

V.V. GIRI NATIONAL LABOUR INSTITUTE

Sector – 24, NOIDA – 201301 (UP)

Telephone No.0120-2411533/34/35/38

Fax No.0120-2411536, 2411471

Website – www.vvgnli.org

Tender for empanelment of agencies for carrying out day to day repair/ maintenance work at V. V. Giri National Labour Institute, Noida

Date of Advertisement	-	19.04.2016
Date of issue of Tender	-	
Cost of Tender	-	`500/-
Last date of submission of Tender	-	09.05.2016 by 3.00 p.m.
Date of opening of tenders	-	09.05.2016 at 4.00 p.m.
Tender form issued to	-	M/s.- ----- ----- -----

Signature of Issuing Officer

V.V Giri National Labour Institute, NOIDA

(An autonomous body of Ministry of Labour and Employment, Govt. of India)

Sector – 24, NOIDA – 201301 (UP) Telephone No.0120- 411533/34/35/38

Tender Notice

1. V.V. Giri National Labour Institute, Noida invites sealed quotations for empanelment of agencies for carrying out day to day repair/ maintenance work at V. V. Giri National Labour Institute, Noida. The detail of works is annexed. This site can be inspected by interested parties during office time on all working days by prior appointment before submitting the quotations.
2. The interested parties may send their quotations along with their details like registration certificate / Tin No. / Service Tax No. etc.
3. Quotations as per annexure along with necessary documents should be addressed to **AO, V. V. Giri National Labour Institute, Sector-24, Noida-201301**. The sealed quotations must be super scribed “quotations for empanelment of agencies for carrying out day to day repair/ maintenance work at V. V. Giri National Labour Institute, Noida”.
4. The quotations should be dropped in the tender box placed at the reception of the Institute, on or before _____ at 3.00 P.M.
5. Quotations received through post will not be accepted and no correspondence in this regards shall be entertained.
6. The quotations will be opened on the same day by 4.00 P.M.
7. One representative of the firm may be present at that time if the firm so desires.
8. The Institute reserves the right to accept / reject any or all quotations without assigning any reason thereof.
9. The agency should quote the rates for each items. Incomplete quotation will be rejected.
10. Requirement, terms & conditions of the contract are enclosed.

Administrative Officer

V. V. Giri National Labour Institute,
Sector – 24, Noida-201301

Requirement-

1. The bidders should have atleast three years experience for civil works with painting of staff quarters/commercial buildings Central as well as state Govt./Public sector undertaking etc. (enclose document in support of proof)
2. The bidders should enclose a list of its clients where they have provided similar work during previous years.
3. The contractor/agency must abide by all labour laws as applicable. An undertaking to this effect must be enclose along with the bid.
4. A certificate stating that the tenderer has visited the site and has fully familiarized himself with site conditions while submitting the tender.

Terms and conditions-

1. The agency will ensure that the workmanship and material used should be of supplier quality and ISI mark.
2. No child labour will be deployed by the Contractor.
3. All the rates quoted should be firm and inclusive of all labour, material, tools & tackles and any other experiences that agency may incur in execution of the work.
4. The agency will be required to obtain the license as per the provision of the contract Labour (Regulation & Abolition Act, 1970), if the numbers of workers are deployed beyond the prescribed limit as per the Act.
5. The contractor shall ensure payment of the wages to the persons employed by him in terms of statutory provision with reference to Minimum Wages Act / rules / notifications or orders in force at the time of disbursing wages. The contractor shall also adhere with any amendment / orders on the said Acts from time to time by the Government. The contractor shall also ensure compliance of provision of other laws / Acts as applicable from time to time.
6. The VVGNI premises being restricted area, all the articles which are taken out of or brought inside shall be liable for security check, gate pass system or any other system, enforced from time to time.
7. The agency shall not use the premises for any other activities except the purpose for which it has been provided for an indented.
8. The agency/contractor shall ensure that his workers are courteous and their behavior and manners are polite and proper towards all employees of VVGNI, guests/participants etc.

