

# V.V. GIRI NATIONAL LABOUR INSTITUTE NOIDA

(An autonomous body of Ministry of Labour & Employment Government of India)

Post box no. 68, Sector – 24, Noida, District – Gautam Budh Nagar – 201301(U.P.)

Telephone no. 0120-2411533/34/35

## TENDER NOTICE

The Institute invites sealed tender for disposal of the unserviceable / scrap items dismantled from Hostel /Administrative Block on **"As is where is basis"**. These items can be inspected on any working day between 2.00 p.m. to 5.00 pm. (Monday to Friday). The intended bidders can obtain the tender document from the Institute on payment of Rs. 500/-. The tender for unserviceable items should be submitted in attached annexure and the tender should be accomplished by Earnest Money equal to 25% of total bid in the form of bank draft / pay order favoring V.V.Giri National Labour Institute, payable at Noida / New Delhi. The tender should be submitted within fifteen days from the date of issue of this notice. Tender will be opened at 4.00 p.m. on the day of closing and the tenderer will have to take the items after making full payment failing which the earnest money will be forfeited.

The Institute reserves the right to reject all or any of the tenders and is not bound to accept the highest tender without assigning any reasons thereof.



(H.S. Rawat)

Administrative officer

Note: No tender will be accepted if the draft / pay order in favour of **"V.V. GIRI NATIONAL LABOUR INSTITUTE"** as EMD amount is not received alongwith the offer.

V.V. GIRI NATIONAL LABOUR INSTITUTE

SECTOR-24, NOIDA-201301(U.P.)

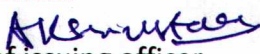
Telephone no. 0120-2411533/34/35/38

Tender document for the disposal of unserviceable / scrap items **"As is where is basis"** of the VVGNI.

Date of Advertisement - 26/05/2018  
Tender reference no. - Adm.6 (023)/14 – Disposal  
Date of issue -  
Last date of receipt of tender - 09/06/2018 up to 3. P.M.  
Date of opening - 09/06/2018  
Time of opening - 09/06/2018 at 4 P.M.

Tender form issued to m/s

-----  
-----  
-----  
-----

  
Signature of issuing officer

The tender envelope should be marked with tender for **"Disposal of Unserviceable /scrap items"** on **"As is where is basis"** to be sent along with EMD @25% of total quoted with sealed envelope super scribed **"Tender for disposal of unserviceable / scrap items"** and may be dropped in the tender box kept at the reception of the Institute, within 15 days from the date of issue of this notice.

## V.V. GIRI NATIONAL LABOUR INSTITUTE

### NOIDA

#### TENDER PROUDSER –

It has been decided to dispose of unserviceable / scrap items dismantled from different block of this Institute . The dismantled items will be handed over to the highest bidder on **"As is where is basis"**. The tenderer should submit sealed tender along with following documents by 3.00 P.M. on 29/06/2018

1. A certificate stating that the tenderer has inspected all the items and fully familiarized himself with the condition of the unserviceable items through Monday to Friday between 2.00 PM to 5.00 PM.
2. The tenderer should submit demand draft @ 25% of total bidding amount in favour of V.V.GIRI NATIONAL LABOUR INSTITUTE, NOIDA as earnest money along with the quotation.

#### Cost of tender –

1. The cost of tender documents is Rs. 500/- which may be obtained from the Institute through Monday to Friday from 10.00 A.M. to 4.00 P.M. by making payment of Rs. 500/- with the cashier.
2. In case the tender document is downloaded from the website, a demand draft of Rs. 500/- in favour of V.V. GIRI NATIONAL LABOUR INSTITUTE, NOIDA as the cost of tender document should be enclosed with the quotation.

#### Terms and conditions for the disposal of unserviceable / scrap items on "As is where is basis".

1. The bidder is advised to inspect all the items lying at the Institute before quoting the rate. A certificate to this effect should be enclosed with the tender document.
2. The rates quoted should be firm and duly signed by bidder in the attached — annexure. (1-7)
3. 25% of the total bid amount is to be deposited as earnest money in the form of demand draft / pay order in favour of V.V. GRI NATIONAL LABOUR INSTITUTE, NOIDA along with the offer. No offer will be considered which is not accompanied by earnest money. The earnest money will be returned to the unsuccessful tenders on finalization of the case.

