

No. PRG/CBP/ 25 /16
June 28, 2016

Subject: - Training of Trainers Programme on Gender and Social Security from September 19-23, 2016 at VVGNI Campus, NOIDA

Dear Sir/Madam,

We are glad to inform you that a Training of Trainers Programme on **Gender and Social Security** will be held from **September 19-23, 2016** at V. V. Giri National Labour Institute's campus, NOIDA.

This training programme has been designed for the officials of Employers' Organizations, Leaders from Central Trade Unions, Labour Enforcement Officers and representatives of NGOs. The aim of the programme is to strengthen the understanding of gender issues in labour and raising awareness & effective implementation of social security measures. A copy of the programme brochure is enclosed for details.

There is no programme fee. The Institute would provide free boarding and lodging facility to the participants during training period and will also reimburse to and from Second Class sleeper train/bus fare to the participants.

We request you to nominate 03 personnel from your organisation. It may be ensured that those who have already attended this programme are not nominated again. We will highly appreciate participation of women. Because of limited number of seats, the Institute will be constrained to admit only 03 participants from one organisation on first-come-first serve basis and regret acceptance thereafter. You may kindly forward the names of the participants alongwith nomination forms duly filled in by the nominees. The last date for receiving nominations is **September 05, 2016**.

With regards,

Yours sincerely,

(Manish Kumar Gupta)

To
All Central Trade Unions
Labour Secretaries and Labour Commissioners
Employer's Organisations
NGOs

Training of Trainers Programme on Gender and Social Security

**September 19-23, 2016
VVG NLI Campus, NOIDA**



**V.V.GIRI NATIONAL LABOUR INSTITUTE
Post Box no. 68, Sector – 24
Gautam Budh Nagar
Noida-201301, Uttar Pradesh**

AIM

To strengthen the understanding of gender issues in labour and raising awareness & effective implementation of social security measures

OBJECTIVES:

- Provide a clear understanding of Social Security.
- Provide information on the Recent Trends, National and International Experiences, Good Practices.
- Offer a comprehensive resource repository in order to assist key stakeholders to design effective enforcement policy and raise awareness for implementation of various Social Security provisions.
- Train the Employers, Trade Union, N.G.O and Officials involved in above process

COURSE PROFILE

Rural Society, Behavioral skill for enhancing leadership potentials, Labour laws related to women: Maternity Benefit, equal remuneration, Sexual Harassment at Workplace

METHODOLOGY

Lectures, Individual and group exercises, group discussions, field work, case-studies and experience sharing

PARTICIPATION

Employers, Central Trade Union Activists, NGOs, LEOs from Central and State Government

ELIGIBILITY

1. Participants should be above **18 years and below 50 years of age**;
2. Should be personally engaged at grass root level activities for at least past two years;
3. Should be fluent in either Hindi or English.

Note:

1. Please note that those who have attended Institute's programme earlier are not to be nominated. If so, they shall be immediately sent back and no travel allowance will be reimbursed.
2. Spouse and family members are not allowed to stay in the Institute's hostel.
3. Participants are requested to book their return ticket in advance from their own place.
4. Under no-circumstance other than IInd class sleeper train fare will be entertained.

DATE

September 19-23, 2016

The training programme will commence at 10.00 a.m. on September 19, 2016 and will conclude in the afternoon on September 23, 2016

VENUE

V.V.Giri National Labour Institute,
Sector-24, NOIDA- 201301,
Distt. Gautam Budh Nagar
Uttar Pradesh

The Institute campus is situated near Prakash Hospital and NTPC Office. The distance of the campus from New Delhi Railway Station. is 20 Kms. Delhi Metro, Noida City Centre Station is about 1.5 kms. from VVG NLI, Noida .

STAY ARRANGEMENT

Stay arrangement will be made in the hostel of V.V. Giri National Labour Institute. The boarding and lodging will be provided by the Institute from the afternoon of September 18, 2016 till the forenoon of September 24, 2016. Accommodation will be on twin-sharing basis. For extended stay or early arrival, lodging & boarding charges would be borne by the participants

TRAVELLING EXPENSES

1. No fee is charged from the participants.
2. The Institute would reimburse travel expenses of the participants for 2nd class sleeper Train/Bus fare from their place of work to NOIDA on production of original ticket for inward journey and for return journey, a photo copy of confirmed ticket should be produced to claim reimbursement. Without submission of tickets, no reimbursement claim will be permissible. The nominees should be informed about the reimbursement procedure accordingly to avoid inconveniences. **Officials entitled for higher class may claim their Travelling Allowance from their own organisation.**
3. The local conveyances only will be reimbursed restricted to the actual expenditure incurred or Rs. 500/- whichever is less (Rs. 350/- for Delhi & NCR).
4. The participants are provided free of cost boarding and lodging only for the duration of the programme.

