

No. PRG/CBP/34/17  
January 12, 2018

**Subject: - Training programme on Promotion of Occupational Safety, Health and Welfare in Construction Industry from February 26- March 02, 2018 at VVGNI Campus, NOIDA**

Dear Sir/Madam,

We are pleased to inform you that V. V. Giri National Labour Institute would be organizing a Training programme on **Promotion of Occupational Safety, Health and Welfare in Construction Industry** during **February 26- March 02, 2018** at VVGNI Campus, NOIDA.

The programme is meant for Labour Enforcement Officials, , Central trade union leaders and Representatives from Employer's Association from construction industry. The aim of the programme is to develop an understanding of the need for safety, health and welfare for construction workers. A copy of the programme brochure is enclosed for details.

There is no programme fee. The Institute would provide free boarding and lodging facility and will reimburse to and fro Second Class Sleeper train fare on production of tickets to the participants. It may be ensured that nominee(s) should have Aadhar number. The nominations of only those participants will be accepted who have Aadhar number and bank account. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their Aadhar Card and bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details may be indicated by nominee while filling up TA form at the institute. The bank details and a copy of Aadhar Card must be enclosed by nominee while filling up TA form at the institute. All the nominees may be informed accordingly

We request you to nominate 04 personnel from your organisation. It may be ensured that those who have already attended institute's earlier programme are not nominated again. We will highly appreciate participation of women. Because of limited number of seats, the Institute will be constrained to admit only 04 participants from one organisation on first-come-first serve basis and regret acceptance thereafter. You may kindly forward the names of the participants alongwith nomination forms duly filled in by the nominees. The last date for receiving nomination is February 16, 2018.

With regards,

Yours sincerely,

**(Dr. H. Srinivas)**

To

All Central Trade Unions

Labour Secretary and Labour Commissioner

Employer's Organisations

# **Training Programme on Promotion of Occupational Safety, Health and Welfare in Construction Industry**

**February 26- March 02, 2018  
VVG NLI Campus, NOIDA**



**V.V.GIRI NATIONAL LABOUR INSTITUTE  
Sector – 24  
Gautam Budh Nagar  
Noida-201301, Uttar Pradesh**

## **AIM**

To develop an understanding of the need for safety, health and welfare for construction workers.

## **OBJECTIVES:**

- To sensitize the participants on the various international labour standards/instruments as well as good practices in the area of occupational safety, health and welfare of the construction workers.
- To develop insight on the existing national policies and legal instruments in the area of occupational safety, health and welfare of the construction workers. .
- Provide an overview of the Building and other Construction Workers (RE&CS) Act, 1996
- Develop an understanding with regard to the formalities for availing various benefits under BOCW (RE&CS) Act.
- To discuss strategies for the promotion of decent work and practices that fulfill the guidelines of BOCW

## **COURSE PROFILE**

Discuss problems with regard to safety, health and welfare of construction workers, understand various occupational safety and health hazards of workers in the Building and Construction Industry, overview of the Building and other Construction Workers (RE&CS) Act, 1996; overview of the Building and other Construction Workers' Welfare Cess Act, 1996, overview of various schemes being run by the Building and Construction Workers Welfare Board.

## **METHODOLOGY**

Lectures, group exercises and sharing case studies

## **PARTICIPATION**

Labour Enforcement Officials, Factory Inspectors, Central Trade Union Leaders and Representatives from Employer's Association from Construction Industry

## **ELIGIBILITY**

1. Participants should be above **18 years and below 50 years of age**;
2. Should be personally engaged at grass root level activities for at least past two years;
3. Should be fluent in either Hindi or English.

### **Note:**

1. Please note that those who have attended Institute's programme earlier are not to be nominated. If so, they shall be immediately sent back and no travel allowance will be reimbursed.
2. Spouse and family members are not allowed to stay in the Institute's hostel.
3. Participants are requested to book their return ticket in advance from their own place.
4. Under no-circumstance other than IIInd class sleeper train fare will be entertained.

## **DATE**

February 26- March 02, 2018

The training programme will commence at 10.00 a.m. on February 26, 2018 and will conclude in the afternoon on March 02, 2018

## **VENUE**

V.V.Giri National Labour Institute,  
Sector-24, NOIDA- 201301,  
Distt. Gautam Budh Nagar  
Uttar Pradesh

The Institute campus is situated near Prakash Hospital and NTPC Office. The distance of the campus from New Delhi Railway Station. is 20 Kms. Delhi Metro, Noida City Centre Station is about 1.5 kms. from VVGNI, Noida .