*Handwritten signature*



5. The bidder is permitted to submit only one quotation.
6. The successful bidder is required to take delivery of the items after making full payment within ten days from the date of opening the tender failing which their EMD is liable to be forfeited as well as bid will be cancelled and thereafter the successful bidder will have no right to claim for earnest money.
7. Director General, VVGNI reserves the right to forfeit the EMD amount in case of breach of any terms and conditions of the contract.
8. The Institute is not bound to accept the highest or any tender and reserve the right to refuse or accept any tender without assigning any reason thereof. \
9. The tender in a sealed envelope super scribed "**Tender for disposal of unserviceable / scrap items**" may be dropped in the tender box kept at the reception of the Institute, within 15 days from the date of the notice.
10. The tender will be opened on the date of opening in presence of tender committee / representative(s) of the tenderer(s).
11. The list of unserviceable / scrape items is annexed.
12. The offer should be given by the bidders on lumpsum basis for all items together treating them as one lot.

#### **Arbitration Clause—**

All disputes and differences arising out of, or in any way touching or concerning the terms and conditions as per the tender document shall be referred to Sole Arbitrator to be appointed by Director General VVGNI. The Arbitrator so appointed shall be an Institute Employee who had not dealt with matter and in course of his duties had not expressed any view on all or any of the matters in dispute(s) or difference(s). The award of the Sole Arbitrator shall be final and binding on the parties. The venue of the Arbitrator shall be VVGNI.

#### **Institute reserve right –**

The Institute is not bound to accept the highest or any tender and reserve the right to cancel the tender at its sole discretion and convenience without assigning any reason.



**(H.S. Rawat)**  
**Administrative Officer**

**V.V. GIRI NATIONAL LABOUR INSTITUTE**

**NOIDA**

**Details about agency**

1. NAME OF FIRM — .....
2. OFFICE ADDRESS — .....
3. NAME OF OWNER — .....
4. OWNER ADDRESS — .....
5. GST No — .....
- (Certificate may be attached)
6. FIRM REGISTRATION NO. — .....  
(IF REGISTERED CPWD/PWD/MES/OTHER GOVT. DEPTT.)
7. NATURE OF WORKS. — .....  
(Details may be attached)
8. PAN / TAN NO. — .....
9. BANKER NAME & ADDRESS — .....  
(Document may be attached)

DATE —

SIGNATURE OF OWNER

PLACE —

SEAL



- Annexure - 12

**Details of unserviceable / scrap item**

S. NO.	NAME OF ITEM	QTY	Remarks
1	WINDOW AC	6	The quantity of items has been calculated as per inventory. The items lying in Garage of Administrative block / behind library / Hostel block and sub-station. Tenderer may quote rates as per site on "As is where basis.
2	VOLTAGE STABILIZER	1	
3	VOLTAGE STABILIZER	3	
4	VOLTAGE STABILIZER	2	
5	VOLTAGE STABILIZER	15	
6	SPRAYER HAND COMPRESSOR	1	
7	REMOTE CONTROL	1	
8	DINNING STEEL TRAY	30	
9	CUPS & SAUCERS BONECHINA SET	6	
10	FULL PLATES BONE CHINA SET	6	
11	HALF PLATE BONE CHINA	6	
12	DESERT BOULS BONE CHINA	6	
13	BOUL SOAPS SET	6	
14	STEEL DINNING PLATE	1	
15	STEEL DINNING PLATE	1	
16	PC INTERFACE FOR DUPLO DIGITAL DUPLICATOR	1	
17	EXECUTIVE TABLE	6	
18	EXECUTIVE TABLE	1	
19	EXECUTIVE TABLE	3	
20	SIDE RACK WOODEN	6	
21	EXECUTIVE CHAIR	6	
22	EXECUTIVE CHAIR	1	
23	CONFERENCE CHAIR	90	
26	GRASS CUTTING MACHINE	2	
27	ROOM HEATER	15	
28	RADIANT HEATER	2	
29	TV CONVERTOR	1	
30	WATER COOLER	10	
31	EXHAUST FAN	5	
32	CORDLESS PHONE	1	
33	TELEPHONE	5	
34	TELEPHONE	3	
35	TELEPHONE	1	
36	TELEPHONE	4	
37	TELEPHONE	4	
38	TELEPHONE	2	
39	CORDLESS PHONE	1	
40	TELEPHONE	6	

