights from relevant case studies.

Participation Level

Senior and Middle Level Officials and functionaries from State department of labour, employers' and workers' organizations dealing with wage policy and minimum wage issues who can contribute from the perspective of peer learning and supporting policy making.

DATE

May 20-23, 2019

The training programme will commence at 10.00 a.m. on May 20, 2019 and will conclude in the afternoon on May 23, 2019.

VENUE

V.V.Giri National Labour Institute,
Sector-24, NOIDA- 201301,
Distt. Gautam Budh Nagar
Uttar Pradesh

The Institute campus is situated near Prakash Hospital and NTPC Office. The distance of the campus from New Delhi Railway Station. is 20 Kms. Delhi Metro, Noida City Centre Station is about 1.5 kms. from VVGNI, Noida .

STAY ARRANGEMENT

Stay arrangement will be made in the hostel of V.V. Giri National Labour Institute. The boarding and lodging will be provided by the Institute from the afternoon of May 19, 2019, till the forenoon of May 24, 2019. Accommodation will be on twin-sharing basis. For extended stay or early arrival, lodging & boarding charges would be borne by the participants

TRAVELLING EXPENSES

1. No fee is charged from the participants.
2. The Institute would reimburse travel expenses of the participants for 2nd class sleeper Train/Bus fare from their place of work to NOIDA on production of original ticket for inward journey and for return journey, a photo copy of confirmed ticket should be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconveniences.
3. The local conveyance will be reimbursed restricted to the actual expenditure incurred or Rs. 500/- whichever is less (Rs. 350/- for Delhi & NCR).
4. The Institute would reimburse travel expenses of the North Eastern participants for 3 tier AC Train fare from their place of work to NOIDA on production of ORIGINAL ticket for inward journey and for return journey, a photo copy of ^{3rd} AC CONFIRMED ticket shall be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconvenience. The local conveyance to be reimbursed would be restricted to the actual expenditure incurred or Rs. 750/- whichever is less.
5. It may be ensured that nominee(s) should have Aadhar Card. The nominations of only those participants will be accepted who have Aadhar number. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominees should be instructed to provide Aadhar Number, Bank Account Number, IFSC Code of Bank, Bank Name and Branch of the Bank. The bank details may be indicated by nominee while filling up TA form at the institute.
6. **Officials entitled for higher class may claim their Travelling Allowance from their own organisation.**

COURSE DIRECTOR

Dr. Anoop Satpathy

LAST DATE FOR NOMINATIONS

May 08, 2019. Because of limited number of seats we will be constrained to admit participants of first-come-first serve basis and regret acceptance thereafter.

COMMUNICATION

All Correspondence should be addressed to:

Mr. J. K. Kaul
Consultant (Programme)
V.V.Giri National Labour Institute
Post Box No. 68, Sector – 24
NOIDA, Distt. Gautam Budh Nagar
Uttar Pradesh – 201 301
Telephone: 2411533-35
Fax No. : 2411471
E-mail : jkkaul.vvgnli@gov.in, vvgnlitraining@gmail.com

Note: Those calling on STD from Outside Delhi will please dial 0120 before the above numbers. The Institute work five days a week (Monday-Friday) 9 a.m. - 5.30 p.m.

**V.V.GIRI NATIONAL LABOUR INSTITUTE
NOIDA**

**Training Programme on Wage Policy and Minimum Wages
May 20-23, 2019**

NOMINATION FORM

VENUE

V.V.Giri National Labour Institute Campus, Sector-24, NOIDA, Distt. Gautam
Budh Nagar, Uttar Pradesh

GENERAL INFORMATION

1. Nominee's Full Name Mr./Ms. _____
(In Block Letters)
2. Age and date of birth : _____
3. Educational Qualification : _____
4. Whether
SC/ ST/OBC/General : _____
5. Name of the Trade Union
Organization: : _____
: _____
(b)National Affiliation : _____
: _____
6. Status in the Organization : _____
6. Address for Correspondence: _____
(In block Letters)
: _____
: _____
Phone : _____
Fax: : _____
email: : _____
7. Have you attended any : _____

Programme earlier at this
Institute? If yes, give details.

: _____

V. DETAILS OF CURRENT EMPLOYMENT

- (a) Designation : _____
(b) Organisation : _____
(c) Nature of Work : _____
(d) Address : _____

VI. BANK DETAILS OF PARTICIPANT

- (a) Aadhar Number : _____
(b) Name of Bank : _____
(c) Bank Branch name : _____
(d) Account No : _____
(e) IFSC Code : _____

(Signature & Name of the Participant)

Date:

Mail this form to:

Mr. J. K. Kaul
Consultant (Programme)
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