9. The workers deployed by the agency shall be under the whole and sole control of the management of the agency for all purposes. As such their service conditions etc. will be rest with the agency.
10. All disputes arising from the workers in respect of wages or any other matters connected with their service conditions with agency, the Institute will be free from all encumbrances whether from the Government or any other sources, including claims as per Workmen Compensation Act.
11. The agency should ensure the safety of their workers during the course of work. If any workers of the agency is hurt or injured and met with any serious calamity/accident etc. the payment of compensation to the workers will rest with the agency and Institute will be free from all the encumbrances whatsoever.
12. Institute reserves the right to ask the agency to remove particular person(s) from site with immediate effect if in the opinion of Institute his behavior/performance is not up to the mark and/or found indulging in unlawful activities. The agency shall immediately comply with such instructions.
13. After completion of the work, the bill may be submitted for payment. Income tax or other taxes will be deducted from the bill as per rule. No advance payment will be mad to the agency for execution of work.
14. The agencies are required to submit the rates as per DSR.
15. The payment will be made based on actual measurements.
16. 10% security amount will be hold by the Institute from every running bill which will be released after six months if the work done is in good condition.
17. Agency should maintain the work in satisfactory condition up to six month for releasing of security amount otherwise security will be forfeited.
18. Transportation of material etc. would be responsibility of the agency, any paper / document required in this regards would be arranged by the agency at his own.
19. The Institute will have right to check incoming material and if materials are found of inferior quality, it will be rejected by the Institute.
20. The Institute is not bound to accept the lowest rates or any tender and reserve the right to award the work to any one or divide in between more than one agency at its sole discretion and convenience without assigning any reason.
21. The rates may be filled in the attached annexure and every pages verified by agency as acceptance with seal and signature.
22. The tenderer must visit the site of work and see for themselves and acquaint thoroughly with all the site condition which may affect the work, before submitting their tenders. Ignorance of site conditions will not be accepted as the basis of any claim for any additional compensation, or any other claim whatsoever. The Tenderer must enclose a certificate stating that he had visited the site and has taken note of all the site conditions while submitting his tender.
23. The Institute reserves right to cancel the tender without assigning any reason.

24. The empanelment will be made in the basis of minimum rates received for each item.

CONTRACT PERIOD

The empanelment will be for one year period. If performance of any of the agency is found unsatisfactory, the contract with the particular agency will be terminated. On successful completion of one year the contract can be extended on year to year basis and not more than three years.

ARBITRATION

All disputes arising out from the workers in respect of salaries, wages or any other matters connected with their service conditions will rest with agency. The Institute will be free from all encumbrance whether from the Government or any other sources, including claims as per Workmen Compensation Act.

TERMINATION OF CONTRACT

The Director General, VVGNNLI reserves the right to terminate the contract on account of poor workmanship, failure to mobilized site, non-compliance of work, delay in progress of work, violation of any contract provision by contracting agency. In such cases, the contracting agency is liable to liquidated damages 10% of annual contract value, besides security deposit.

INSTITUTE RESERVE RIGHT

The institute is not bound to accept the lowest or any tender and reserve the right to award the work to any one or divide it between more than one tenderers at its sole discretion and convenience without assigning any reasons.

SITE

The site of work is V. V. Giri National Labour Institute Campus, Sector-24 Noida-201301, UP.

Cost of Tender

The tenderer may obtain the tender document on payment of Rs.500/- (non refundable)

EMD

The tenderer submitting their quotations for empanelment of agencies for carrying out day to day repair/ maintenance work at V. V. Giri National Labour Institute, Noida should submit a Demand Draft in favour of V.V Giri National Labour Institute, Noida of Rs.20,000/- as EMD.

Security Amount

The earnest money of the empanelled bidders will be converted into security money. In case of breach of the terms & conditions of the contract/non-performance of work assigned by the Institute, the security amount will be forfeited. The security amount will be released to the agency on successful completion of the contract.

