

PRG/CBP/08/24

April 09, 2024

Subject: Training Workshop on Capacity Building in Career Development from May 27-31, 2024 at VVGNLI Campus, Noida

Dear Sir/Madam,

We are glad to inform you that the Institute would be organizing a Training Workshop on **Capacity Building in Career Development during May 27-31, 2024 at VVGNLI Campus, Noida.**

The Programme is specially designed for Teachers/Lecturers of Inter/graduation colleges and universities. The aim of the programme is to equip the participants with challenges and opportunities in the learning process and world of work including the emergence of Fourth Industrial Revolution (4IR or Industry 4.0), New Education Policy which would enable them to enhance their capability as well guide the students for the preparedness for future of work.

The Institute would provide free boarding and lodging facility and will reimburse to and fro Second Class Sleeper train fare on production of tickets to the participants. It may be ensured that nominee(s) should have Aadhar number. The nominations of only those participants will be accepted who have Aadhar number and bank account. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their Aadhar Card and bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details and a copy of Aadhar Card must be enclosed by nominee while filling up TA form at the institute. All the nominees may be informed accordingly

We request you to nominate 05 Lecturers/Teachers/ from your Colleges/ University. It may please be ensured that those who have already attended institute's earlier programmes are not nominated again. We will highly appreciate participation of women. Because of limited number of seats, the Institute will be constrained to admit only 05 participants from one college/ university on first-come-first serve basis. You are requested to send nomination forms duly filled in by the nominees alongwith sponsorship letter. Sponsorship letters without nomination forms will not be considered.

With kind regards,

Yours sincerely,



(Nagesh Nitla)
Programme Officer

To

Higher Education Department (State and Central)
Colleges and Universities

पीआरजी/सीबीपी/08/24

09, अप्रैल 2024

विषय: वीवीजीएनएलआई परिसर, नोएडा में मई 27-31, 2024 के दौरान कैरियर विकास में क्षमता निर्माण पर प्रशिक्षण कार्यक्रम।

महोदय/महोदया,

हमें आपको यह बताते हुए खुशी हो रही है कि संस्थान मई 27-31, 2024 के दौरान वीवीजीएनएलआई कैंपस, नोएडा में कैरियर विकास में क्षमता निर्माण पर एक प्रशिक्षण कार्यक्रम आयोजित करेगा।

यह कार्यक्रम विशेष रूप से इंटर/स्नातक कॉलेजों और विश्वविद्यालयों के शिक्षकों/व्याख्याताओं, के लिए डिज़ाइन किया गया है। कार्यक्रम का उद्देश्य प्रतिभागियों को सीखने की प्रक्रिया और काम की दुनिया में चुनौतियों और अवसरों से लैस करना है, जिसमें चौथी औद्योगिक क्रांति (4IR या उद्योग 4.0), नई शिक्षा नीति शामिल है, जो उन्हें अपनी क्षमता बढ़ाने के साथ-साथ मार्गदर्शन करने में सक्षम बनाएगी। कार्यक्रम का विवरण आपके अवलोकनार्थ संलग्न है।

यह एक निःशुल्क कार्यक्रम है। संस्थान प्रशिक्षण अवधि के दौरान प्रतिभागियों को आवास एवं भोजन निःशुल्क उपलब्ध करेगा, तथा टिकट की प्रति मिलने पर द्वितीय श्रेणी के स्लीपर रेल किराए की प्रतिपूर्ति भी करेगा। यह सुनिश्चित किया जाए कि केवल उन्हीं प्रतिभागियों को नामांकित करें जिन प्रतिभागियों के पास आधार कार्ड है। प्रतिभागियों के लिए यात्रा किराया की प्रतिपूर्ति केवल एनईएफटी के माध्यम से किया जाएगा। प्रतिभागियों को उनके आधार नंबर एवं बैंक विवरण (बैंक का नाम, बैंक शाखा, बैंक खाता संख्या, आईएफएससी कोड) साथ लाने का निर्देश दिया जाना चाहिए। प्रतिभागियों को आधार नंबर एवं बैंक विवरण टीए फार्म भरने के समय दिया जाना चाहिए।

आपसे अनुरोध है कि आपके विश्वविद्यालय से 05 व्याख्याता / शिक्षक को नामित करें। कृपया यह सुनिश्चित करें कि पूर्व में नामित किए गए व्यक्तियों को दुबारा नामित न किया जाए। महिलाओं का नामांकन अत्यंत सराहनीय होगा। सीटों की संख्या सीमित होने के कारण संस्थान पहले आओ-पहले पाओ के आधार पर एक विश्वविद्यालय से केवल 05 प्रतिभागियों को शामिल करेगा। प्रतिभागियों के नाम, नामांकित प्रतिभागियों द्वारा पूर्णतः भरे हुए नामांकन प्रपत्रों के साथ भेजें। कृपया नामांकन यथाशीघ्र भेजें।

सादर,

भवदीय,

(नागेश नितला)
कार्यक्रम अधिकारी

सेवा में,

उच्च शिक्षा विभाग (राज्य और केंद्रीय)
विश्वविद्यालय और इंटर/स्नातक कॉलेजों

Training Programme on Capacity Building in Career Development

May 27-31, 2024

**V.V. Giri National Labour Institute
Sector – 24
GautamBudh Nagar
Noida Uttar Pradesh-201301**

COURSE DIRECTOR

P.Amitav Khuntia
Associate Fellow

COMMUNICATIONS

Mr. Nagesh Nitla
Programme Officer
Phone: 0120- 2411533-35
Phone 0120- 2411471
Email: vvgnlitraining1@gmail.com
Website: www.vvgnli.gov.in

Aim:

The programme aims at equipping the participants with challenges and opportunities in the learning process and world of work including the emergence of Fourth Industrial Revolution (4IR or Industry 4.0), New Education Policy which would enable them to enhance their capability as well guide the students for the preparedness for future of work.