*[Signature]*



41	TELEPHONE	3
42	TELEPHONE	4
43	TELEPHONE	2
44	VACCUM CLEANER	1
45	VACCUM CLEANER	1
46	VACCUM CLEANER	1
47	VACCUM CLEANER	1
48	AKG DELEGATE UNIT AND GRAMMETS	3
49	WHITE BOARD	1
50	DISPLAY BOARD	2
51	WHITE BOARD	10
52	WHITE BOARD	2
53	WHITE BOARD	3
54	DISPLAY BOARD	3
55	TWO-IN-ONE PHILIPS TAPE RECORDER	1
56	TAPE RECORDER	4
57	TAPE RECORDER	1
58	CYCLE ATLAS	1
59	CYCLE ATLAS	1
60	CYCLE HERCULAS	1
61	CYCLE ATLAS	1
62	OFFICE FILLING CABINET	1
63	FILE CABINET	1
64	BOOK CASE	1
65	OFFICE TABEL STEEL	1
66	OFFICE TABEL STEEL	1
67	TABLE CONFERENCE WOOD	1
68	WOODEN TABLE	1
69	CEILING FAN	1
70	FAX MACHINE	1
71	FAX MACHINE	1
72	FAX MACHINE	1
73	FAX MACHINE	1
74	FAX MACHINE	1
75	PEDESTAL FAN	2
76	TEA COFFEE MAKER	1
77	MEGAPHONE	6
78	MEGAPHONE	2
81	OFFICE AUTOMATION TABLE	3
82	OFFICE TABLE	1
83	COMPUTER VDU TABLE	1

84	COMPUTER VDU TABLE	2
85	COMPUTER VDU TABLE	1
86	COMPUTER VDU TABLE	1
87	PRINTER TABLE	1
88	PRINTER TABLE	3
89	PRINTER TABLE	1
90	STEEL ALMIRAH	2
91	STEEL ALMIRAH	1
92	STEEL ALMIRAH	1
93	STEEL ALMIRAH	1
94	STEEL ALMIRAH	1
95	STEEL ALMIRAH	1
96	STEEL BOOK	2
97	STEEL ALMIRAH	2
98	MIMIO TM EQUIPMENT	1
99	WATER COOLER	5
100	WATER COOLER	1
101	REFRIGERATOR	1
102	WATER PURIFIER	1
103	WATER PURIFIER	1
104	WATER PURIFIER	1
105	L G REFRIGERATOR	1
106	L G REFRIGERATOR	2
107	FRIDGE	3
108	STEEL MINI OFFICE ALMIRAH	1
109	REVOLVING CHAIR	1
110	WEIGHING MACHINE	1
111	COMPUTER CHAIR	1
112	COMPUTER CHAIR	4
113	VOLTAGE STABLIZER	2
114	VOLTAGE STABLIZER	1
115	VOLTAGE STABLIZER	3
116	VOLTAGE STABLIZER	9
117	VOLTAGE STABLIZER	16
118	VOLTAGE STABLIZER	33
119	VOLTAGE STABLIZER	16
120	VOLTAGE STABLIZER	5
121	VOLTAGE STABLIZER	1
122	VOLTAGE STABLIZER	2
123	SOFA SET	1
124	CONFERENCE TABLE	16
125	CONFERENCE CHAIR	16
126	OFICE TABLE	1