Taxes

Tax deduction at source as per Government rules will be applicable.

-ANNEXURE-

Sr. no.	Description of work	Unit	Rate/Unit in Rs.
1.	Oil bound distemper on wall / roof multi colour	Sq. m.	
2.	Snowsem painting (WHIGHT / RED)	Sq.m.	
3.	Plastic emulsion paint multi colour	Sq.m.	
4.	Wire mesh corrosion paint multi coat	Sq. m.	
5.	Enamel paint multi colour / coat.	Sq.m.	
6.	Aluminum paint	Sq.m.	
7.	Wood primer paint	Sq. m.	
8.	Red primer for iron	Sq.m.	
9.	Scraping of wall / roof color with filling and making surface by puttee with finishing wall for painting.	Sq.m.	
10.	Repair of wall plaster patches with 1 to 2 sq. meter shaper by cement / mortar.	Sq.m.	
11.	Cement concrete work on floor with cement mortar	Cum	
12.	Charges for using bar / tor for slab by cement concrete work.	Kg.	
13.	Sprit polish multi coat	Sq. m.	
14.	French polish multi coat	Sq.m.	
15.	Wood polish multi coat	Sq.m.	
16.	Providing and fixing of 25 mm thick wood shutters for cup board	Sq. m.	
17.	Providing and fixing of following accessories : a) Chitkanis.s. made long size b) Chitkanis.s. made medium size c) Chitkanis.s. made small size d) Door stopper s.s. made long size e) Door stopper s.s. made small size f) Door lock double side s.s. made g) Door handle s.s. made 1 fit long h) Door kabjaas.s. made 3"/4" i) Door handle s.s. made 2 fit long j) Door lock for cupboard s.s. made k) Door name plate s.s. size 8x4 l) Door no. key ring with logo on s.s. plate size 3x3 C.M. m) Door / cupboard handle with lock arrangement n) Floor spring machine for glass door heavy duty o) Door closer heavy duty p) Towel handle ring type s.s. made q) Towel handle 2 fit long s.s. made	Nos.	
18.	Plaster of Paris on wall / roof	Sq. m.	

19.	Providing and fixing of etching film on glass door / window	Sq. fit	
20.	Providing and fixing of sun control film	Sq. fit	
21.	Providing and fixing of vertical blind	Sq. fit	
22.	Mailamine polish	Sq. m	
23.	Water proofing on floor / wall of toilets	Sq.m.	
24.	Ceramic tiles size 1x1 fit	Sq.m.	
25.	Vitrified tiles size 2x2 fit	Sq. m.	
26.	False ceiling gypsum board	Sq.m.	
27.	False ceiling by 2x2 fit grid ceiling with gypsum ceiling	Sq.m.	
28.	Providing and fixing of following accessories : a) Chitkani aluminum made long b) Chitkani aluminum made medium c) Chitkani aluminum made small d) Door stopper aluminum made long size e) Door stopper aluminum made small size f) Aaganm.s. made g) Door handle m.s. made 1 fit long h) Door kabjaam.s. made 3"/4" i) Door handle m.s. j) Door / cupboard m.s.handle with lock arrangement	Nos.	
29.	P/F of Window glass 4mm 5mm 6mm 8mm 10mm 12mm	Sq. fit	
30.	P/F of Door tough glass size 8mm 10 mm 12mm	Sq. fit	
31.	Providing & fixing of granite stone (black / white) with cutting finishing as required	Sq. fit	
32.	Polishing / cleaning of floor stone Granite Kota stone	Sq. fit	
33.	Granite molding width up to 10 C.M.	Running fit	
34.	Providing and fixing of Wall Mirror in sq. fit	Sq. fit	
35.	Door rubber	Running fit	
36.	Window glass rubber	Running fit	
37.	Providing and fixing of door mat	Sq. fit	
38.	Filling of glass putty per k.g.	Kg.	
39.	carpenter charges per day	Day	