OBJECTIVES

- Developing deeper insights and perspectives into emerging work and educational dynamics
- Sensitization about employability challenges and need for early preparedness
- Impart the knowledge on various initiatives of career opportunities,
- Avenues for quality employment, employability and holistic development.
- Enable the participants towards becoming transformational Education Leaders

COURSE PROFILE

Work Dynamics, Identifying Challenges for better delivery of education, Effective learning outcomes, Lifelong Learning, Horizontal and Vertical Career Mobility, Initiatives for Employment, Employability and Career Advancement, (Fellowships/Scholarships, Career Advancement Avenues, Role of National Career Service), Skill, Technology & Work, Entrepreneurial Ventures, Relevant Features of New Education Policy, Gender Perspectives, Leadership, Communication Skills, Motivation & other Employability Skills.

METHODOLOGY

Lectures, Group Work, Audio Visual Presentations, Simulation games, Role playing etc

PARTICIPATION

Teachers, Principals/Lecturers, from Inter/ Degree colleges and Universities

ELIGIBILITY

1. Participants should be above **21 years and below 60 years of age;**
2. Should have working knowledge of either Hindi or English.

DATE

May 27-31, 2024

The training programme will commence at 10.00 a.m. on May 27, 2024 and will conclude in the afternoon on May 31, 2024.

VENUE

V. V. Giri National Labour Institute
Sector -24, NOIDA -201301

The campus of Institute is situated near Prakash Hospital and NTPC Office. The distance of the campus from New Delhi Railway Station is 20 Kms. Noida City Centre Metro Station is about 1.5 kms from VVGNI, Noida. The nominee(s) may be informed accordingly.

STAY ARRANGEMENT

Stay arrangement will be made in the hostel of the V.V. Giri National Labour Institute. The lodging on twin sharing basis and boarding will be provided by the Institute from the afternoon of May 26, 2024 till the forenoon of June 01, 2024. For extended stay or early arrival, lodging & boarding charges would be borne by the participants.

TRAVELLING EXPENSES

1. No fee is charged from the participants.
2. The Institute would reimburse travel expenses of the participants for 2nd class sleeper Train/Bus fare from their place of work to NOIDA on production of **ORIGINAL** ticket for inward journey and for return journey, a photo copy of ticket should be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconveniences.
3. It may be ensured that nominee(s) should have Aadhar Card. The nominations of only those participants will be accepted who have Aadhar number. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominees should be instructed to provide Aadhar Number, Bank Account Number, IFSC Code of Bank, Bank Name and Branch of the Bank. The bank details may be indicated by nominee while filling up TA form at the institute
4. The local conveyance will be reimbursed restricted to the actual expenditure incurred or Rs. 500/- whichever is less (Rs. 350/- for Delhi & NCR).
5. **The Institute would reimburse travel expenses of the North Eastern participants for 3 tier AC Train fare from their place of work to NOIDA on production of ORIGINAL ticket for inward journey and for return journey, a photo copy of 3rd AC CONFIRMED ticket shall be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconvenience. The local conveyance to be reimbursed would be restricted to the actual expenditure incurred or Rs. 750/- whichever is less.**
6. Officials entitled for higher class may claim their Travelling Allowance from their own organisation.

COURSE DIRECTOR

Mr. P. Amitav Khuntia, Associate Fellow

COMMUNICATION

The sponsoring authority is requested to send nomination forms duly filled in by the nominees alongwith sponsorship letter. Sponsorship letters without nomination forms will not be considered.

All Correspondence should be addressed to:

(Nagesh Nitla)
Programme Officer
V.V.Giri National Labour Institute
Post Box No. 68, Sector – 24
NOIDA, Distt. Gautam Budh Nagar
Uttar Pradesh – 201 301

Telephone: 0120-2411471, 2411533-35,
E-mail : vvgnlitraining@gmail.com

**V. V. GIRI NATIONAL LABOUR INSTITUTE
NOIDA**

**Training Programme on Capacity Building in Career Development
May 27-31, 2024**

NOMINATION FORM

VENUE

V.V.Giri National Labour Institute Campus, Sector-24, NOIDA, Distt. Gautam Budh Nagar, Uttar Pradesh

IMPORTANT INSTRUCTIONS

- This form must be filled by the nominee and sent to the address given below;
- Do not delay. Please mail this form immediately.

GENERAL INFORMATION

1. Nominee's Full Name Mr./Ms. _____
(In Block Letters)
2. Age and date of birth : _____
3. Educational Qualification : _____
4. Whether
SC/ ST/OBC/General : _____

I. UNIVERSITY/COLLEGE DETAILS

5. (a) Name of the University/ College/School : _____
: _____
(b) National Affiliation : _____
: _____
6. Status in the University/College/School : _____
7. Address for Correspondence : _____
(In block Letters) : _____

Telephone : _____

FAX No. _____ e.mail _____

8. Have you attended any : _____
programme from this Institute?
If yes, give details. _____

II. DETAILS OF CURRENT EMPLOYMENT

- (a) Designation : _____
(b) Organisation _____
(c) Nature of Work _____
(d) Address _____

III. BANK DETAILS OF PARTICIPANT

- a. Aadhar Number : _____
b. Name of Bank : _____
c. Bank Branch name : _____
d. Account No : _____
e. IFSC Code : _____

Date:

Signature & Name of the

Participant)

Mail this form to:

(Nagesh Nitla)
Programme Officer
V.V.Giri National Labour Institute
Post Box No. 68, Sector – 24
NOIDA, Distt. Gautam Budh Nagar
Uttar Pradesh – 201 301
Telephone: 0120-2411471, 2411533-35,
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