COURSE DIRECTOR

Dr. Shashi Bala

LAST DATE FOR NOMINATIONS

September 05, 2016. Because of limited number of seats we will be constrained to admit participants of first-come-first serve basis and regret acceptance thereafter.

COMMUNICATION

All Correspondence should be addressed to:

The Consultant (Programme)
V.V.Giri National Labour Institute
Post Box No. 68, Sector – 24
NOIDA, Distt. Gautam Budh Nagar
Uttar Pradesh – 201 301
Telephone: 2411471, 2411534,
Fax No. : 2411471, 2411474, 2411536,
E-mail : jkkaulvvgnli@rediffmail.com

Note: Those calling on STD from Outside Delhi will please dial 0120 before the above numbers. The Institute work five days a week (Monday-Friday) 9 a.m. - 5.30 p.m.

**V.V.GIRI NATIONAL LABOUR INSTITUTE
NOIDA
Training of Trainers Programme on Gender and Social Security
September 19-23, 2016**

NOMINATION FORM

VENUE

V.V.Giri National Labour Institute Campus, Sector-24, NOIDA, Distt. Gautam
Budh Nagar, Uttar Pradesh

IMPORTANT INSTRUCTIONS

- This programme is for district level labour leaders/organisers
- This form must be filled by the nominee and sent to the address given below;
- Do not delay. Please mail this form immediately.

GENERAL INFORMATION

1. Nominee's Full Name Mr./Ms. _____
(In Block Letters)
2. Age and date of birth : _____
3. Educational Qualification : _____
4. Whether
SC/ ST/OBC/General : _____
5. Name of the Trade Union
Organization: : _____
: _____
(b)National Affiliation : _____
: _____
6. Status in the Organization : _____
7. Address for Correspondence: _____
(In block Letters)
: _____
: _____

Phone : _____
Fax: : _____
email: : _____
8. Have you attended any : _____
Programme earlier at this : _____
Institute?If yes, give details. : _____
: _____

DETAILS OF CURRENT EMPLOYMENT

(a) Designation : _____
(b) Organisation _____
(c) Nature of Work _____
(d) Address _____

(Signature & Name of the Participant)

Date:

Mail this form to:

The Consultant (Programme)
V.V.Giri National Labour Institute
Post Box No. 68, Sector – 24
NOIDA, Distt. Gautam Budh Nagar
Uttar Pradesh – 201 301
Telephone: 2411471, 2411534,
Fax No. : 2411471, 2411472, 2411474, 2411536,
STD 0120
Email : jkkaulvvgnli@rediffmail.com

TRAINING PROGRAMMES SCHEDULED FOR THE MONTH OF SEPTEMBER, 2016

(PAID PROGRAMMES)

1. Training Programme on Managing Work Effectively: A Behavioural Approach for Management personnel and union leaders from government ,public and private sector organisations from September 05-09, 2016 at VVGnLI Campus, NOIDA
2. Training Programme on Industrial Relations and Trade Unionism in a Globalising Economy for Senior and middle level industrial relation officers and plant level representatives of Trade/Union/Associations/Federations from government establishments, public sector and private sector undertakings from September 13-16, 2016 at VVGnLI Campus, NOIDA

(OTHER PROGRAMMES)

3. Training Programme on Women Welfare Issues at Workplace for Officials from Government Departments, Institutions and Central Trade Union Leaders from – September 05-09, 2016 at VVGnLI Campus, NOIDA
4. Training Programme on Labour Market and Employment Policies for Middle and Senior Level Officials on Labour Market and Employment Studies and Researchers from September 12-16, 2016 at VVGnLI Campus, NOIDA
5. Course on Research Methods on Gender Issues in Labour for Young teachers and researchers from Universities/Colleges/Research Institutions and professionals in government organisations during September 19-30, 2016 at the Institute's Campus, NOIDA.
6. Training of Trainers Programme on Gender and Social Security for Employers, Central Trade Union Activists, NGOs, LEOs from Central and State Government from September 19-23, 2016 at VVGnLI Campus, NOIDA
7. Training Programme on Social Protection and Livelihood Security for Government Officials and Representatives of Central Trade Unions from September 26-30, 2016 at VVGnLI, NOIDA.
8. Training Programme on Effective Enforcement of Labour Laws in Unorganised Sector for Labour Officials from North-Eastern States from September 26-30, 2016 at VVGnLI Campus, NOIDA