

No. PRG/IRP/12/19  
June 20, 2019

**Subject: Training Programme on “Enhancing Capacity in Preventing Sexual Harassment at the Workplace” to be held from September 11-13, 2019 at VVGNI Campus, NOIDA**

Dear Sir/Madam

The Institute would be organising a training programme on **Enhancing Capacity in Preventing Sexual Harassment at the Workplace** from September 11-13, 2019 at VVGNI campus, NOIDA.

The programme is specifically meant for the Officials Handling Preventing Sexual Harassment Internal Complain committees, Officials from HR/Administration/Personnel and Women Employees. The objectives of the programme are to prevent sexual harassment at the workplace and its inter-linkages with productive employment/productive contribution to economy; discuss the legal framework towards averting sexual harassment at the workplace and discuss the strategies needed to put a stop to sexual harassment at workplace. The programme details are enclosed.

We hope you will find this programme appropriate for your organisation and will nominate a team of participants. Nominations from your organisations should reach to us latest by August 26, 2019 alongwith participation fee.

Thanking you,

Yours sincerely,

**(Dr. H. Srinivas)**

Encls : As above

**Training Programme  
on  
Enhancing Capacity in Preventing  
Sexual Harassment at the  
Workplace**

**September 11-13, 2019  
VVGNNI Campus, NOIDA**

**V.V. Giri National Labour Institute  
Post Box No. 68, Sector 24, NOIDA  
Distt. Gautam Budh Nagar  
Uttar Pradesh – 201 301**

## **INTRODUCTION**

Preventing Sexual Harassment is a hazard encountered in workplaces across the world that reduces the quality of working life, jeopardizes the well-being of women, undermines gender equality and imposes costs on firms and organizations. This training module is designed, keeping in view the concept of Preventing Sexual Harassment, Global and National level Initiatives to Preventing Sexual Harassment, Effective working of Internal Complaints Committees/Local Complaints Committees, Creating Sustainable Inclusive Environment in the World of Work along with good practices from Indian scenario.

## **AIM**

The programme aims at imparting training to the Members of Internal Complaints Committees (ICC) and officials dealing with cases of Preventing Sexual Harassment at the Workplace .

## **OBJECTIVES**

- Discuss sexual harassment at the workplace and its inter-linkages' with productive employment/productive contribution to economy
- Discuss the legal framework towards addressing sexual harassment at the workplace.
- Discuss the strategies needed to combat sexual harassment at the workplace. .

## **COURSE PROFILE**

Concept of Preventing Sexual Harassment, Myths and facts related to Preventing Sexual Harassment, Consequences and impact of Preventing Sexual Harassment, Supreme Court Guidelines: Legislative Initiatives.

## **METHODOLOGY**

Lectures, individual and group exercise, case- studies and experience sharing

## **PARTICIPANT'S PROFILE**

Officials Handling Preventing Sexual Harassment Internal Complaint committees (ICC), Officials from HR/Administration/Personnel and Women Employees

## **DATE AND DURATION**

September 11-13, 2019

The programme will commence on September 11, 2019 at 10.00 a.m. and will conclude on September 13, 2019 afternoon.

## **VENUE**

V.V.Giri National Labour Institute,  
Sector-24, NOIDA- 201301,  
Distt. Gautam Budh Nagar  
Uttar Pradesh

The Institute campus is situated near Prakash Hospital and NTPC Office. The distance of the campus from New Delhi Railway Station is 20 Kms and 1.5 Kms from Metro Railway Station, Noida City Centre.

## **STAY ARRANGEMENT**

Stay arrangement will be made in the hostel of the V.V. Giri National Labour Institute. The lodging on twin sharing basis and boarding will be provided by the Institute from the afternoon of September 10, 2019 till the forenoon of September 14, 2019. For extended stay or early arrival, lodging & boarding charges would be borne by the participants.

## **Programme Fee**

Rs. 13200/-+18% GST per Single Occupancy  
Rs. 12000/- +18% GST per residential participant.  
Rs. 10500/- +18% GST per Non-residential

The fee is payable in advance by NEFT/ECS in favour of V.V. Giri National Labour Institute, payable at New Delhi. The fee is not refundable once the nomination is accepted.

Name of the Bank:	Indian Overseas Bank
Address of the Bank:	Nithari: Noida 201 301
A/c Number:	059702000001131
Type of Account:	Current Account
MICR cord:	110020029
NEFT/IFSC Cord:	IOBA0000597
PAN Number	AAAAY5227F
GST No	09AAAAY5227F1ZI

## **LAST DATE FOR NOMINATIONS**

August 26, 2019. Because of limited number of seats we will be constrained to admit participants on first-come-first serve basis and regret acceptance thereafter.

## **COURSE DIRECTOR**

Dr. Shashi Bala

Besides the VVGnLI Faculty members, eminent resource persons from Trade Unions, Government and Public Sector will also be invited to take various sessions.

## **COMMUNICATIONS**

**All correspondence should be addressed to:**

J. K. Kaul  
Consultant (Programme)  
V.V. Giri National Labour Institute  
Post Box. No. 68, Sector-24  
Distt. Gautam Budh Nagar  
NOIDA – 201301 (UP)

Telephone: 0120- 2411533-35  
Fax No. : 0120- 2411471  
Email : jkkaul.vvgnli@gov.in, vvgnlitraining@gmail.com  
Website :www.vvgnli.gov.in

**V.V.GIRI NATIONAL LABOUR INSTITUTE, NOIDA**

**Training Programme on Enhancing Capacity in Preventing Sexual Harassment  
at the Workplace  
September 11-13, 2019**

**NOMINATION FORM**

Nominee's full name Mr. /Ms. ....  
(In block letters)

Name of the organisation .....

Designation .....

Address (Office) .....

.....  
.....

GST No. ....

Telephone (O).....(R) .....

Email .....

Fax No. .... email.....

Residential/Non-residential/ Single Occupancy (Put Mark)

Date

(Signature)

Mail this form to:

J. K. Kaul  
Consultant (Programme)  
V.V. Giri National Labour Institute  
Sector-24, Distt. Gautam Budh Nagar  
NOIDA – 201301 (UP)  
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