40.	Repairing of wood door	Job.	
41.	Repairing of window wood type	Job.	
42.	Providing of wood paneling per sq. fit	Sq. meter	
43.	Providing and fixing of new wood door decorative type size 2x6 fit 2.5x6 fit 3x6 fit 4x6fit	Nos.	
44.	Providing and fixing of PVC door with frame 2x6 fit 2.5x6 fit 3x6 fit 4x6fit	Nos.	
45.	Providing and fixing of wall panel wood board as below size: 20mm 10mm 5mm 2mm	Sq. fit	
46.	Providing and fixing of sun mica sheet with accessories like fevicol, keel etc.	Sq. fit	
47.	Providing and fixing of laminated board as below size: 10 mm 15 mm 20 mm 25 mm	Sq. fit	
48.	Providing and fixing of following size wood frame : 20x20 C.M. 10x10 C.M. 40 X 40 C.M 10x5 C.M	Running fit	
49.	Providing and fixing of wire gauge jaali	Sq. fit	
50.	Providing and fixing of aluminum partition with glass / laminated board	Sq. fit	
51.	Providing and fixing of aluminum window with accessories	Sq. fit	
52.	Providing and fixing of aluminum door with floor spring / accessories	Sq. fit	
53.	Providing and fixing of wood window with accessories	Sq. fit	
54.	Providing of key in two set as below: Almirah key Table key Door lock key	Job	

55.	Providing and fixing of wood door with accessories	Sq. fit	
56.	Charges for termite treatment with drill method with guaranty up to one year.	Sq. fit	
57.	Charges for pest control services with rodent control, cockroach control, fogging on twice in month basis including outside area for 12.5 Acr. Mentioned with Administrative block (double story) , Seminar block (single story) ,Library block (double story) ,Residential block 9 double story) ,Hostel block (three story)	Job	
58.	Charges for carpenter including patches, keel with accessories for normal repair work.	Day	
59.	Providing and fixing of cloth liner up to 2 to 3 meter long with s.s. rod	Nos.	
60.	Providing and fixing of curtain rod with accessories Wooden S.S. PVC	Running meter	
61.	Charges for supply of unskilled worker	Day	
62.	charges for providing / laying of CPVC /UPVC fittings as below: 1 ½ inch pipe 2 inch pipe 1 inch pipe 1 ½ inch MT 2 inch MT 1 inch MT 1 ½ inch LBOW,T,SOCKET 1 inch L BOW,T, SOCKET 2 inch L BOW, T, Socket 1 inch union 1 ½ inch union 1 inch union 2 inch gate wall 1 ½ inch gate wall 1 inch gate wall	Fit ,, ,, ,, Nos. ,, ,, ,, ,, ,, ,, ,, ,, ,, ,, ,, ,, ,,	
63.	Charges for plumber	Day	
64.	Charges for cleaning / opining of sewer line	01 job	
65.	Charges for digging and laying of sewer line with accessories as below. 200 mm RCC 300mm RCC 500 mm RCC	Meter	
66.	Charges for digging and making sewer hole with brick, sand , cement, mortar with connection as	Job	

	below size: 2x2x2 fit 2.5x2.5x3 fit 3x3x3 fit 3x3x5 fit 4x4x6 fit		
67.	Charges for cleaning / disposal of malba for sewer / drainage system twice in a year.	Job	
68.	Charges for welding work m.s/s.s. if required as below Welding machine with technician charges Electrode 10 nos. (m.s) Electrode 10 nos. (s.s.)	Day	
69.	Painting Charges for exterior work	sq.m.	
70.	Charges for repairing of 3"-5" water pipelines for one part including cutting, making thread with jointing of one socket, one gate wall Charges for 3"-5" gate wall Charges for 3"-5" socket Charges for 3"-5" GI/CI/UPVC/CPVC/ pipeline Nipple,T,L bow,Band for 3"-5"	Job Nos Nos Running mtr. Nos	

Note: The agency may also give the opinion for acceptance of rate as per DSR for execution of other works which are not included in the list.

Y/N_____

Seal and signature

Name of agency

Date