## **STAY ARRANGEMENT**

Stay arrangement will be made in the hostel of V.V. Giri National Labour Institute. The boarding and lodging will be provided by the Institute from the afternoon of February 25, 2018 till the forenoon of March 03, 2018. Accommodation will be on twin-sharing basis. For extended stay or early arrival, lodging & boarding charges would be borne by the participants

## **TRAVELLING EXPENSES**

1. No fee is charged from the participants.
2. The Institute would reimburse travel expenses of the participants for 2nd class sleeper Train/Bus fare from their place of work to NOIDA on production of original ticket for inward journey and for return journey, a photo copy of confirmed ticket should be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconveniences.
3. It may be ensured that nominee(s) should have Aadhar number. The nominations of only those participants will be accepted who have Aadhar number and bank account. The reimbursement of travel fare to the nominees would be made through NEFT only. The nominee(s) may be informed to bring their bank details (name of bank, name of bank branch, IFSC code and bank account no.) with them. The bank details may be indicated by nominee while filling up TA form at the institute. The bank details and a copy of Aadhar Card must be enclosed by nominee while filling up TA form at the institute. All the nominees may be informed accordingly

4. The local conveyance will be reimbursed restricted to the actual expenditure incurred or Rs. 500/- whichever is less (Rs. 350/- for Delhi & NCR).
5. The Institute would reimburse travel expenses of the North Eastern participants for 3 tiers AC Train fare from their place of work to NOIDA on production of **ORIGINAL** ticket for inward journey and for return journey, a photo copy of 3<sup>rd</sup> AC **CONFIRMED** ticket shall be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconvenience. The local conveyance to be reimbursed would be restricted to the actual expenditure incurred or Rs. 750/- whichever is less.
6. Officials entitled for higher class may claim their Travelling Allowance from their own organisation.
7. The participants are provided free of cost boarding and lodging only for the duration of the programme.

## **COURSE DIRECTOR**

Dr. Ruma Ghosh

## **LAST DATE FOR NOMINATIONS**

February 16, 2018. Because of limited number of seats we will be constrained to admit participants of first-come-first serve basis and regret acceptance thereafter.

## **COMMUNICATION**

All Correspondence should be addressed to:

The Consultant (Programme)

V.V.Giri National Labour Institute

Sector – 24, NOIDA, Distt. Gautam Budh Nagar

Uttar Pradesh – 201 301

Telephone: 0120-2411471, 0120-2411534-36

Fax No. : 0120- 2411471

E-mail : jkkaulvvgnli@rediffmail.com, jkkaul.vvgnli@gov.in

**Note:** Those calling on STD from Outside Delhi will please dial 0120 before the above numbers. The Institute work five days a week (Monday-Friday) 9 a.m. - 5.30 p.m.

**V.V.GIRI NATIONAL LABOUR INSTITUTE  
NOIDA**

**Training Programme on  
Promotion of Occupational safety, Health and Welfare in Construction Industry  
February 26- March 02, 2018  
NOMINATION FORM**

**VENUE**

V.V.Giri National Labour Institute Campus, Sector-24, NOIDA, Distt. Gautam Budh Nagar,  
Uttar Pradesh

**GENERAL INFORMATION**

1. Nominee's Full Name Mr./Ms. \_\_\_\_\_  
(In Block Letters)
2. Age and date of birth : \_\_\_\_\_
3. Educational Qualification : \_\_\_\_\_
4. Whether  
SC/ ST/OBC/General : \_\_\_\_\_
5. Name of the Trade Union  
Organization: : \_\_\_\_\_  
: \_\_\_\_\_  
(b)National Affiliation : \_\_\_\_\_  
: \_\_\_\_\_
6. Status in the Organization : \_\_\_\_\_
6. Address for Correspondence: \_\_\_\_\_  
(In block Letters) : \_\_\_\_\_  
: \_\_\_\_\_  
Phone : \_\_\_\_\_  
Fax: : \_\_\_\_\_  
email: : \_\_\_\_\_

8. Have you attended any : \_\_\_\_\_  
Programme earlier at this  
Institute? If yes, give details. : \_\_\_\_\_

**I. DETAILS OF CURRENT EMPLOYMENT**

(a) Designation : \_\_\_\_\_  
(b) Organisation \_\_\_\_\_  
(c) Nature of Work \_\_\_\_\_  
(d) Address \_\_\_\_\_

**BANK DETAILS OF THE PARTICIPANT**

Aadhar No \_\_\_\_\_  
Name of Bank \_\_\_\_\_  
Bank Branch Name: \_\_\_\_\_  
Account No. \_\_\_\_\_  
IFSC Code \_\_\_\_\_

**(Signature & Name of the Participant)**

Date:

**Mail this form to:**

All Correspondence should be addressed to:

The Consultant (Programme)

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Uttar Pradesh – 201 301

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