

**V.V.GIRI NATIONAL LABOUR INSTITUTE
SECTOR – 24, NOIDA – 201301 (U.P.)**

Tel: 120-2411533, 2411534, 2411536

**Annual Contract for Digesting of Supreme Court, High Court and CAT cases for
Awards Digest**

Date of Advertisement : 27.07.2017

Date of Issue of Tender :

Last Date for submission of
Tender : 16.08.2017 by (3.00 p.m.)

Date of Opening of
the tender : 16.08.2017 at (4.00 p.m.)

Tender form issued to :

Signature of issuing officer

(The tender envelope should be marked with Tender for "Annual Contract for Digesting of Supreme Court, High Court and CAT cases for Awards Digest")

**V.V. Giri National Labour Institute
Sector – 24, NOIDA (UP)**

Tender Notice

The Institute invites sealed tenders for Digesting of Supreme Court, High Court and CAT cases for Awards Digest in English from reputed agencies/experienced persons in this field. The intended bidders may obtain tenders from the Institute on payment of Rs. 200/- (Non refundable) and submit their tender within 21 days of publication of this advertisement. For further details, visit Institute website www.vvgnli.gov.in

(H.S. Rawat)
Administrative Officer

AWARDS DIGEST

Awards Digest: Journal of Labour Legislation is a quarterly journal dedicated to the dissemination of information concerning labour laws. These laws are continuously being amended. Courts keep on interpreting the provisions of labour laws. It is our endeavour to present these changes and also gist's of the court decisions for executives from industries, labour administrators, trade union cadres, legal practitioners, researchers and students of labour laws etc. However, our primary concern is to present the digest of judicial decisions of the various courts, concerning labour and industrial relations.

Contents of the Journal

- Articles on labour laws and related matters written by the eminent writers in the field
- Gist's of the Supreme Court Decisions on industrial relations social security and personnel matters
- Gist's of the High Court's Decisions on industrial relations social security and personnel matters
- Gist's of the CAT decisions on industrial relations social security and personnel matters
- Amendments or proposed amendments in labour laws
- Important recommendations of the committees/commissions set up by the Government of India concerning labour issues from time to time

TENDER FORM

Background of agency/person

1. Nature of agency (Partnership, Proprietary, Pvt. Ltd., Public Ltd. etc.).
2. Name of Institutions wherein empanelled for similar work (Enclose copy of letters as a proof).
3. Experience (in years) in digesting of Supreme Court, High Court and CAT cases in English (enclose documents).
4. Name of institutions whose work has been done by agency/person (please enclose proof).
5. Facilities available.
 - A. Computers
 - B. Computer Operators
 - C. E-mail address
6. Income Tax clearance certificate or copy of latest IT return filled.
7. PAN No. of agency/person.

Place: Signature of representative_____

Date: Name of representation of agency_____

Name of agency _____

Address _____

Phone _____ (M)_____

E-mail_____

Terms and Conditions

1. The offers in sealed covers and on prescribed tender forms would only be accepted.
2. Any or all offers may be rejected at the sole discretion of the institution without assigning any reason.
3. All the papers are required to be signed by the representative of agency/person concerned.
4. Work has to be completed within a specified period.
5. The agreement will be valid for a period of one year which can be extended on same terms and conditions year to year basis upto a maximum of three years.
6. Only those agencies/persons will be considered who are found eligible as per criteria adopted by the Institute.
7. The sample work of two pages will have to be enclosed along with offer for the purpose of assessment.
8. The digested material duly computerized in Microsoft Word will have to be submitted to the Institute through E-mail.
9. Tax will be deducted as per norms of the Income Tax Department, Govt. of India.

Appendix 'A'

Performa of Rates

I/we hereby offer rates of work as under:

Rates for per case digesting of Cases of Supreme Court , High Courts and CAT cases ' _____ (in figures) ' _____ (in words)

Note: The rates should be firm and inclusive of all the charges. No extra charges on whatsoever account will be paid by the Institute.

Yours faithfully,

(Signature)

Name : _____

Name of the agency/person with stamp: _____

Telephone No. (Office) : _____

(Residence) : _____

(Mobile) : _____