9

127	COMPUTER TABLE	1
128	OFFICE CHAIR	1
129	COMPUTER CHAIR	1
130	CHAIR REVOLVING	1
131	EXECUTIVE CHAIR	1
132	REVOLVING CHAIR	2
133	REVOLVING CHAIR	1
134	ROCKING CHAIR	1
135	AIR CONDITIONER	7
136	AIR CONDITIONER	5
137	DIGITAL PHOTOCOPIER	1
138	STABLIZER	2
139	AIR CONDITIONER	28
140	AIR CONDITIONER	8
141	STEEL ALMIRAH	1
142	MUSIC SYSTEM	1
143	MUSIC SYSTEM	1
144	STUDY TABLE	33
145	UPS	3
146	UPS	3
147	OFFICE KOUTCH	1
148	OFFICE TABLE	1
149	BOSS CHAIR	1
150	COMPUTER CHAIR	1
151	FIX CHAIR	12
152	REVOLVING CHAIR	1
153	COMPUTER TABLE BIG	1
154	COMPUTER TABLE SMALL	1
155	PLASMA SCREEN	1
156	FAX MACHINE	1
157	FAX MACHINE	2
158	FAX MACHINE	1
159	TV	1

15

## LIST OF IT ITEMS

S. NO.	NAME OF ITEM	Approximate QTY
1	NORTON ANTI VIRUS	L.S.
2	CORAL DRAW SCD ROM	L.S.
3	PAGE MAKER FOR WIN PRODU	L.S.
4	UNICEF SECURITY ENDORSEMENT	L.S.
6		
7	15" SVGA NON-INTERLACDIGITAL COLOUR MONITOR	2
8	COLOUR SCANNER	1
10	INVERTOR OF 2KV VPS	1
11	DOT MATRIX PRINTER	1
12	DOT MATRIX PRINTER	1
13	DOT MATRIX PRINTER	1
15	CVT 750 VA	1
16	COLOUR SCANNER	1
17		
18	MODEM DATATRON	1
19	MODEM GVC	1
20	COMPUTER MODEM	1
21	DRIVE FOR COMPUTER	1
22	COMPUTER IBM	1
24	LASERJET PRINTER	1
25	LASERJET PRINTER	2
26	LASERJET PRINTER	1
27	LASERJET PRINTER	2
28	LASERJET PRINTER	2
29	LASERJET PRINTER	1
30	UPS 2KVA BATTERY	1
32	HP BRIO PIII	8
33	COMPUTER IBM NETVESTA	1
34	COMPUTER HP VECTRA	1
35		
36	COMPUTER	1
37	COMPUTER	1
38	COMPUTER	5

39	PRINTER	
40	HP LASER PRINTER	1
41	HP LASERJET PRINTER	1
42	HP COLOUR PRINTER	1
43	MS OFFICE XP PORFESSIONAL	1
44		
45		
46		
47	COMPUTER	5
48	COMPUTER	1
49	COMPUTER	1
50	COMPUTER PIV	1

**List of scrapped items removed by CPWD (2016- 2018) from Administrative block during renovation.**

S. NO.	NAME OF ITEM	Approximate QTY	
	Flush door	50 nos.	
	Cupboard door	40 nos	
	Celling fan	50 nos	
	Cupboard / door M.S. iron frame	70 nos.	
	Window M.S. iron frame	40 nos.	
	M.S. shutter frame size 10x12 fit	08 nos	
	Tube light fittings	150 nos.	
	Other items C.I. fittings	L.S	



2

Note : The offer should be given by the bidders on lumpsum basis for all items together treating them as one lot.

The quoted value of above items of Rs. ....(Rupees.....  
.....)

I have visited the site and seen all the above items and submitted my offer on "As is where basis. I am enclosing 25% demand draft of Rs.....dated .....of total amounting to Rs.....( Rupees.....)

Signature of bidder .....

Name and address of agency .....

Date

Contact Nos.

Seal and Signature of bidder / agency

W