

No. PRG/CBP/29/16
August 03, 2017

Subject: Training Programme on Social Protection and Livelihood Security from October 30-November 03, 2017 at VVGNI, NOIDA.

Dear Sir/Madam,

We are glad to inform you that the V. V. Giri National Labour Institute has scheduled a Training Programme on **Social Protection and Livelihood Security** to be held from **October 30-November 03, 2017** at VVGNI Campus, Noida.

The programme has been designed for Government officials and trade union leaders with the aim to familiarize them with the social protection programmes and to develop techniques and strategies for initiating micro-level livelihood programmes. The programme will be conducted in English/Hindi. The details about the programme are given in the enclosed brochure.

There is no programme fee. The Institute would provide free boarding and lodging facility and will reimburse to and fro Second Class Sleeper train fare on production of tickets to the participants. It may be ensured that nominee(s) should have Aadhar number. The nominations of only those participants will be accepted who have Aadhar number and bank account. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their Aadhar Card and bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details may be indicated by nominee while filling up TA form at the institute. All the nominees may be informed accordingly.

We request you to nominate 03 officials from your organisation/department. We will highly appreciate participation of women. Taking into consideration the limited number of seats, the Institute will be constrained to admit only 03 participants from one organisation/department on first-come-first-serve basis and regret acceptance thereafter. You may kindly forward the names of the participants alongwith nomination forms duly filled in by the nominees. The last date for receiving nominations is **October 16, 2017**.

with regards,

Yours sincerely,

(H. Srinivas)
Director General

To

- Central Trade Unions
- Deputy Commissioners
- Rural Development Departments
- Departments of Panchayati Raj

Training Programme on Social Protection and Livelihood Security

October 30-November 03, 2017

V.V.Giri National Labour Institute



**V.V.Giri National Labour Institute
Sector – 24, Post Box no. 68
Noida, Distt. Gautam Budh Nagar
Uttar Pradesh –201301**

AIM

The aim of the programme is to familiarize the participants with the social protection programmes and to develop techniques and strategies for initiating micro-level livelihood programmes.

OBJECTIVES

- Acquaint participants with concepts of social protection
- Familiarize participants with the social protection programmes and micro level experiments in the country
- Understand the role of different institutional mechanisms to deliver social protection and sustainable livelihood
- Discuss the role of government, trade unions and community leaders for initiating rural livelihood protection programmes

COURSE PROFILE

Social Protection of Informal Sector Workers; Programmes and Schemes on Social Protection; Sharing Micro level Experience of Social Protection Practices; Capacity building for initiating community level programmes

METHODOLOGY

Lectures, individual and group presentations, sharing case studies.

PARTICIPATION LEVEL

Government Officials and Representatives of Central Trade Unions

ELIGIBILITY

1. Participants should be above **22 years and below 50 years of age**;
2. Should be personally engaged at grass root level activities for at least past two years or implementing government livelihood programmes;
3. Should be fluent in either Hindi or English.

NOTE:

1. Please note that those who have already attended this programme are not to be nominated. If so, they shall be immediately sent back and no travel allowance will be reimbursed.
2. Spouse and family members are not allowed to stay in the Institute's hostel.
3. In case of trade union representatives, please ensure that spouse or relatives of nominee, who are not member of trade union, should not be nominated.
4. Participants are requested to book their return ticket in advance from their own place.
5. Under no-circumstance other than IIInd class ordinary fare will be entertained.

PROGRAMME DATE

October 30-November 03, 2017

The training programme will commence at 10.00 a.m. on October 30, 2017 and will conclude at 4:00 pm on November 03, 2017

VENUE

V.V.Giri National Labour Institute
Sector –24, NOIDA –201301,

The Institute is situated near Prakash Hospital and NTPC Office. The distance of the Institute from New Delhi Railway Station is 20 Kms. Noida City Centre Metro Station is about 1.5 kms from VVGNI, Noida.

STAY AND FOOD ARRANGEMENT

Stay arrangement will be made in the hostel of V.V. Giri National Labour Institute on twin sharing basis. Free boarding and lodging will be provided by the Institute from the afternoon of October 29, 2017 till the forenoon of November 04, 2017. For extended stay or early arrival, lodging & boarding charges would be borne by the participants.

FEE

There is no programme fee

TRAVELLING EXPENSES

1. No fee is charged from the participants.
2. The Institute would reimburse travel expenses of the participants for 2nd class sleeper Train/Bus fare from their place of work to NOIDA on production of ORIGINAL ticket for inward journey and for return journey, a photo copy of CONFIRMED ticket should be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconveniences.
3. It may be ensured that nominee(s) should have Aadhar Card. The nominations of only those participants will be accepted who have Aadhar number. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominees should be instructed to provide Aadhar Number, Bank Account Number, IFSC Code of Bank, Bank Name and Branch of the Bank. The bank details may be indicated by nominee while filling up TA form at the institute
4. The local conveyance will be reimbursed restricted to the actual expenditure incurred or Rs. 500/- whichever is less (Rs. 350/- for Delhi & NCR).

LAST DATE FOR NOMINATIONS

October 16, 2017. Because of limited number of seats, the Institute will be constrained to admit only 03 participants from one organisation on first-come-first serve basis and regret acceptance thereafter.

FACULTY

Besides the VVGnLI faculty, eminent guest faculty will be invited to address sessions.

COURSE DIRECTOR

Dr. Dhanya M. B.

COMMUNICATIONS

All correspondence should be addressed to:

The Consultant (Programme)
V.V. Giri National Labour Institute
Post Box. No. 68, Sector-24
Distt. Gautam Budh Nagar
NOIDA-201301 (UP)
Telephone : 2411534, 2411471
Fax No. : 2411471, 2411474 , 2411536
Email: jkkaulvvgnli@rediffmail.com

Note: Those calling on STD from outside Delhi will have to dial 0120 before the above numbers. The Institute works five days a week. (Monday –Friday (9.00 a.m. to 5.20 p.m.))

**V. V. Giri National Labour Institute
NOIDA**

**Training Programme on Social Protection and Livelihood Security
October 30-November 03, 2017**

VENUE

V.V.Giri National Labour Institute Campus, Sector-24, NOIDA, Distt. Gautam
Budh Nagar, Uttar Pradesh

IMPORTANT INSTRUCTIONS

- Participants who have attended similar training earlier should not be nominated again.
- Participants should be fluent in either Hindi or English
- This form must be filled by the nominee and sent to the address given below through proper channel

GENERAL INFORMATION

1. Nominee's Full Name: _____
(In Block Letters)
 2. Age and date of birth: _____
 3. Educational Qualification: _____

 4. Whether
SC/ ST/OBC/General: _____
 5. Status in the Organisation : _____
 6. Address for Correspondence: _____
(In Block Letters)

 7. Name of Central Trade Union
Department : _____

- Phone: _____ Fax No: _____
- e.mail: _____

8. Have you attended any training : Yes/No
programme organised by VVGnLI
earlier ?

DETAILS OF CURRENT EMPLOYMENT

- (a) Designation : _____
- (b) Organisation: _____
- (c) Nature of Work: _____
- (d) Address: _____

BANK DETAILS OF PARTICIPANT

- (k) Aadhar Number : _____
- (l) Name of Bank : _____
- (m) Bank Branch name : _____
- (n) Account No : _____
- (o) IFSC Code : _____

(Signature & Name of the Participant)

Date:

Mail this form to:

The Consultant (Programme)
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Uttar Pradesh – 201 301
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