

PRG/LAP/10/17
January 09, 2018

Subject: - Leadership Training Programme for Women in Law Enforcement from February 19-23, 2018 at VVGNNLI Campus, NOIDA

Dear Sir/Madam,

We are pleased to inform you that the V.V. Giri National Labour Institute would be organising a **“Leadership Training Programme for Women in Law Enforcement”** from **February 19-23, 2018** at VVGNNLI Campus, NOIDA

The programme has been designed for the women officials dealing with enforcement of law in the country. It is utility based programme which aims at enhancing enforcement competence and skills of women officials dealing with enforcement of law. Apart from lectures and group discussions, participants will also be exposed to various other experiential exercises.

There is no programme fee. The Institute would provide free boarding and lodging facility and will reimburse to and fro Second Class Sleeper train fare on production of tickets to the participants. It may be ensured that nominee(s) should have Aadhar number. The nominations of only those participants will be accepted who have Aadhar number and bank account. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their Aadhar Card and bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details may be indicated by nominee while filling up TA form at the institute. All the nominees may be informed accordingly.

We, therefore, request you to nominate 05 suitable women officials to participate in this programme. Kindly send your nominations at the earliest and preferably before February 05, 2018.

With regards,

Yours sincerely,

(Dr. H. Srinivas)

To :

- Labour Secretaries & Labour Commissioners
- District Magistrates
- State Police

Leadership Training Programme for Women in Law Enforcement

**February 19-23, 2018
V.V.Giri National Labour Institute, NOIDA**



**V.V.Giri National Labour Institute
Sector – 24
Noida, Distt. Gautam Budh Nagar
Uttar Pradesh – 201 301**

AIM

The programme aims at enhancing enforcement competence and skills of Enforcement Officers pertaining to women employees.

OBJECTIVES

- To acquaint the participants with the socio-economic and political changes in globalised economy.
- To develop skills and techniques for effective Leadership.
- To impart knowledge about affirmative policies & labour laws, pertaining to women.
- To develop understanding of gender issues in world of work.

COURSE PROFILE

Gender Issues in Labour, Laws related to women at workplace i.e. Equal Remuneration Act, Maternity Benefit Act, Workmen Compensation Act etc, Sexual Harassment at Workplace

METHODOLOGY

Lectures, individual and group exercises, case-studies and experience sharing

PARTICIPATION LEVEL

The programme has been designed for the women officials dealing with enforcement of law in the country with less than 5 years of experience .

DATE AND DURATION

February 19-23, 2018. The programme will commence on February 19, 2018 at 10.00 a.m. and conclude on the February 23, 2018 at afternoon.

VENUE

V.V.Giri National Labour Institute,
Sector-24, NOIDA- 201301,
Distt. Gautam Budh Nagar
Uttar Pradesh

The Institute campus is situated near Prakash Hospital and NTPC Office The distance of the campus from New Delhi Railway Station is 20 Kms and 1.5 Kms from Metro Railway Station, Noida City Centre.

STAY ARRANGEMENT

Stay arrangement will be made in the hostel of V.V. Giri National Labour Institute. Accommodation will be on twin sharing basis. The boarding and lodging will be provided by the Institute from the afternoon February 18, 2018 till the forenoon of February 24, 2018. For extended stay or early arrival, lodging & boarding charges would be borne by the participants.

TRAVELLING EXPENSES

8. No fee is charged from the participants.
9. The Institute would reimburse travel expenses of the participants for 2nd class sleeper Train/Bus fare from their place of work to NOIDA on production of ORIGINAL ticket for inward journey and for return journey, a photo copy of CONFIRMED ticket should be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconveniences.
10. It may be ensured that nominee(s) should have Aadhar number. The nominations of only those participants will be accepted who have Aadhar number and bank account. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details may be indicated by nominee while filling up TA form at the institute. All the nominees may be informed accordingly.
11. The local conveyance will be reimbursed restricted to the actual expenditure incurred or Rs. 500/- whichever is less (Rs. 350/- for Delhi & NCR).
12. The Institute would reimburse travel expenses of the North Eastern participants for 3 tier AC Train fare from their place of work to NOIDA on production of ORIGINAL ticket for inward journey and for return journey, a photo copy of 3rd AC CONFIRMED ticket shall be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconvenience. The local conveyance to be reimbursed would be restricted to the actual expenditure incurred or Rs. 750/- whichever is less.
13. Officials entitled for higher class may claim their Travelling Allowance from their own organisation.
14. The participants are provided free of cost boarding and lodging only for the duration of the programme.

PROGRAMME FEE

There will be no fee for the programme.

LAST DATE FOR NOMINATIONS

February 05, 2018

COURSE DIRECTOR

Dr. Shashi Bala

COMMUNICATIONS

All communications should be addressed to :

J. K. Kaul
Consultant (Programme)
V.V.Giri National Labour Institute
Sector – 24, NOIDA
Distt. Gautam Budh Nagar
Uttar Pradesh
Tel: 2411471, 2411533-36
Fax: 2411471
Email : jkkaul.vvgnli@gov.in, jkkaulvvgnli@rediffmail.com
Website : vvgnli.gov.in

Note : Those calling on STD from outside Delhi will please dial 0120 before the above number. The Institute works five days a week (Monday- Friday).

**V.V.GIRI NATIONAL LABOUR INSTITUTE
NOIDA**

**Leadership Training Programme for Women in Law Enforcement
February 19-23, 2018**

NOMINATION FORM

Nominee's full name
(In block letters)

Name of the organisation

Whether SC/ ST/OBC/General

Designation

Address (Office)

.....

Telephone (O).....(R)

Fax Noemail

Date (Signature)

Mail to:
All Correspondence should be addressed to :

J. K. Kaul
Consultant(Programme)
V.V.Giri National Labour Institute
Sector – 24,NOIDA, Distt. Gautam Budh Nagar
Uttar Pradesh – 201 301
Tel: 2411471, 2411533-36
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